

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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##### **Date and Time**

Monday September 27, 2021 at 6:30 PM

##### **Location**

Ivy Hill Prep Charter School, 475 E 57th Street, Brooklyn, NY 11203

Trustees may also attend via zoom link at <https://zoom.us/j/9699543901>, from a public location and must have their video capacity enabled for meeting/voting purposes.

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##### **Trustees Present**

A. Jimenez-Schulman (remote), A. Laniyan (remote), D. Lewis (remote), M. Kane, N. Williams (remote)

##### **Trustees Absent**

M. Michael, T. James

##### **Guests Present**

A. Johnson (remote), A. Leon-Soon (remote), D. Williams (remote), P. Carras (remote)

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

A. Jimenez-Schulman called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday Sep 27, 2021 at 6:30 PM.

##### **B.**

## Record Attendance

### C. Approve Minutes

A. Jimenez-Schulman made a motion to approve the minutes from August Board of Trustees Meeting - Ivy Hill Prep on 08-30-21.

A. Laniyan seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                     |        |
|---------------------|--------|
| T. James            | Absent |
| A. Jimenez-Schulman | Aye    |
| A. Laniyan          | Aye    |
| N. Williams         | Aye    |
| D. Lewis            | Aye    |
| M. Kane             | Absent |

### D. Approve agenda

A. Jimenez-Schulman made a motion to Approve agenda.

D. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                     |        |
|---------------------|--------|
| M. Kane             | Absent |
| N. Williams         | Aye    |
| A. Jimenez-Schulman | Aye    |
| A. Laniyan          | Aye    |
| D. Lewis            | Aye    |
| T. James            | Absent |

## II. Finance

### A. Review Financial Dashboard

- ACTION: Finance committee to define a clearer process for student PPA reconciliation to minimize the differential between invoices and what we may owe to DOE (led by DoF)
- Current freeze on debit card use, pending policy update

Discussion held about amendment for Care ACT. Discussion held around preventative measures in terms of invoice issues.

### B. Cleaning service vendor change

A. Laniyan made a motion to Approve new cleaning vendor - Ascent Cleaning Solutions.

A. Jimenez-Schulman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| A. Jimenez-Schulman | Aye    |
| M. Kane             | Absent |
| T. James            | Absent |
| D. Lewis            | Aye    |
| A. Laniyan          | Aye    |
| N. Williams         | Aye    |

Discussion held about ways in which to choose vendors to support the needs of the school for a successful long-term relationship. Discussion held around the additional spending for sanitizing due to COVID, and the possibility of it continuing.

**C. Goal setting**

**III. Academic Achievement**

**A. Review Dashboard and HOS Report**

Discussion held around the timing of reporting positive COVID cases that occur in the school. Discussion held around staff members that choose not to receive the vaccine and new information that is received by the state. Discussion held around the pipeline for fulfilling roles of educators that have chosen not to take the vaccine. Discussion held around the protocol for identifying and tracking positive COVID results inside and outside of the school.

**B. Approve Updated COVID-19 Protocols**

A. Jimenez-Schulman made a motion to Approve updated policy.  
D. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| M. Kane             | Absent |
| A. Jimenez-Schulman | Aye    |
| T. James            | Absent |
| D. Lewis            | Aye    |
| A. Laniyan          | Aye    |
| N. Williams         | Aye    |
| M. Michael          | Absent |

**C. Goal Setting**

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
A. Jimenez-Schulman