



# Ivy Hill Prep Charter School

## Board of Trustees Meeting - Ivy Hill Prep

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### Date and Time

Monday March 17, 2025 at 6:30 PM EDT

### Location

Ivy Hill Prep: 475 E 57th St, Brooklyn, NY 11203  
(Trustees must be in-person for voting purposes)

Via zoom link at <https://us02web.zoom.us/j/82354088638>

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A.</b> Record Attendance		Caitlin Day-Lewis	2 m
<b>B.</b> Call the Meeting to Order		Dawn Antonie-Forbes	1 m
<b>C.</b> Approve Minutes from February	Approve Minutes	Dawn Antonie-Forbes	2 m
<b>D.</b> Approve minutes from January	Approve Minutes	Dawn Antonie-Forbes	2 m

	Purpose	Presenter	Time
<b>II. HOS Committee</b>			<b>6:37 PM</b>
<b>A. Committee Space</b>	FYI	Amber Cartwright	45 m
	<ul style="list-style-type: none"> <li>• Share HOS Committee charter and workplan.</li> <li>• Review and vote on HOS evaluation tool</li> <li>• Share roles for HOS evaluation process</li> </ul>		
<b>III. Finance Committee</b>			<b>7:22 PM</b>
<b>A. Financials Review</b>	Discuss	Juned Haque	10 m
	Review recent finance updates		
<b>B. Committee Space</b>	Discuss	Jennifer Perkins	30 m
<b>IV. Governance Committee</b>			<b>8:02 PM</b>
<b>A. Committee Space</b>	Vote	Edrick Johnson	10 m
	<ul style="list-style-type: none"> <li>• Vote to approve the updates to the staff handbook. The handbook updates aim to clarify and improve existing policies.</li> <li>• Vote re board membership</li> </ul>		
<b>B. Trustee Recruitment</b>	FYI	Dawn Antonie-Forbes	5 m
	Provide update on prospective trustee recruitment		
<b>V. Academic Achievement Committee</b>			<b>8:17 PM</b>
<b>A. Committee Space</b>	Discuss	Annedrea Coleman	10 m
	<ul style="list-style-type: none"> <li>• Academic Updates</li> <li>• Enrollment Updates</li> </ul>		
<b>VI. Other Business</b>			<b>8:27 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Exec Session (Trustees Only)	Discuss	Dawn Antonie-Forbes	25 m
<b>VII. Closing Items</b>			<b>8:52 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Dawn Antonie-Forbes	1 m