



Ivy Hill Prep Board of Trustees Head of School REPORT

IVY HILL PREPARATORY CHARTER SCHOOL
Head of School REPORT
 October Board Meeting
 Submitted by: Ambrosia Johnson
Data as of 10/7/2021

I. Enrollment Report

2021 – 2022				
Enrollment and Recruitment				
	Kindergarten	1 st Grade	2 nd Grade	3 rd Grade
Target	60	60	88	32
Enrollment	66	62	76	26
Waitlist	0	8	0	0
Total Enrollment			230	
Authorized Enrollment			240	
Budgeted Enrollment			216	
Per Pupil Funding Student Count			229	

II. COVID Report

	Staff Positive Count	Student Positive Count	Classes Transitioned to Remote Instruction	Additional Notes
August	2	0	0	
September	0	2	2	2 Positive cases in only 1 classroom. Transition to remote in Classroom 2 as a precautionary measure due to siblings.
October	0	0	0	
November				
December				
January				
February				
March				
April				
May				
June				
Staff Vaccination Rate		100%		

III. Hiring Report SY 2021-22

Position	Total Needed	Total Hired	Total Remaining	Goal of Hire	Current Status
DCI	Hired				
Ops Manager	Hired				
DOO	1	0	1	ASAP	In Progress
Office Coordinator	Hired				
SPED Teacher	2	1	1	ASAP	In Progress
Teaching Fellow	3	2	1	ASAP	In Progress
Elective Teacher	2	1	1	ASAP	In Progress
Martial Arts Instr.	1	0	1	ASAP	In Progress
Teacher	14	12	2	ASAP	In Progress
Teacher	Hired				

IV. Recent Month: Attrition Updates

Staff Name	Staff Department	Main Reason for Leaving	Secondary Reason(s) for Leaving	Overall Rating of Ivy Hill Prep	On Track for Contract Renewal
CL	Instructional	Personal/Family Obligations	Personal/Family Obligations	Excellent	Yes
VH	Instructional	Other: School Curriculum	Other: Personal/Family Obligations	Good	No
JB	Specials	Involuntary Leave due to COVID-19 Vaccine Mandate	--	Good	Yes
MS	Instructional	Personal/Family Obligations	--	Excellent	Yes

V. September Highlights

Highlight #1: Survey #1 Results

Please see below for Survey Results from Survey 1 of the 2021-22 academic school year. Surveys are done anonymously at Ivy Hill Prep. After the conclusion of each Survey round, our Leadership Team analyzes the data to identify areas of strength as well as areas of development. We share this survey data with the entire team to showcase the areas of great strength, and transparently share our approach to close the gaps we found in the data.



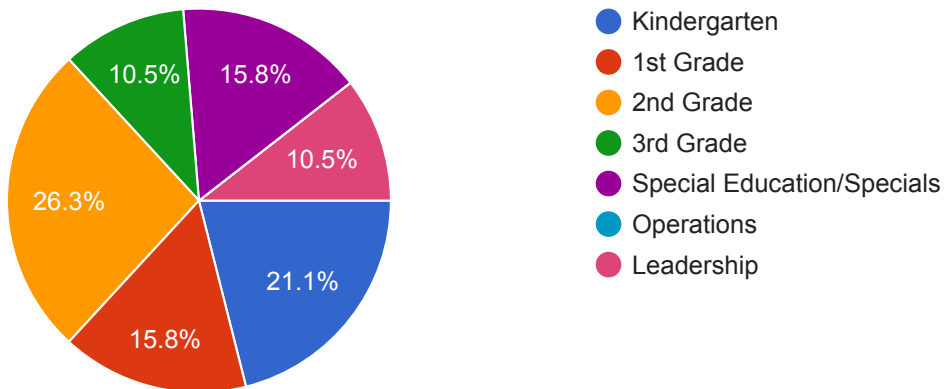
Ivy Hill Prep: Week 5 Check-In!

19 responses

[Publish analytics](#)

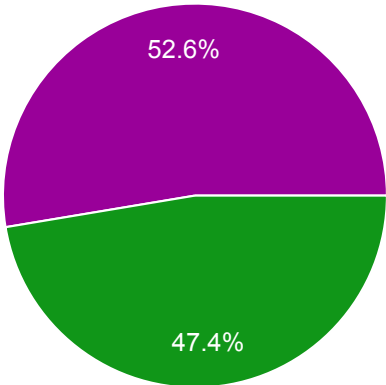
Which team are you currently on?

19 responses



On a scale of 1-5, 5 being the highest, how supported do you feel by your Direct Manager?

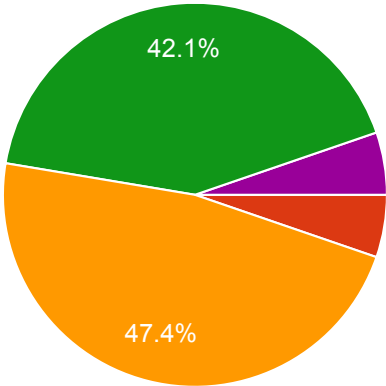
19 responses



- 1: My Direct Manager, who's that?
- 2: My Direct Manager means well, but he/she isn't very effective.
- 3: My Direct Manager is decent.
- 4: I have a good working relationship with my Direct Ma...
- 5: My Direct Manager and I have a really great relationship. I'm...

On a scale of 1-5, 5 being the BEST case scenario, how do you feel you are adjusting to the new school year?

19 responses



- 1: I'm at the bottom of the ocean. Where is up?
- 2: I'm not at the bottom anymore, but man, I am drow...
- 3: I'm swimming up stream, I can see the sun!
- 4: Check out my breast stroke... I'm getting the hang of this thing!
- 5: You can dust off my shoulders... I've got this thing...

What is something your Direct Manager, or the overall school could do to make your adjustment even smoother?

19 responses

n/a

Nothing, I am just adjusting my time management

Continue to be patient and offer up friendly suggestions

na

I think time helps you adjust. I believe I just need the time to adjust.

Ask single teachers if they need a bathroom break

List all responsibilities upon hire

I definitely need help with pacing my lessons, knowing when to give students the info and when to coach them towards it.

I think having PDs scheduled in advance instead of having new meetings pop up same

What is something your Direct Manager, or the overall school could do to make your adjustment even smoother?

19 responses

I think having PDs scheduled in advance instead of having new meetings pop up same day would help me feel more at ease since I try to plan my week and what I do at home accordingly. Also, having PDs centered around specific subjects (re: CGI PD) would be very helpful. I appreciate that a writing PD was already scheduled after our feedback.

Working to adjust the curriculum

Not sure

Test

It would be nice to have videos of first year teaching assistants, as a springboard to see the development and cadence evolve.

I'm currently satisfied with my Direct Manager's role so far. I am currently learning many new strategies that is making my teaching stronger.

Printing Schedule! Especially After school!

What is something your Direct Manager, or the overall school could do to make your adjustment even smoother?

19 responses

I'm currently satisfied with my Direct Manager's role so far. I am currently learning many new strategies that is making my teaching stronger.

Printing Schedule! Especially After school!

No! Everyone is doing great.

- go back to having testing every 2 weeks with a rapid test. -advance notice of what time Friday PD is going to be and what the topic is going to be -if you cancel a meeting reschedule it for another day (not same day after school) so we can schedule appointments -be on top of the supplies in the supply room not having enough materials leads to stress. we were without copy paper, chart paper, lysol wipes etc for a few days if we could just constantly have this on a rotation to buy so it doesn't effect teacher work load - talk to janitors about cleaning the rooms because flies are starting to attract to the rooms we are doing the best we can but need more cleanliness from janitors (moping floors and vacuuming carpet etc)

I feel supported so I cannot think of anything at the moment.

What is something incredibly impactful that your Direct Manager does that you want him/her to continue doing?

19 responses

random informal check in's. They allow me to feel. comfortable sharing if I need more support in one area

n/a

Making sure she individually checks in

na

Keep giving me constructive criticism that I can use to help me grow.

self care check ins

Communication

Giving me time/reminding me to process the information given!

Modeling instruction during our one on ones has been very impactful. I've already noticed

What is something incredibly impactful that your Direct Manager does that you want him/her to continue doing?

19 responses

Checking in, acknowledging hard work of others.

Modeling

Support and feedback

Test

Encouraging me, at times when I'm confident and even down still uplifting me.

In the moment feed back. It allows me to adjust my teaching and see results right away.

She begins every meeting with my glows. She let's me know that I'm doing well as a teacher, that I don't look completely lost or like I'm failing then she uplifts/encourages me to do better. Rather than just saying, "you can do more." She has specific examples and feedback from work (that's she seen) where I can improve.

Just to continue to push me and help me find my strengths!

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Just to continue to push me and help me find my strengths!

-weekly emails -document about important dates -giving direct feedback and coaching -motivate and inspire to do good work each and everyday -]

I love the fact that Ms. Jackson points out my areas of growth and lets me practice my pushes when she suggests them.

Is there anything additional you would like to share that could benefit our school community?

19 responses

n/a

No

This is random: review letter sounds w, y for RM teachers

Not at the moment. This is an exceptional staff with amazing leaders and although I'm drowning, I'm so grateful to be here.

na

Not at this time.

a better cleaning crew

No

Perhaps a reminder to keep the adult bathrooms clean. making sure we flush. and wine

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Is there anything additional you would like to share that could benefit our school community?

19 responses

Perhaps a reminder to keep the adult bathrooms clean, making sure we flush, and wipe down whatever needs to be >_<. Also, more check ins about which systems, expectations are working vs. not.

The positivity from our Friday closing huddle helps me feel supported. I'm thankful for my grade team and the camaraderie we have.

Getting the poster printer fixed and finding a way to adjust the curriculum and slowing the pace and having workbooks and notebooks it's too much copying

Changing work time to after the huddle on Fridays for individuals who do not need a full hour of work time.

Test

A meeting where lead teachers and teaching assistants talk about their first year experiences, just provide insight into what to expect for the year ahead.

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Can we make Friday a permanent dress down day?

I'm proud to be here (:

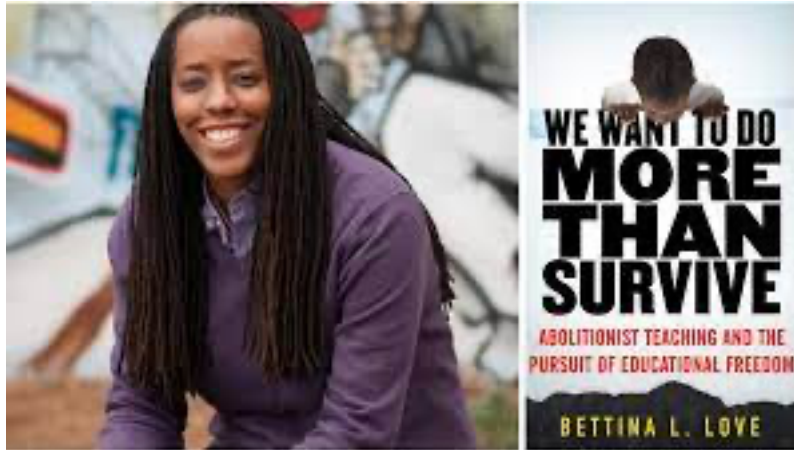
Nothing comes to mind!

I think the lessons are great but some students are a little behind and it frustrates them when they move on to a lesson that builds on from the previous lesson. A strategy to help these students catch up would be great.

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Highlight #2: Book Club Discussion

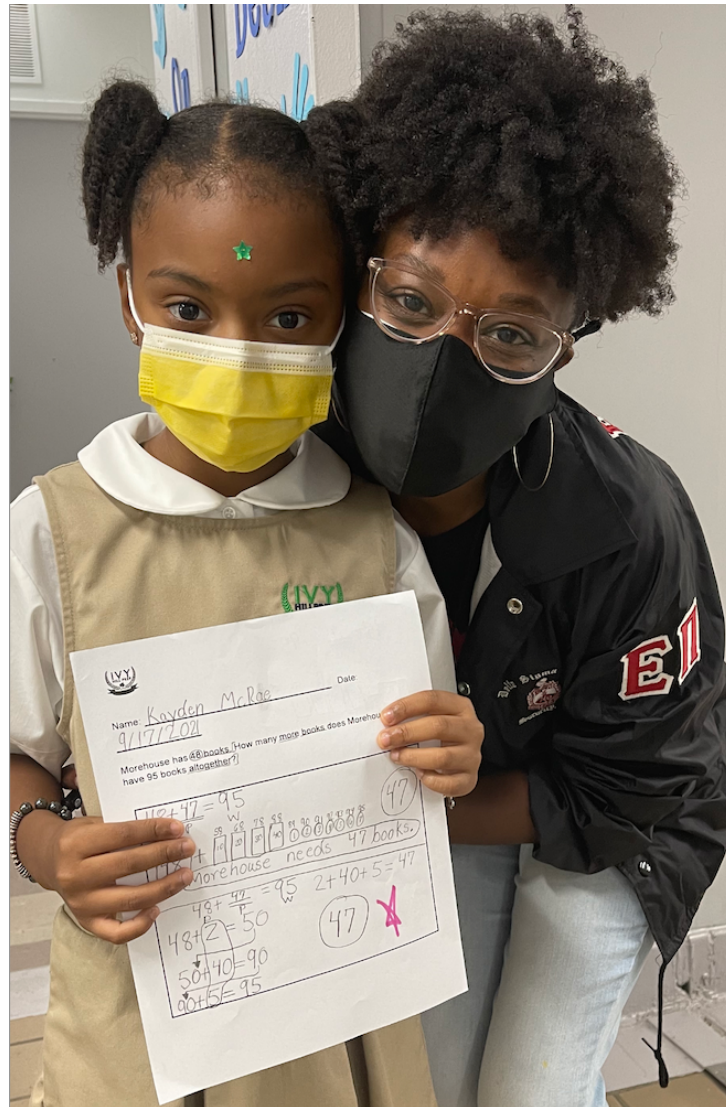


Studies show that children from inner-cities have heard 30 million fewer words than their upperclass counterparts by age 3. Thus, literacy is a large component of the academic make-up at Ivy Hill Prep.

To ensure that we as adults continue the pursuit towards excellence in literacy, our staff members engage in monthly Book Club discussions where we dive into relevant texts that are philosophically aligned to the work we do as a school.



Highlight #2: CGI Professional Development



Each month, Principal Johnson analyzes academic trends across each grade and across the entire school. Upon completion, she chooses the key area of academic focus for the entire school or grade. This past month, Kindergarten through 3rd grade teachers dove into Mathematical concepts with Principal Johnson. Teachers learned key practices to maximize their instructional time during math blocks, best practices surrounding prompting to get their students to the right answer faster, and best practices surrounding how to effectively lead mathematical discourse after Cognitively Guided Instruction.

Teachers took these best practices into their classrooms, and their individual coaches provided additional pieces of feedback to assist teachers in mastering these skills.

Highlight #3: NWEA Assessment



The NWEA Assessment is administered twice per year at Ivy Hill Prep, at the beginning and end of the academic year. The NWEA Assessment shows academic growth over the course of the year and also shows the academic standing of all students when compared to other students their age across the country.

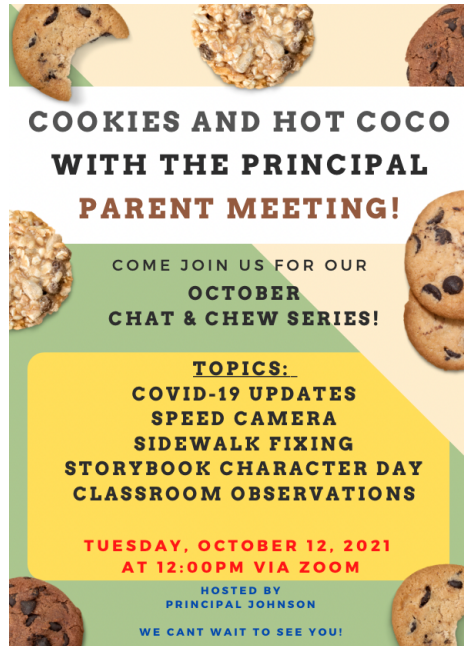
VI. What's Coming Up in October?

Next Up #1: STEP Assessment



Ivy Hill Prep students will complete Round 1 of our Literacy Assessment, the STEP Assessment, originated at the University of Chicago. We are excited to dive into analyses and 6-week instructional plans as we close out this Assessment Round at the end of October!

Next Up #2: Parent Chat & Chew (Student Retention Initiative)



On October 26th, the parents of Ivy Hill Prep will engage in their first Monthly Meeting of the Year with School Leader, Principal Johnson. Topics to discuss: Glows & Grows of the Year, COVID Updates, Storybook Character Day, Thanksgiving Celebration, Parent Call to Action Items for speeding, crossing guard, and sidewalk repair.

Next Up #3: Storybook Character Day (Student Retention Initiative)



Storybook Character Day will be on October 29, 2021. Ivy Hill Prep students will dress up as their favorite character from a storybook. Students will participate in individualized classroom parades to Nazareth Regional High School's Parking Lot for a Trunk or Treat. All volunteers will be vaccinated to ensure optimal safety. Parents will be required to offer consent in order for their child to participate. This event is not open to parents or the public due to COVID-19 safety restrictions.