



Ivy Hill Prep Charter School

Governance Committee Meeting

Date and Time

Friday October 7, 2022 at 9:00 AM EDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A. Record Attendance			1 m
B. Call the Meeting to Order			
II. Governance			9:01 AM
A. Upcoming Charter School Public Hearing	Discuss	Nancy Olisma	15 m
• Thursday, October 13th @5:30p: Public hearing for org structure change			
B. Compliance/Reporting	Discuss	Nancy Olisma	15 m
• Safety Plan			
◦ Move to Board vote at next monthly meeting			
◦ Next step: Current draft plan should have been submitted by 10/1. Board to officially vote at next monthly meeting. Plan to be sent to all board members in advance.			
• Next steps for 2022-2023 Reporting Memo and Reporting Timeline			
◦ Staff Snapshot (Pre-requisite for CIA, SCEE, and Staff Assignment)			
◦ Staff Assignment			
◦ Day Calendar (Pre-requisite for Student Daily Attendance)			
◦ Student Attendance Codes (Pre-requisite for Student Daily Attendance only if you use custom codes)			
◦ Location Marking Period (Pre-requisite for CIA and SCEE)			
◦ Course			
◦ Student Daily Attendance (Submit monthly through the end of the year)			
◦ Course Instructor Assignment (CIA)			
◦ Student Class Entry/Exit (SCEE)			
◦ Staff Attendance			
◦ Program Facts for English Language Learners (Intensity and Service Codes)			

	Purpose	Presenter	Time
	• NYSED Visit Confirmation: Is the 11/16 date confirmed?		
C. IHP Employee Files	Discuss	Annedrea Coleman	5 m
	• TEACH: Is the fingerprinting process confirmed and roster updated-all prints pulled under IHP for current staff?		
D. Committee Goal Work/Action Plan	Discuss	Nancy Olisma	7 m
	<ul style="list-style-type: none"> • High Level Plan from David: <ul style="list-style-type: none"> ◦ https://docs.google.com/spreadsheets/d/1VQ6AFyR4as0co91EgjKcJyulKe24WsFEe94eru2105A/edit#gid=0 ◦ October <ul style="list-style-type: none"> ▪ Finalize all committee goals and committee JDs: https://docs.google.com/document/d/1gdPQ8ldvdl7abluV48FsPatu0JM6FdTg4HhdG8SUyFA/edit?usp=sharing ▪ Monthly checklist for Board Compliance: https://docs.google.com/document/d/1lYgnAEebZGEyFlazxQHxml_6TsT7yPLRjMT-8DJn5fM/edit#heading=h.tvkkmcbx4uin ▪ Board recruitment <ul style="list-style-type: none"> ▪ Website updates ◦ November: Strategic plan 		

III. Other Business

IV. Closing Items

A. Adjourn Meeting	Vote
---------------------------	------