



Ivy Hill Prep Board of Trustees Head of School REPORT

IVY HILL PREPARATORY CHARTER SCHOOL

Head of School REPORT

November Board Meeting

Submitted by: Ambrosia Johnson

Data as of 11/5/2021

I. Enrollment Report

2021 – 2022 Enrollment and Recruitment

	Kindergarten	1 st Grade	2 nd Grade	3 rd Grade
Target	60	60	88	32
Enrollment	67	62	76	27
Waitlist	0	8	0	0
Total Enrollment				232
Authorized Enrollment				240
Budgeted Enrollment				216
Per Pupil Funding Student Count				229

2022 – 2023 Enrollment and Recruitment (Upcoming Year)

	Kindergarten	1 st Grade	2 nd Grade	3 rd Grade	4 th Grade
Seats Available	60	0	0	13	0
Application Goal	180	4 <small>(For Cushion Only)</small>	4 <small>(For Cushion Only)</small>	15 <small>(Ambitious)</small>	0
Applications Received	8	5	1	2	0

2021 – 2022 Recruitment Initiatives

Initiative	Recruitment/Retention
October Chat & Chew	Retention
Storybook Character Day	Retention & Recruitment
Field Trip: October	Retention & Recruitment
Report Card Conferences	Retention
Thanksgiving Fancy Feast	Retention & Recruitment
November Open Houses (2-3)	Recruitment
Outdoor Canvassing: November (5-10)	Recruitment
Pre-School Tablings (3-5)	Recruitment

II. COVID Report

	Staff Positive Count	Student Positive Count	Classes Transitioned to Remote Instruction	Additional Notes
August	2	0	0	
September	0	2	2	2 Positive cases in only 1 classroom. Transition to remote in Classroom 2 as a precautionary measure due to siblings.
October	1	1	2	Positive adult and student case were in separate classes.
November	0	0	0	
December				
January				
February				
March				
April				
May				
June				
Staff Vaccination Rate		100%		

III. Hiring Report SY 2021-22

Position	Total Needed	Total Hired	Total Remaining	Goal of Hire	Current Status
DCI	Hired				
Ops Manager	Hired				
DOO	1	0	1	ASAP	In Progress
Office Coordinator	Hired				
SPED Teacher	2	1	1	ASAP	In Progress
Teaching Fellow	3	2	1	01/04/22	Not Yet Started
Elective Teachers	Hired				
Martial Arts Instr.	Hired				
Teacher	14	13	1	ASAP	In Progress
Teacher	Hired				

IV. Recent Month: Attrition Updates

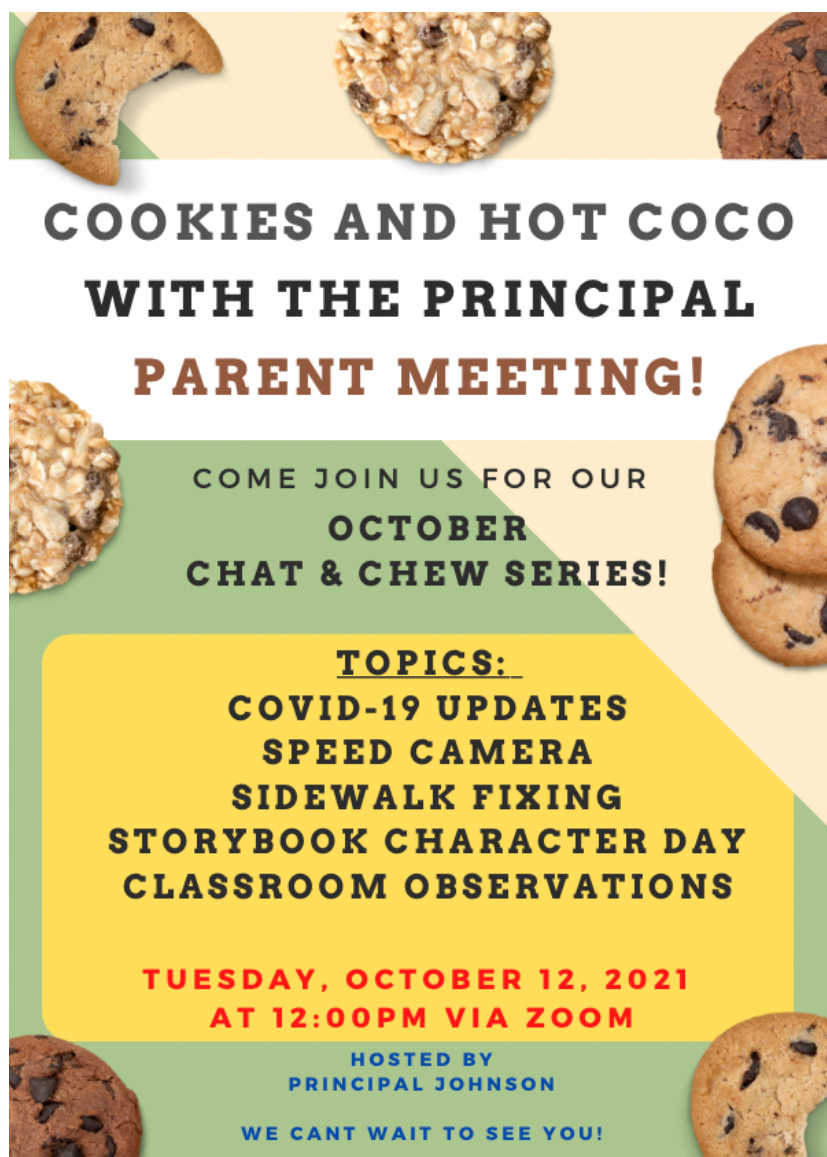
Staff Name	Staff Department	Main Reason for Leaving	Secondary Reason(s) for Leaving	Overall Rating of Ivy Hill Prep	On Track for Contract Renewal
KS	Instructional	Personal/Family Obligations	Personal/Family Obligations	N/A	No

V. October Highlights

Highlight #1: October Parent Chat & Chew

Approximately 80 families attended Monthly Parent Chat & Chew session to discuss the following topics: Glows & Grows of the Year, COVID Updates, Storybook Character Day, Thanksgiving Celebration, Parent Call to Action Items for speeding, crossing guard, and sidewalk repair.

Parents raved about school communication, communication with staff, and COVID safety precautions. Parents expressed excitement surrounding new initiatives of robotics and art that were slated to begin soon. Parents gave their input surrounding logistics for Storybook Character Day, the Fall Field Trip, Picture Day, Thanksgiving celebration, and fist pump greetings.



**COOKIES AND HOT COCO
WITH THE PRINCIPAL
PARENT MEETING!**

COME JOIN US FOR OUR
**OCTOBER
CHAT & CHEW SERIES!**

TOPICS:
COVID-19 UPDATES
SPEED CAMERA
SIDEWALK FIXING
STORYBOOK CHARACTER DAY
CLASSROOM OBSERVATIONS

**TUESDAY, OCTOBER 12, 2021
AT 12:00PM VIA ZOOM**

HOSTED BY
PRINCIPAL JOHNSON

WE CANT WAIT TO SEE YOU!

Highlight #2: Storybook Character Day

Ivy Hill Prep's staff partnered with Nazareth Regional High School for Storybook Character Day 2021. Students and staff alike dressed up as their favorite characters from storybooks. Vaccinated members of Nazareth Regional High School led trick or treating with Ivy Hill Prep students in a safe and fun way.



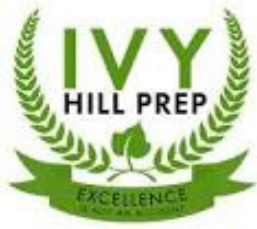
Highlight #3: STEP Assessment Round 1



Ivy Hill Prep students are almost complete with Round 1 of our Literacy Assessment, the STEP Assessment, originated at the University of Chicago. We are excited to dive into analyses and 6-week instructional plans as we close out this Assessment Round.

Highlight #4: The Ivy Closet

See below for new information regarding Ivy Hill Prep's new, *Ivy Closet!*



STUDENT SUPPORT DEPARTMENT



- November 2-3 **Math Interim Assessment**
- November 9 **2/3 Field Trip to Aquarium**
- November 10 **K/1 Field Trip to Aquarium**
- November 17-18 **Report Card Conferences**
- November 23 **Thanksgiving Fancy Feast**
- November 24-26 **No School- Thanksgiving**
- November 30. **Parent Meeting: Chat and Chew**

The Student Support Department is excited to launch the **Ivy Closet**! The Ivy Closet is an initiative to assist families in keeping students warm throughout the change in weather. As children are continuously growing, the Ivy Closet also offers clothing besides coats and scarfs, such as sweaters, t-shirts, and pants to help offset your monthly clothing expenses. Thanks to our donors, we are able to provide new or gently used clothing to all families that are interested. Check out the link (<https://poshmark.com/closet/ivyhillprep>) to see pictures of what we have in stock: Be sure to contact Ms. Thompson (sthompson@ivyhillprep.org) for your requests to be sent home with your children within a week.

-Ms. Williams

Resources

Website to see Ivy Closet's inventory: <https://poshmark.com/closet/ivyhillprep>

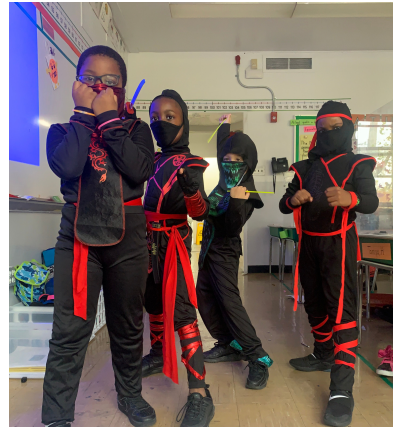
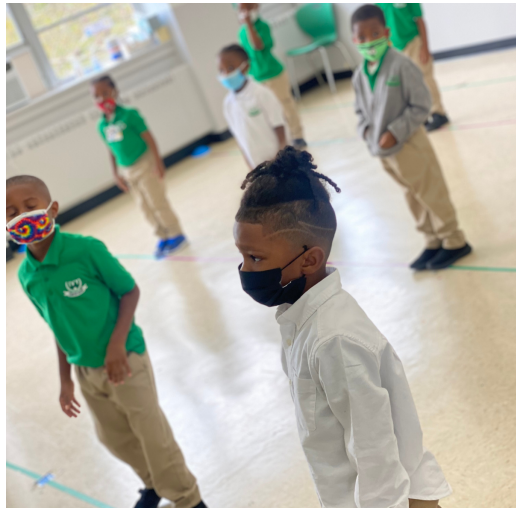
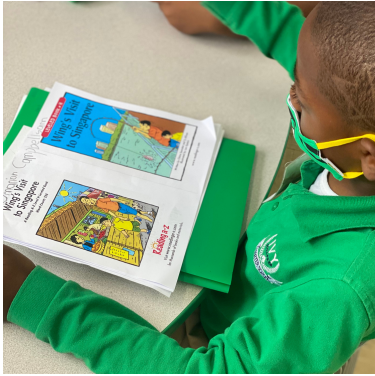
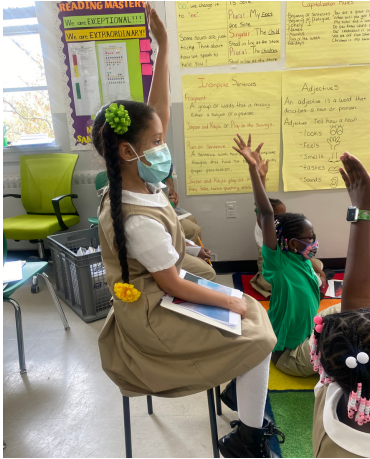
Request items with Ms. Thompson: sthompson@ivyhillprep.org

Frequently Asked Questions:

- **How can I donate?** If you are interested in donating, please drop off items during the designated drop-off hours. The last day for winter drop-offs is **November 22nd**.
- **What families qualify to Participate?** Everyone!
- **What Items are needed?** We accept gently worn coats, jackets, Ivy Hill Prep uniforms, sweaters, long sleeve shirts, pants, and shoes. Items must be washed, folded, and placed in a bag or box before delivery.
- **What is the quality of clothing?** All items are gently worn and free of damage
- **Are donations clean and washed?** yes, **all item are required to be washed and folded before donating.**



SMILE YOU'RE ON CAMERA



Say Cheese