

APPROVED



Ivy Hill Prep Charter School

Minutes

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday May 24, 2021 at 6:30 PM

Location

Pursuant to Governor Cuomo's Executive Order 202.1 issued, on March 12, 2020, suspending the in-person public participation provisions of the Open Meetings Law, IVY HILL PREP's Board Meeting will be held electronically via <https://zoom.us/j/9699543901>, until further notice. Members of the public may listen to or view the board meeting by also connecting to the zoom link at <https://zoom.us/j/9699543901>. A recording of the meeting will be transcribed and posted on Ivy Hill Prep's website at: <https://www.ivyhillprep.org/home>

TRUSTEES SHOULD ENSURE VIDEO CAPACITY IS ENABLED FOR MEETING/VOTING PURPOSES

IVY HILL PREP - BOARD OF TRUSTEES

Trustees Present

A. Jimenez-Schulman (remote), J. Small (remote), M. Kane (remote), M. Michael (remote), N. Williams (remote), T. James (remote)

Trustees Absent

A. Laniyan, D. Lewis

Guests Present

A. Johnson (remote), A. Leon-Soon (remote), D. Williams (remote), M. Butcher (remote), P. Carras (remote)

I. Opening Items

A. Call the Meeting to Order

M. Michael called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday May 24, 2021 at 6:35 PM.

B. Record Attendance and Guests

Noted that we have quorum present.

C. Approve April 2021 Board Meeting Minutes

M. Michael made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 04-26-21.

A. Jimenez-Schulman seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. James	Aye
M. Michael	Aye
A. Laniyan	Absent
N. Williams	Aye
A. Jimenez-Schulman	Aye
D. Lewis	Absent
M. Kane	Aye
J. Small	Aye

D. Vote to Approve Agenda

Discussion around finance committee needs will not be discussed during the board meeting and will continue in the in committee meetings.

M. Michael made a motion to Approve agenda.

N. Williams seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Laniyan	Absent
M. Michael	Aye
D. Lewis	Absent
N. Williams	Aye
M. Kane	Aye
A. Jimenez-Schulman	Aye

Roll Call

T. James	Aye
J. Small	Aye

II. Governance

A. Committee Update

B. Committee Recommendation on Prospective Board Members

M. Michael made a motion to Invite Aquila Leon-Soon to submit application to become a board member.

A. Jimenez-Schulman seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Kane	Aye
A. Laniyan	Absent
N. Williams	Aye
J. Small	Aye
A. Jimenez-Schulman	Aye
D. Lewis	Absent
M. Michael	Aye
T. James	Aye

III. Finance Committee

A. Review Financial Dashboard

B. 21-22 Budget Review

C. Approve Stipend Policy

Discussion held around having the conversation during the budget meeting. Discussion held around the timeline of approval of the stipend policy to secure position for next school year. Discussion held around the potential max amount for the policy. Discussion held around moving the finance committee meeting to accommodate the end of the academic school year.

D. Miscellaneous Financial Issues

IV. Academic Achievement

A. Review Academic Program - Academic Dashboard

Discussion held around the remaining seats for enrollment and the process. Discussion held around the DOO position being filled. Discussion held around other positions that need to be filled and if it can be filled by the summer.

B. Review Teaching and Learning

C. Discuss Culture and Climate

D. Committee Report/Governance Issues

V. Development

A. Update on Development

Discussion held around subscription process for donors past and present. Discussion held around populating donors affiliations for future initiatives. Discussion held around a script being crafted used engage potential donors.

VI. Executive Session

A. Vote for Executive Session (If Needed)

M. Michael made a motion to Executive session to approve next steps for leadership coaching.

T. James seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Jimenez-Schulman	Aye
M. Michael	Aye
D. Lewis	Absent
T. James	Aye
J. Small	Aye
A. Laniyan	Absent
N. Williams	Aye
M. Kane	Aye

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
M. Michael