



# Ivy Hill Preparatory Charter School Management Recommendation

## IVY HILL PREPARATORY CHARTER SCHOOL Management Recommendation 09-20-21

**Recommendation:** Ascent Cleaning Corporation

**Background:**

We received formal proposals from 3 custodial companies. All companies completed full walk-throughs of the facility and met with the Operations Team as well as the Head of School to discuss the updated needs of the school due to COVID-19.

**Recommendation:**

Management recommends Ascent Cleaning Corporation is hired to fulfill the custodial duties within the school for the following reasons:

- Ascent Cleaning Corporation has extensive experience with schools similar to Ivy Hill Prep.
- Upon speaking with other schools similar to ours, other schools have shared that they've worked with Ascent Cleaning Corporation for a minimum of 5 years. Their clients are satisfied, and Ascent Cleaning Corp. comes highly recommended.
- Ascent Cleaning Corporation comes within our budget allocation for janitorial needs.
- Ascent Cleaning Corporation has extensive experience in not only cleaning, but sanitizing. This is an asset that is important when prioritizing health and safety as we continue to navigate the COVID-19 pandemic.

Ivy Hill Prep Charter School  
**Management Recommendation - Custodial Services**  
*Terms and services comparison*

Vendors

Ascent Cleaning Corporation	Think Clean	Amphibious Commercial Cleaning
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*\*recommended by HOS*

<i>Pricing</i>	Monthly Cost	\$8,000	\$7,700	\$22,000
	FY22 Total Cost	\$80,000	\$77,000	\$220,000
<i>Staffing</i>	Staff count	2	2	3 (2 FTE)
	Staff shifts / coverage	Monday-Friday 630 am to 3 pm 2 pm to 8 pm	Monday-Friday 630 am to 3 pm 2 pm to 8 pm	Monday-Friday 6 am to 3 pm (1 staff) 4 pm - 8 pm (2 staff)
<i>Cleaning</i>	Frequency	Daily	Daily	Daily
	Services	<p>Daily wipe and disinfect of surfaces, high touch points, fountain areas, dekstop items, copiers, glass and mirrors</p> <p>Daily dusting</p> <p>Daily vacuuming of entrance and area rugs / carpets</p> <p>Daily mopping - tile floors and stairwells</p> <p>Daily trash and recycling</p> <p>Daily restroom clean and disinfect - surfaces, fixtures, floors</p> <p>Daily morning exterior grounds debris removal</p> <p>Summer deep cleaning - windows, carpets, strip and wax</p> <p>Winter deep cleaning - bathroom floors, hallway and classroom flors</p>	<p>Wipe clean glass and mirrors</p> <p>Dust window sills, ledges, blinds and wall hangings, baseboards within normal reach</p> <p>Disinfect door handle and area around door handles and light switches</p> <p>Clean and disinfect drinking coolers</p> <p>Detail vacuum all carpets, walk off mats, throw down mats, area rugs and straighten them out</p> <p>Spot clean all walls and doors</p> <p>Daily restroom clean and disinfect - surfaces, fixtures, floors</p> <p>Daily trash and recycling</p> <p>Daily damp or wet mop hard surface floors and vinyl floors</p> <p>Daily morning exterior grounds debris removal</p> <p style="color: red;">Monthly dusting</p> <p style="color: red;">Optional Deep Cleaning (In the summer or winter season break)</p> <p>Strip and wax floors to restore and maintain Carpet cleaning of all carpets and rugs Interior window cleaning</p> <p>Floor scrubbing of bathrooms and tiles . Re-coat service for corridors and classrooms</p>	<p><b>1 staff</b></p> <p>Keep bathroom clean and replace toiletries</p> <p>Empty trash</p> <p>Clean spills</p> <p>Sanitize knobs, countertops, desktops</p> <p>Keep cafeteria clean</p> <p><b>2 staff</b></p> <p>Deep clean and sanitize all classroom desk and partitions</p> <p>Clean all classroom chairs</p> <p>Clean office equipments, such as copiers, computers, desk, chairs and chair legs</p> <p>Sweep and mop classrooms daily</p> <p>Clean all ledges</p> <p><b>Lavatories</b></p> <p>Clean sinks, mirrors, countertops and refill all dispensers</p> <p>Sanitize flusher handles and urinals</p> <p>Clean stainless steels with stainless steel cleaner</p> <p>Sweep and mop bathroom floors with disinfectant cleaner</p> <p>Floors</p> <p>Strip, seal and wax all floors twice yearly</p> <p>Vacuum rugs and carpet</p>
	Miscellaneous	Dusting daily Deep cleaning standard, summer and winter	Dusting monthly, not daily Deep cleaning is optional (added cost?)	
Insurance and bond	Bonded: \$100,000 Umbrella liability: \$1,000,000	Bonded: Yes Umbrella liability: Yes	Bonded: Yes Umbrella liability: Yes	
Recommended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	