

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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**Date and Time**

Monday November 25, 2019 at 6:30 PM

**Location**

Ivy Hill Prep Charter School, 475 East 57th Street, Marital Arts Room, Brooklyn NY - CALL 201-785-7737 to ENTER SCHOOL

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IVY HILL PREP - BOARD OF TRUSTEES  
NOVEMBER 2019 BOARD MEETING

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**Directors Present**

J. Small, M. Michael, N. Williams

**Directors Absent**

A. Jimenez-Schulman, D. Lewis, K. Wedderburn-Henderson

**Guests Present**

T. James

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**I. Opening Items****A. Call the Meeting to Order**

Meeting called to order at 6:39pm

**B.**

## **Record Attendance and Guests**

### **C. Approve Minutes**

Vote Tabled as there was not quorum for the vote.

### **D. Vote to Approve Agenda**

Vote Tabled as there was not quorum for the vote.

## **II. Head of School Evaluation & Support Committee**

### **A. Discuss Evaluation Meeting w/HOS**

Committee provided HOS with finalized board approved evaluation on November 22, 2019. Committee discussed next steps for support going forward.

### **B. Discuss Next Steps in Process**

Discussion that committee would do ongoing support keeping in line with 12 month evaluation time frame.

## **III. Finance Committee**

### **A. Vote to Approve Amended Year 1 Budget**

Vote tabled as there was not quorum necessary for a vote.

### **B. Review Financial Dashboard for Month Ending October 2019**

Committee reviewed financial data

## **IV. Governance**

### **A. Vote to Approve Staff Resignation Policy**

Vote tabled as there was not quorum necessary for a vote.

### **B. Discuss Updates on Continued Board Development**

### **C. Discuss Adding New Trustees and Succession Planning**

### **D. Discuss Electrical Issue with Nazareth**

Board Chair spoke with board chair from Nazareth regarding looking into the issue and Nazareth will get back to Board Chair as to where issue may be.

### **E. Discuss December Board Meeting Date**

## **V. Development**

### **A. Vote to Approve Development Goal**

Vote tabled as there was not quorum necessary for a vote.

### **B. Discuss Development Initiatives**

Giving Tuesday initiative discussed.

## **VI. Head of School Update**

### **A. HOS Report**

HOS provided detailed discussion regarding improvements made in assessment results by scholars.

## **VII. Closing Items**

### **A. Meeting Evaluation**

### **B. Adjourn Meeting**

Meeting adjourned at 8:08pm - No Vote taken to adjourn meeting as quorum not present. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,  
M. Michael

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## **Documents used during the meeting**

- Ivy Hill Financial Report for Period Ending 10.31.19 (1).pdf
- Employee Resignation Policy.pdf
- Board of Trustees-Bylaws Provisionsvf.pdf
- 2019 Development Goal Resolution.pdf
- Giving Tuesday.1.pdf
- Giving Tuesday.2.pdf
- Giving Tuesday.3.pdf
- Giving Tuesday.4.pdf
- Giving Tuesday.5.pdf
- Academic Dashboard - November.pdf

- Head of School Report\_November.docx
- Board Meeting Evaluation.docx