



## IVY HILL PREP BOARD OF TRUSTEES HOS Support & Evaluation Committee Report

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### HOS Evaluation Rubric for Year 2

- Plan to finalize Evaluation Rubric by May/2020.
- Evaluation Process to be Complete by July/2020
- Plan to align evaluation around HOS goals/Charter goals & goals created with HOS coaches.
- Year 2 Goals to be created in alignment with authorizer renewal benchmarks (Due by July/August)

### HOS Employment Contract & Job Description

- HOS requested updated employment contract and Committee has engaged law firm which has experience with charter school employment contracts. Goal is to share updated contract by June/2020 pending completion by the lawyers.
- HOS will have an opportunity to review the new contract with the aim of finalizing it by July/2020.
- HOS Job Description to be reviewed and amended by June/2020 as part of regular protocol to review all job descriptions on an annual basis.

### Miscellaneous Considerations

- Board Chair stressed the importance of keeping lines of communication open especially during these critical times of remote instruction.
- Committee requested that HOS complete emergency succession planning in the event of illness etc by EOD April, 24, 2020.

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*Through high-quality curriculum and instruction, intentional leadership development, and a commitment to excellence in all that we do, **Ivy Hill Preparatory Charter School** educates kindergarten through fifth grade scholars to thrive in middle and high school, graduate from the college of their choice, and access lives of purpose and opportunity.*