



# Ivy Hill Prep Charter School

## Board of Trustees Meeting - Ivy Hill Prep

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### Date and Time

Monday October 23, 2023 at 6:30 PM EDT

### Location

475 E 57th St, Brooklyn, NY 11203

**trustees must be in-person for meeting/voting purposes.**

Via zoom link at <https://us02web.zoom.us/j/82354088638>

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### Agenda

|  | Purpose | Presenter    | Time           |
|--|---------|--------------|----------------|
| <b>I. Opening Items</b>  |         |              | <b>6:30 PM</b> |
| <b>A. Call the Meeting to Order</b>  |         | Nancy Olisma | 5 m            |
| <ul style="list-style-type: none"><li>• <b>Start recording</b></li></ul>   |         |              |                |
| <ul style="list-style-type: none"><li>• Welcome guests, members of School</li><li>• Open meeting law and public comment policy</li><li>• Public comments</li></ul> |         |              |                |

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|--|-----------------|-----------------------|----------------|
| <b>B.</b> Record Attendance  |                 | Maimouna Kane         | 1 m            |
| <b>C.</b> Approve Minutes  | Approve Minutes | Nancy Olisma          | 2 m            |
| Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on September 25, 2023  |                 |                       |                |
| <b>D.</b> Approve agenda   | Vote            | Nancy Olisma          | 1 m            |
| <b>II. Governance</b>  |                 |                       | <b>6:39 PM</b> |
| <b>A.</b> Trustee recruitment  | FYI             | Nancy Olisma          | 1 m            |
| <ul style="list-style-type: none"> <li>• Recruitment process with Edgility has launched!</li> </ul>  |                 |                       |                |
| <b>B.</b> Compliance   | Vote            | Nancy Olisma          | 5 m            |
| <ul style="list-style-type: none"> <li>• Vote to approve (follow-up from last month's meeting): <ul style="list-style-type: none"> <li>◦ Vote to approve edits to benchmark #1 and revised metrics (discipline and instructional minutes)</li> </ul> </li> </ul>   |                 |                       |                |
| <b>C.</b> Charter Renewal Visit  | Discuss         | Nancy Olisma          | 10 m           |
| <ul style="list-style-type: none"> <li>• NYSED will be at IHP 12/6 (8:30a-4:30p) to 12/7 (8:30a - 12:30p). There will be a trustee focus group. <ul style="list-style-type: none"> <li>◦ &lt;Board Review&gt; FAQ, Key Design Elements, &amp; Renewal Documents: all shared on 10/16</li> <li>◦ 11/27 Preview <ul style="list-style-type: none"> <li>▪ &lt;Board Review&gt; 2023-2024 Renewal Site Visit Protocol</li> </ul> </li> </ul> </li> </ul> |                 |                       |                |
| <b>III. Finance</b>  |                 |                       | <b>6:55 PM</b> |
| <b>A.</b> Review Financial Dashboard   | Discuss         | Juned Haque           | 15 m           |
| <ul style="list-style-type: none"> <li>• September's Budget/Financial Review</li> </ul>  |                 |                       |                |
| <b>B.</b> Finance Committee Updates  | Discuss         | Winsome Nevins-Warden | 10 m           |
| <ul style="list-style-type: none"> <li>• Updates to be shared if applicable</li> </ul>   |                 |                       |                |

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|--|---------|-----------------------|----------------|
| <b>C. Financial Audit</b>  | Vote    | Winsome Nevins-Warden | 10 m           |
| <ul style="list-style-type: none"> <li>• High level Review/ Findings</li> </ul>  |         |                       |                |
| <b>IV. Academic Achievement</b>  |         |                       | <b>7:30 PM</b> |
| <b>A. Quick progress update (as applicable)</b>  | FYI     | Annedrea Coleman      | 10 m           |
| <ul style="list-style-type: none"> <li>• Academic Committee Updates <ul style="list-style-type: none"> <li>◦ 22-23 Testing Results</li> </ul> </li> </ul>  |         |                       |                |
| <b>B. Enrollment Dashboard</b>   | Discuss | Brandon Parker        | 10 m           |
| <ul style="list-style-type: none"> <li>• School team to share updated dashboard on enrollment numbers. Status updates needed on: <ul style="list-style-type: none"> <li>◦ Current enrollment numbers</li> <li>◦ On-going recruitment efforts to get to 265.</li> </ul> </li> </ul> |         |                       |                |
| <b>C. Relay Partnership</b>  | Vote    | Maimouna Kane         | 5 m            |
| <ul style="list-style-type: none"> <li>• Vote on proposed Relay partnership for staff SPED certifications</li> </ul>   |         |                       |                |
| <b>V. Exec Session</b>   |         |                       | <b>7:55 PM</b> |
| <b>A. Trustee Discussion</b>   | Discuss | Nancy Olisma          | 10 m           |
| <b>VI. Other Business</b>  |         |                       |                |
| <b>VII. Closing Items</b>  |         |                       |                |
| <b>A. Adjourn Meeting</b>  | Vote    |                       |                |