

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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##### **Date and Time**

Monday November 22, 2021 at 6:30 PM

##### **Location**

Ivy Hill Prep Charter School, 475 E 57th Street, Brooklyn, NY 11203

Trustees may also attend via zoom link at <https://zoom.us/j/9699543901>, from a public location and must have their video capacity enabled for meeting/voting purposes.

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##### **Directors Present**

A. Jimenez-Schulman (remote), A. Laniyan (remote), D. Lewis (remote), M. Kane, N. Williams (remote), T. James (remote)

##### **Directors Absent**

M. Michael

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

A. Jimenez-Schulman called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Nov 22, 2021 at 6:37 PM.

##### **B. Record Attendance**

##### **C. Approve Minutes**

T. James made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 10-25-21.

N. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Michael	Absent
M. Kane	Absent
T. James	Aye
N. Williams	Aye
A. Laniyan	Aye
D. Lewis	Aye
A. Jimenez-Schulman	Aye

**Public comments:** Parents shared concerns about the transition of the HOS. Parents wanted clarity about the interim process and the involvement of parents in that process. Board members assured families that a plan is in place and a succession plan is in place to support students, families, and the overall school. Families were provided clarity about the role of the Board of Trustees versus the role of management. Parents suggested a town hall meeting as well as scheduling additional meetings to problem solve. Comment made by CEO of BES in response to the transition of HOS.

**D. Approve agenda**

**II. Governance**

**A. Staff schedule/ hours**

**B. General and Committee Updates**

Discussion between Board and staff member Ms. Lubin about the school hours. Ms. Lubin asked about hours affecting salary potentially. Responses was given by Board that it would not.

**C. Policy review and approval**

T. James made a motion to Adopt District Safety Plan.

A. Laniyan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Lewis	Aye
M. Michael	Absent
A. Laniyan	Aye
T. James	Aye
N. Williams	Aye
M. Kane	Absent
A. Jimenez-Schulman	Aye

A. Jimenez-Schulman made a motion to Adopt the additional safety policy for HERO Act.  
T. James seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Kane	Absent
A. Laniyan	Aye
A. Jimenez-Schulman	Aye
M. Michael	Absent
T. James	Aye
N. Williams	Aye
D. Lewis	Aye

**III. Finance**

**A. Review Financial Dashboard**

N. Williams made a motion to Approve the addition to the stipend budget.  
T. James seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. James	Aye
M. Michael	Absent
A. Laniyan	Aye
N. Williams	Aye
A. Jimenez-Schulman	Aye
D. Lewis	Aye
M. Kane	Absent

Discussion held about possible indication of unexpected expenses. Finance committee assures there is no indication of over spending to anticipate due to pending grants.

**B. Forecasting/ Planning**

**IV. Academic Achievement**

**A. Interim Planning - Day-to-Day**

**B. Review Dashboard and HOS Report**

Questions asked about the IVY closet donation process and if is an ongoing process. Ms. Williams confirmed that it is an ongoing process and donations will be accepted and sanitized thoroughly.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
A. Laniyan