



Ivy Hill Prep Board of Trustees

Head of School REPORT

IVY HILL PREPARATORY CHARTER SCHOOL

Head of School REPORT

9-30-19

Submitted by: Ambrosia Johnson

I. Facility Update

- a. Renovations Updates
All completed

II. Enrollment Report

Accepted Offers / Seats Available

	Kindergarten	1 st Grade
Target	88	32
Current Accepted Offers	81 / 88	30 / 32
Gap	7	2
Waitlist	0	0

III. Hiring Report

Position	Total Needed	Total Hired	Goal of Hire	Current Status
Head of School	1	1	N/A	Completed.
Office Coordinator	1	1	N/A	Completed.
Director of Operations	1	0	ASAP	In Progress.
Teacher	8	7	ASAP	In Progress
Dean of Special Supports	1	1	N/A	Completed.
Martial Arts Instructor	1	1	N/A	Completed.
Dance Instructor	1	1	N/A	Completed.

School Social Worker	1	1	N/A	Completed.
Nurse	-	-	N/A	Completed.
Teaching Fellow	1	0	ASAP	Completed.
Total Hires Needed:			16	
Total Hired:			13	

Updates:

- a. Teaching Fellow promoted to Co-Teacher
- b. Teaching Fellow position now available.
- c. Dean of Special Supports fulfilling role of Lead Teacher until role is filled.
 1. HOS to detail the plan in place for fulfilling the role.
- d. Director of Operations resignation.
 1. HOS to detail the plan in place for fulfilling the role.

IV. School Updates

1. Application for SY 2020-2021
 - Launch Date 10/1
 - Recruitment Plan
 - a. Open Houses
 - b. Re-engaging pre-schools from past year
2. Overall Glows & Grows of 5 weeks
 - HOS lists out overall areas of strength and next areas of development for the school as a whole.
 - Glows
 - a. The Road to 21 Days
 - b. Teacher Investment & Satisfaction
 - c. Parent Satisfaction
 - Grows
 - a. Bussing
 - b. Small areas surrounding discipline
 - i. CS & TS