



## Ivy Hill Prep Charter School

### Board of Trustees Meeting - Ivy Hill Prep

---

#### Date and Time

Monday February 27, 2023 at 6:30 PM EST

#### Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>

trustees must have their video capacity enabled for meeting/voting purposes.

---

#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A. Call the Meeting to Order</b>		Nancy Olisma	5 m
<b>• Start recording</b>			
<b>• Welcome guests, members of School</b>			
<b>• Open meeting law and public comment policy</b>			
<b>• Public comments</b>			
<b>B. Record Attendance</b>		Maimouna Kane	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Nancy Olisma	3 m

Approve minutes for Make-up Board Meeting on February 6, 2023

	Purpose	Presenter	Time
<b>D. Approve agenda</b>	Vote	Nancy Olisma	1 m
<b>II. Governance</b>			<b>6:40 PM</b>
<b>A. Trustee recruitment</b>	Discuss	Nancy Olisma	5 m
Quick update on recruitment/potential trustees			
<b>B. Compliance</b>	Discuss	Nancy Olisma	5 m
<ul style="list-style-type: none"> <li>• Update on NYSED                             <ul style="list-style-type: none"> <li>◦ Pending school visit report</li> <li>◦ IHP contact retirement- new contact TBD</li> </ul> </li> </ul>			
<b>C. General updates</b>	FYI	Adam Jimenez-Schulman	5 m
<b>III. Academic Achievement</b>			<b>6:55 PM</b>
<b>A. Quick progress update (as applicable)</b>	FYI	Annedrea Coleman	10 m
<ul style="list-style-type: none"> <li>• Math actions based on assessment data</li> <li>• Literacy actions based on assessment data</li> </ul>			
<b>IV. Finance</b>			<b>7:05 PM</b>
<b>A. Review Financial Dashboard (any updates from end of January?)</b>	Discuss	Winsome Nevins-Warden	3 m
<ul style="list-style-type: none"> <li>• Key financial indicators</li> <li>• Budget vs. Actuals</li> </ul>			
<b>B. Lease Challenge</b>	Discuss	Winsome Nevins-Warden	7 m
<ul style="list-style-type: none"> <li>• Update/ next steps from Committee</li> <li>• Security deposit update and clarity</li> <li>• Update on "Friends Of"</li> </ul>			

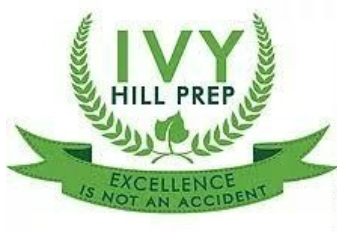
	Purpose	Presenter	Time
<b>C. 5 year projections (revisit in March)</b>	Discuss	Juned Haque	9 m
<ul style="list-style-type: none"> <li>• Review updates from ASN and Finance</li> </ul>			
<b>V. CEO Support And Eval</b>			<b>7:24 PM</b>
<b>A. HOS Goals and Support</b>	FYI	Tanisha James	7 m
<ul style="list-style-type: none"> <li>• Committee update(s) share-out</li> </ul>			
<b>VI. Other Business</b>			<b>7:31 PM</b>
<b>A. Executive session (as needed)</b>	Vote	Adam Jimenez-Schulman	1 m
<b>VII. Closing Items</b>			<b>7:32 PM</b>
<b>A. Adjourn Meeting</b>	Vote		

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Make-up Board Meeting on February 6, 2023

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Make-up Board Meeting

---

#### Date and Time

Mon Feb 6, 2023 at 6:30 PM

#### Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>

Trustees must have their video capacity enabled for meeting/voting purposes.

---

#### Directors Present

A. Jimenez-Schulman (remote), A. Laniyan (remote), M. Kane (remote), N. Olisma (remote), T. James (remote), W. Nevins-Warden (remote)

#### Directors Absent

D. Lewis

#### Guests Present

A. Coleman (remote), B. Parker (remote)

---

#### I. Opening Items

##### A. Call the Meeting to Order

A. Jimenez-Schulman called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Feb 6, 2023 at 6:34 PM.

##### B. Record Attendance

##### C.

### **Approve Minutes**

W. Nevins-Warden made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 01-23-23.

T. James seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

N. Olisma	Aye
A. Jimenez-Schulman	Aye
A. Laniyan	Aye
T. James	Aye
M. Kane	Aye
W. Nevins-Warden	Aye
D. Lewis	Absent

### **D. Approve agenda**

N. Olisma made a motion to Approve the agenda.

W. Nevins-Warden seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Jimenez-Schulman	Aye
M. Kane	Aye
D. Lewis	Absent
T. James	Aye
A. Laniyan	Aye
W. Nevins-Warden	Aye
N. Olisma	Aye

## **II. Governance**

### **A. Trustee recruitment**

The Board of Trustee prospective candidates are going through the process and will meet with current Trustees. A discussion was held about the streamlining process. HOS asked if there is prework prospective board members should partake in before attending committee meetings.

### **B. Compliance**

No update. There are current transitions that are happening at NYSED that has us on a holding pattern for information.

### **C. General updates**

## **III. Academic Achievement**

### **A.**

**Quick progress update (as applicable)**

HOS shared that academic data will be updated for the next academic committee meeting, as well as the upcoming Board meeting. HOS shared the result of the Mental Health day for staff members which was well received by teachers.

**IV. Finance**

**A. Review Financial Dashboard (any updates from end of January?)**

**B. Lease Challenge**

HOS shared the process of renegotiating the lease and that it is going well.

**C. 5 year projections (revisit in March)**

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
A. Laniyan