



Ivy Hill Prep Charter School

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Thursday August 3, 2023 at 6:30 PM EDT

Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>

trustees must have their video capacity enabled for meeting/voting purposes.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Nancy Olisma	5 m
	<ul style="list-style-type: none">• Start recording		
	<ul style="list-style-type: none">• Welcome guests, members of School• Open meeting law and public comment policy• Public comments		
B. Record Attendance		Maimouna Kane	1 m

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C. Approve Minutes	Approve Minutes	Nancy Olisma	2 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on July 24, 2023			
D. Approve agenda	Vote	Nancy Olisma	1 m
II. Governance			6:39 PM
A. Trustee recruitment	FYI	Nancy Olisma	5 m
<ul style="list-style-type: none"> • Quick update on recruitment/potential trustees 			
B. Compliance	Vote	Nancy Olisma	10 m
<ul style="list-style-type: none"> • Vote to approve renewal application <ul style="list-style-type: none"> ◦ Material Changes: School Schedule, Instructional Minutes, ◦ Non-material Changes: Professional Development, Discipline, School Calendar, 			
C. Handbooks- Employee & Staff	Discuss	Annedrea Coleman	15 m
<ul style="list-style-type: none"> • Update on adjustments made to employee handbook <ul style="list-style-type: none"> ◦ Recommendation on BL Policy ◦ Recommendation on PTO Policy • Changes to family handbook 			
D. BoT Committee Spaces	FYI	Nancy Olisma	2 m
<ul style="list-style-type: none"> • Updated calendar invites 			
III. Finance			7:11 PM
A. Review Financial Dashboard	Discuss	Winsome Nevins-Warden	15 m
<ul style="list-style-type: none"> • Share-out of any committee updates 			

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B. ICS Banking System for Savings Account <ul style="list-style-type: none"> • Update 	FYI	Winsome Nevins-Warden	2 m
C. Lease <ul style="list-style-type: none"> • Update on pending lease 	Discuss	Winsome Nevins-Warden	2 m
D. Budget <ul style="list-style-type: none"> • Update on recruitment tool/strategy for SPED positions <ul style="list-style-type: none"> ◦ Signing Bonus: rationale, eligibility and requirement 	Vote	Winsome Nevins-Warden	5 m

IV. Academic Achievement

7:35 PM

A. Quick progress update (as applicable) <ul style="list-style-type: none"> • Academic Committee Updates 	FYI	Annedrea Coleman	10 m
B. Enrollment Dashboard <ul style="list-style-type: none"> • School team to share updated dashboard on enrollment numbers. Status updates needed on: <ul style="list-style-type: none"> ◦ Intent to return forms - # of confirmed families versus pending versus those who are not returning ◦ Current enrollment projections per grade (intent to return forms plus accepted lottery seats) ◦ On-going recruitment efforts to get to 265. 	Discuss	Brandon Parker	10 m

V. Other Business

VI. Closing Items

Purpose

Presenter

Time

A. Adjourn Meeting

Vote