



# Ivy Hill Prep Charter School

## Board of Trustees Meeting - Ivy Hill Prep

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### Date and Time

Thursday August 3, 2023 at 6:30 PM EDT

### Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>

trustees must have their video capacity enabled for meeting/voting purposes.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A. Call the Meeting to Order</b>		Nancy Olisma	5 m
	<ul style="list-style-type: none"><li>• Start recording</li></ul>		
	<ul style="list-style-type: none"><li>• Welcome guests, members of School</li><li>• Open meeting law and public comment policy</li><li>• Public comments</li></ul>		
<b>B. Record Attendance</b>		Maimouna Kane	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Nancy Olisma	2 m

	Purpose	Presenter	Time
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on July 24, 2023			
D. Approve agenda	Vote	Nancy Olisma	1 m
<b>II. Governance</b>			<b>6:39 PM</b>
A. Trustee recruitment	FYI	Nancy Olisma	5 m
<ul style="list-style-type: none"> <li>• Quick update on recruitment/potential trustees</li> </ul>			
B. Compliance	Vote	Nancy Olisma	10 m
<ul style="list-style-type: none"> <li>• Vote to approve renewal application <ul style="list-style-type: none"> <li>◦ Material Changes: School Schedule, Instructional Minutes,</li> <li>◦ Non-material Changes: Professional Development, Discipline, School Calendar,</li> </ul> </li> </ul>			
C. Handbooks- Employee & Staff	Discuss	Annedrea Coleman	15 m
<ul style="list-style-type: none"> <li>• Update on adjustments made to <a href="#">employee handbook</a> <ul style="list-style-type: none"> <li>◦ Recommendation on <a href="#">BL Policy</a></li> <li>◦ Recommendation on <a href="#">PTO Policy</a></li> </ul> </li> <li>• Changes to <a href="#">family handbook</a></li> </ul>			
D. BoT Committee Spaces	FYI	Nancy Olisma	2 m
<ul style="list-style-type: none"> <li>• Updated calendar invites</li> </ul>			
<b>III. Finance</b>			<b>7:11 PM</b>
A. Review Financial Dashboard	Discuss	Winsome Nevins-Warden	15 m
<ul style="list-style-type: none"> <li>• Share-out of any committee updates</li> </ul>			
B. ICS Banking System for Savings Account	FYI	Winsome Nevins-Warden	2 m
<ul style="list-style-type: none"> <li>• Update</li> </ul>			

	Purpose	Presenter	Time
<b>C. Lease</b>	Discuss	Winsome Nevins-Warden	2 m
<ul style="list-style-type: none"> <li>• Update on pending lease</li> </ul>			
<b>D. Budget</b>	Vote	Winsome Nevins-Warden	5 m
<ul style="list-style-type: none"> <li>• Update on recruitment tool/strategy for SPED positions               <ul style="list-style-type: none"> <li>◦ <a href="#">Signing Bonus</a>: rationale, eligibility and requirement</li> </ul> </li> </ul>			

**IV. Academic Achievement 7:35 PM**

<b>A. Quick progress update (as applicable)</b>	FYI	Annedrea Coleman	10 m
<ul style="list-style-type: none"> <li>• Academic Committee Updates</li> </ul>			
<b>B. Enrollment Dashboard</b>	Discuss	Brandon Parker	10 m
<ul style="list-style-type: none"> <li>• School team to share updated dashboard on enrollment numbers. Status updates needed on:               <ul style="list-style-type: none"> <li>◦ Intent to return forms - # of confirmed families versus pending versus those who are not returning</li> <li>◦ Current enrollment projections per grade (intent to return forms plus accepted lottery seats)</li> <li>◦ On-going recruitment efforts to get to 265.</li> </ul> </li> </ul>			

**V. Other Business**

**VI. Closing Items**

<b>A. Adjourn Meeting</b>	Vote		
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