

# Ivy Hill Prep Charter School

## Make-up Board Meeting

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### Date and Time

Monday February 6, 2023 at 6:30 PM EST

### Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>

Trustees must have their video capacity enabled for meeting/voting purposes.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A. Call the Meeting to Order</b>		Adam Jimenez-Schulman	5 m
<b>• Start recording</b>			
<b>• Welcome guests, members of School</b>			
<b>• Open meeting law and public comment policy</b>			
<b>• Public comments</b>			
<b>B. Record Attendance</b>		Maimouna Kane	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Adam Jimenez-Schulman	3 m

	Purpose	Presenter	Time
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on January 23, 2023			
D. Approve agenda	Vote	Adam Jimenez-Schulman	1 m
<b>II. Governance</b>			<b>6:40 PM</b>
A. Trustee recruitment	Discuss	Nancy Olisma	5 m
<ul style="list-style-type: none"> <li>• Status update - <a href="#">tracker</a></li> <li>• Next steps</li> </ul>			
B. Compliance	Discuss	Nancy Olisma	5 m
<ul style="list-style-type: none"> <li>• NYSED Actions/ Updates</li> </ul>			
C. General updates	FYI	Adam Jimenez-Schulman	5 m
<b>III. Academic Achievement</b>			<b>6:55 PM</b>
A. Quick progress update (as applicable)	FYI	Annedrea Coleman	5 m
<ul style="list-style-type: none"> <li>• Math actions based on assessment data</li> <li>• Literacy actions based on assessment data</li> <li>• SPED actions based on assessment data</li> </ul>			
<b>IV. Finance</b>			<b>7:00 PM</b>
A. Review Financial Dashboard (any updates from end of January?)	Discuss	Winsome Nevins-Warden	3 m
<ul style="list-style-type: none"> <li>• Key financial indicators</li> <li>• Budget vs. Actuals</li> </ul>			
B. Lease Challenge	Discuss	Winsome Nevins-Warden	7 m

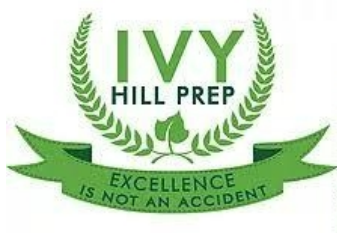
	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Update/ next steps from Committee</li> <li>• Security deposit update and clarity</li> </ul>			
<b>C. 5 year projections (revisit in March)</b>	Discuss	Juned Haque	9 m
<ul style="list-style-type: none"> <li>• Review updates from ASN and Finance</li> </ul>			
<b>V. CEO Support And Eval</b>			<b>7:19 PM</b>
<b>A. HOS Goals and Support</b>	FYI	Tanisha James	7 m
<ul style="list-style-type: none"> <li>• <a href="#">Goals</a></li> <li>• Mid-year reflections</li> </ul>			
<b>VI. Other Business</b>			<b>7:26 PM</b>
<b>A. Executive session (as needed)</b>	Vote	Adam Jimenez-Schulman	1 m
<b>VII. Closing Items</b>			<b>7:27 PM</b>
<b>A. Adjourn Meeting</b>	Vote		

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Board of Trustees Meeting - Ivy Hill Prep on January 23, 2023

APPROVED



## Ivy Hill Prep Charter School

# Minutes

### Board of Trustees Meeting - Ivy Hill Prep

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#### Date and Time

Monday January 23, 2023 at 6:30 PM

#### Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>

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#### Directors Present

A. Jimenez-Schulman (remote), A. Laniyan (remote), M. Kane (remote), N. Olisma (remote), T. James (remote), W. Nevins-Warden (remote)

#### Directors Absent

D. Lewis

#### Guests Present

Allison Channer, Rakim Jenkins, Valencia Chapmen

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### I. Opening Items

#### A. Call the Meeting to Order

A. Jimenez-Schulman called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Jan 23, 2023 at 6:30 PM.

#### B. Record Attendance

#### C. Approve Minutes

T. James made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 12-12-22.

A. Jimenez-Schulman seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Lewis	Absent
W. Nevins-Warden	Absent
M. Kane	Aye
T. James	Aye
A. Laniyan	Aye
A. Jimenez-Schulman	Aye
N. Olisma	Aye

**D. Approve agenda**

A. Jimenez-Schulman made a motion to Approve the agenda.  
T. James seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

A. Jimenez-Schulman	Aye
T. James	Aye
D. Lewis	Absent
M. Kane	Aye
N. Olisma	Aye
W. Nevins-Warden	Absent
A. Laniyan	Aye

**II. Governance**

**A. Trustee recruitment**

Nancy Olisma shared the protocol for inviting prospective candidates to join the board.

**B. Compliance**

**C. Staff PTO Policy**

Changes made to the PTO staff policy. HOS foresees there may be changes in the future ton the PRT0 as well. Adam Jemez Schulman asked a question about the new PEO providing guidance on the adjustments to the PTO.  
T. James made a motion to Changes to the PTO.  
N. Olisma seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Lewis	Absent
A. Laniyan	Aye
N. Olisma	Aye
T. James	Aye
A. Jimenez-Schulman	Aye
W. Nevins-Warden	Aye
M. Kane	Aye

**III. Academic Achievement**

**A. Review Dashboard and HOS Report**

End-of-year goals were presented for academic achievement and STEP data was presented. The growth of student achievement is present and is showing an

upward trend. Math data was shared with the breakdown of student landing. Next month's board meeting will show monthly overtime using IA data. Math data was shared in comparison to students with IEPs. The data shows that 42% of SPED students grew to a STEP level. A suggestion was given to make the SPED and overall Math data have the same layout in terms of color coding. HOS shared an overview of the goals and focus for math as the year continues. Mr. Parker shared that enrollment updates and initiatives. The question asked about enrollment applications and if they are mostly kindergarten, which they were. Non-kindergarten efforts are in partnership with Schoolnet to assist with the enrollment of non-kindergarten families.

#### **IV. Finance**

##### **A. Review Financial Dashboard**

Discussion was held about the formal process of board members joining the Friends of Board Members.

##### **B. Lease Challenge**

##### **C. 5 year projections**

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,  
A. Jimenez-Schulman