

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

---

##### **Date and Time**

Monday October 25, 2021 at 6:30 PM

##### **Location**

Ivy Hill Prep Charter School, 475 E 57th Street, Brooklyn, NY 11203

Trustees may also attend via zoom link at <https://zoom.us/j/9699543901>, from a public location and must have their video capacity enabled for meeting/voting purposes.

---

##### **Directors Present**

A. Jimenez-Schulman (remote), A. Laniyan (remote), D. Lewis (remote), M. Kane, N. Williams (remote), T. James

##### **Directors Absent**

M. Michael

##### **Directors who arrived after the meeting opened**

T. James

##### **Guests Present**

A. Johnson (remote), B. Andre (remote), D. Williams (remote)

---

#### **I. Opening Items**

##### **A. Call the Meeting to Order**

A. Jimenez-Schulman called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Oct 25, 2021 at 6:35 PM.

**B. Record Attendance**

T. James arrived.

**C. Approve Minutes**

A. Jimenez-Schulman made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 09-27-21.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Michael	Absent
M. Kane	Absent
T. James	Absent
A. Laniyan	Aye
A. Jimenez-Schulman	Aye
N. Williams	Aye
D. Lewis	Aye

**D. Approve agenda**

D. Lewis made a motion to Approve agenda.

N. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Kane	Absent
T. James	Absent
N. Williams	Aye
A. Jimenez-Schulman	Aye
D. Lewis	Aye
A. Laniyan	Aye
M. Michael	Absent

**II. Governance**

**A. Staff schedule/ hours**

Will return to this item in the next meeting.

**B. General and Committee Updates**

**C. Goal setting**

**III. Finance**

#### **A. Review Financial Dashboard**

Question asked about the date of submission for a grant to receive Chrome books for students. Finance Director will follow up to receive a more accurate information.

#### **B. Audit**

#### **C. Goal setting**

### **IV. Development**

#### **A. Upcoming Initiatives**

HOS shared a fundraising initiative called Jazz with Purpose, sharing details about the aspects and facilitation of the event to duplicate as IVY Hill Prep. Discussion held around the possible date of holding the fundraising event. HOS explained her interest in holding two large fundraising events per year. HOS would like to host the Jazz with Purpose event in the upcoming Spring. Discussion held around the logistics of carrying out the event in and setting additional meetings to meet the expectations. Board members shared possible fundraising initiatives and tying initiatives to co-curriculum. Discussion held around fundraising for materials and fundraising for experience for IVY Hill Prep students.

#### **B. Goal Setting**

### **V. Academic Achievement**

#### **A. Review Dashboard and HOS Report**

- ACTION - DoF and HOS to look into alternatives to pushing lunch into cafe, including addressing School Foods supply gap, to help maximize safety protocols

Enrollment: 230. Application for the next school year is live and applications are being submitted for the 2022-2023 school year. COVID report: September 2 positive student count. October 1 positive student and 1 positive staff count. There were two classrooms transitioned to remote. School Foods can no longer provide students lunch in classrooms due to packaging shortage. Principals are being encouraged to move students to eat collectively in the cafeteria. HOS will try to modify a lunch schedule to maintain cohorts for tracking. Board member suggested reaching out to a supervisor within School Foods about an alternative. 100% of the staff are vaccinated. Hiring Report: Loss of 3 teachers this month (1 SPED teacher). Turnover rate is high across the city due to COVID. Art teacher and Martial Arts was hired. HOS will track data for hiring initiative. HOS reports that she is working with a recruiter to interview and hire the DOO. HOS is looking to hire a DOO in a few weeks. HOS provided qualitative and quantitative data around staff experience and satisfaction. HOS provided academic achievement data and initiatives.

HOS shared school and community events that the school will host the upcoming month.

**B. Goal Setting**

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,  
A. Jimenez-Schulman