



# Ivy Hill Prep Charter School

## Board of Trustees Meeting - Ivy Hill Prep

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### Date and Time

Monday October 23, 2023 at 6:30 PM EDT

### Location

475 E 57th St, Brooklyn, NY 11203

**trustees must be in-person for meeting/voting purposes.**

Via zoom link at <https://us02web.zoom.us/j/82354088638>

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A. Call the Meeting to Order</b>		Nancy Olisma	5 m
<b>• Start recording</b>			
<b>• Welcome guests, members of School</b>			
<b>• Open meeting law and public comment policy</b>			
<b>• Public comments</b>			

	Purpose	Presenter	Time
<b>B.</b> Record Attendance		Maimouna Kane	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Nancy Olisma	2 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on September 25, 2023			
<b>D.</b> Approve agenda	Vote	Nancy Olisma	1 m
<b>II. Governance</b>			<b>6:39 PM</b>
<b>A.</b> Trustee recruitment	FYI	Nancy Olisma	1 m
<ul style="list-style-type: none"> <li>• Recruitment process with Edgility has launched!</li> </ul>			
<b>B.</b> Compliance	Vote	Nancy Olisma	5 m
<ul style="list-style-type: none"> <li>• Vote to approve (follow-up from last month's meeting): <ul style="list-style-type: none"> <li>◦ Vote to approve edits to benchmark #1 and revised metrics (discipline and instructional minutes)</li> </ul> </li> </ul>			
<b>C.</b> Charter Renewal Visit	Discuss	Nancy Olisma	10 m
<ul style="list-style-type: none"> <li>• NYSED will be at IHP 12/6 (8:30a-4:30p) to 12/7 (8:30a - 12:30p). There will be a trustee focus group. <ul style="list-style-type: none"> <li>◦ &lt;Board Review&gt; FAQ, Key Design Elements, &amp; Renewal Documents: all shared on 10/16</li> <li>◦ 11/27 Preview <ul style="list-style-type: none"> <li>▪ &lt;Board Review&gt; 2023-2024 Renewal Site Visit Protocol</li> </ul> </li> </ul> </li> </ul>			
<b>III. Finance</b>			<b>6:55 PM</b>
<b>A.</b> Review Financial Dashboard	Discuss	Juned Haque	15 m
<ul style="list-style-type: none"> <li>• September's Budget/Financial Review</li> </ul>			
<b>B.</b> Finance Committee Updates	Discuss	Winsome Nevins-Warden	10 m

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<ul style="list-style-type: none"> <li>• Updates to be shared if applicable</li> </ul>			
<b>C. Financial Audit</b>	Vote	Winsome Nevins-Warden	10 m
<ul style="list-style-type: none"> <li>• High level Review/ Findings</li> </ul>			
<b>IV. Academic Achievement</b>			<b>7:30 PM</b>
<b>A. Quick progress update (as applicable)</b>	FYI	Annedrea Coleman	10 m
<ul style="list-style-type: none"> <li>• Academic Committee Updates <ul style="list-style-type: none"> <li>◦ 22-23 Testing Results</li> </ul> </li> </ul>			
<b>B. Enrollment Dashboard</b>	Discuss	Brandon Parker	10 m
<ul style="list-style-type: none"> <li>• School team to share updated dashboard on enrollment numbers. Status updates needed on: <ul style="list-style-type: none"> <li>◦ Current enrollment numbers</li> <li>◦ On-going recruitment efforts to get to 265.</li> </ul> </li> </ul>			
<b>C. Relay Partnership</b>	Vote	Maimouna Kane	5 m
<ul style="list-style-type: none"> <li>• Vote on proposed Relay partnership for staff SPED certifications</li> </ul>			
<b>V. Exec Session</b>			<b>7:55 PM</b>
<b>A. Trustee Discussion</b>	Discuss	Nancy Olisma	10 m
<b>VI. Other Business</b>			
<b>VII. Closing Items</b>			
<b>A. Adjourn Meeting</b>	Vote		