



# Ivy Hill Prep Charter School

## Board of Trustees Meeting - Ivy Hill Prep

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### Date and Time

Monday November 27, 2023 at 6:30 PM EST

### Location

475 E 57th St, Brooklyn, NY 11203

**trustees must be in-person for meeting/voting purposes.**

Via zoom link at <https://us02web.zoom.us/j/82354088638>

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A. Call the Meeting to Order</b>		Nancy Olisma	5 m
<ul style="list-style-type: none"><li>• <b>Start recording</b></li></ul>			
<ul style="list-style-type: none"><li>• Welcome guests, members of School</li><li>• Open meeting law and public comment policy</li><li>• Public comments</li></ul>			

	Purpose	Presenter	Time
<b>B.</b> Record Attendance		Maimouna Kane	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Nancy Olisma	2 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on October 23, 2023			
<b>D.</b> Approve agenda	Vote	Nancy Olisma	1 m
<b>II. Governance</b>			<b>6:39 PM</b>
<b>A.</b> Trustee recruitment	FYI	Nancy Olisma	2 m
<ul style="list-style-type: none"> <li>• Updates on potential candidates</li> </ul>			
<b>B.</b> Charter Renewal Visit	Discuss	Nancy Olisma	5 m
<ul style="list-style-type: none"> <li>• NYSED will be at IHP 12/6 (8:30a-4:30p) to 12/7 (8:30a - 12:30p). There will be a trustee focus group. <ul style="list-style-type: none"> <li>◦ Schedule to be finalized ASAP</li> </ul> </li> </ul>			
<b>III. Finance</b>			<b>6:46 PM</b>
<b>A.</b> Review Financial Dashboard	Discuss	Juned Haque	15 m
<ul style="list-style-type: none"> <li>• October's Budget/Financial Review</li> </ul>			
<b>B.</b> Finance Committee Updates	Discuss	Winsome Nevins-Warden	5 m
<ul style="list-style-type: none"> <li>• Updates to be shared if applicable</li> </ul>			
<b>C.</b> Front Door Management Recommendation	Vote	Winsome Nevins-Warden	5 m
<ul style="list-style-type: none"> <li>• North Shore Office Supplies to Replace the Front Doors</li> </ul>			
<b>IV. Academic Achievement</b>			<b>7:11 PM</b>
<b>A.</b> Quick progress update (as applicable)	FYI	Annedrea Coleman	10 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Academic Committee Updates               <ul style="list-style-type: none"> <li>◦ Overview of internal assessments and NYS results</li> </ul> </li> </ul>			
<b>B. Enrollment Dashboard</b>	Discuss	Brandon Parker	10 m
<ul style="list-style-type: none"> <li>• School team to share updated dashboard on enrollment numbers. Status updates needed on:               <ul style="list-style-type: none"> <li>◦ Current enrollment numbers</li> <li>◦ On-going recruitment efforts to get to 265.</li> </ul> </li> </ul>			
<b>V. Exec Session</b>			<b>7:31 PM</b>
<b>A. Trustee Discussion</b>	Discuss	Nancy Olisma	40 m
<ul style="list-style-type: none"> <li>• Upcoming Renewal Visit Prep</li> </ul>			
<b>VI. Other Business</b>			
<b>VII. Closing Items</b>			
<b>A. Adjourn Meeting</b>	Vote		