

APPROVED



Ivy Hill Prep Charter School

Minutes

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday February 22, 2021 at 6:30 PM

Location

Pursuant to Governor Cuomo's Executive Order 202.1 issued, on March 12, 2020, suspending the in-person public participation provisions of the Open Meetings Law, IVY HILL PREP's Board Meeting will be held electronically via <https://zoom.us/j/9699543901>, until further notice. Members of the public may listen to or view the board meeting by also connecting to the zoom link at <https://zoom.us/j/9699543901>. A recording of the meeting will be transcribed and posted on Ivy Hill Prep's website at: <https://www.ivyhillprep.org/home>

TRUSTEES SHOULD ENSURE VIDEO CAPACITY IS ENABLED FOR MEETING/VOTING PURPOSES

IVY HILL PREP - BOARD OF TRUSTEES

Trustees Present

A. Jimenez-Schulman (remote), A. Laniyan (remote), D. Lewis (remote), J. Small (remote), M. Kane (remote), M. Michael (remote), N. Williams (remote)

Trustees Absent

T. James

Guests Present

A. Johnson (remote), B. Parker (remote), D. Williams (remote), P. Carras (remote)

I. Opening Items

A. Call the Meeting to Order

M. Michael called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday Feb 22, 2021 at 6:35 PM.

B. Record Attendance and Guests

C. Approve January 2021 Board Meeting Minutes

M. Michael made a motion to approve the minutes from January 2021 Board of Trustees Meeting - Ivy Hill Prep on 01-25-21.

J. Small seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Michael	Aye
J. Small	Aye
A. Jimenez-Schulman	Aye
D. Lewis	Aye
M. Kane	Aye
A. Laniyan	Aye
T. James	Absent
N. Williams	Aye

D. Vote to Approve Agenda

M. Michael made a motion to Approve agenda.

J. Small seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. James	Absent
A. Laniyan	Aye
N. Williams	Aye
M. Michael	Aye
A. Jimenez-Schulman	Aye
M. Kane	Aye
J. Small	Aye
D. Lewis	Aye

II. Governance

A. Approve 21-22 Job Descriptions

Job description for dean of curriculum and instruction, adding this individual will manage and coach teachers.

M. Michael made a motion to To modify job description for dean of curriculum and instruction.

J. Small seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Lewis	Aye
M. Kane	Aye
A. Jimenez-Schulman	Aye
M. Michael	Aye
J. Small	Aye
T. James	Absent
A. Laniyan	Aye
N. Williams	Aye

B. Discuss Board Expansion

III. Finance Committee

A. Review Financial Dashboard

The finance committee gave an overview of the balance sheet. Discussion held on payroll issues across employees. Discussion held around ending contract with service provider. Per-pupil funding has not been established as of yet from NYS. Discussion held on hiring of the dance teacher to full-time instructor academically to offer support students.

Discussion held around the salary of dance teacher with change to full time. Discussion held around framework of elective salary bands per year. Clarification was provided around salary bands for instructional staff and elective staff.

M. Michael made a motion to change salary tab for the dance instructor.

A. Jimenez-Schulman seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Jimenez-Schulman	Aye
M. Kane	Aye
M. Michael	Aye
A. Laniyan	Aye
J. Small	Aye
N. Williams	Aye
D. Lewis	Aye
T. James	Absent

B.

Miscellaneous Finance Issues

IV. Director of Finance Hiring Taskforce

A. Taskforce Update

Discussion held on interview process for candidates. Discussion held around timeline of meeting with candidates.

V. Academic Achievement

A. Review Academic Program - Academic Dashboard

Enrollment: On track to meet enrollment expectations. **Hiring:** One teacher down but does not impact instruction. HOS is in the process of hiring for the next school year. **Academic data:** **Glows:** 78% Kindergarten above grade level, 65% of 1st graders on or above grade level. 79% 2nd graders showed growth. **Grows:** Dean of students shared rationale for students not meeting standards. Ujimma plans are created to provide targeted support to increase foundational reading support. Question was asked on the large number of students needing support in the 2nd grade. DOS states the additional full-time teacher will be able to provide support. Discussion was held on a specific number of the 79% to grade level. Discussion was held around the possibility of retention. Discussion held on what the plan is for students on Step 3 and Step 4. Discussion was held on the RTI Ujimma plan, explanation was given on the structure and facilitation of Ujimma plans. Discussion was held on the Step expectation at the end of the year for 2nd grade. Discussion held on adjustment on goals for students based on factors.

Calendar invite sent for school events

B. Review Teaching and Learning

C. Discuss Culture and Climate

D. Discuss Updated Re-Opening Plan

E. Committee Report

VI. Development

A. Update on Development

Fundraising initiatives were discussed. Discussion held onboard members sending out info for fundraising events. Discussion held on roll-out of fundraising event.

Question asked around developing a wish list of things needed and wanted for the school. Development will come together to make that list.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
M. Michael