Ivy Hill Prep Charter School

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday June 26, 2023 at 6:30 PM EDT

Location

Via zoom link at https://us02web.zoom.us/j/82354088638
trustees must have their video capacity enabled for meeting/voting purposes.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:30 PM**
A.	Call the Meeting to Order		Nancy Olisma	5 m

• **Start recording**

• Welcome guests, members of School
• Open meeting law and public comment policy
• Public comments

		Purpose	Presenter	Time
B.	Record Attendance		Maimouna Kane	1 m
C.	Approve Minutes	Approve Minutes	Nancy Olisma	2 m

			Purpose	Presenter	Time
		Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on May 22, 2023			
	D.	Approve agenda	Vote	Nancy Olisma	1 m
II.		**Governance**			**6:39 PM**
	A.	Trustee recruitment	FYI	Nancy Olisma	5 m

• Quick update on recruitment/potential trustees

	B.	Compliance	Discuss	Nancy Olisma	5 m

• Update on NYSED
  ◦ IHP's revision request for enrollment has been approved.
  ◦ HOS followed up on 6/14 re: org chart revision. NYSED response is pending.

III.		**Finance**			**6:49 PM**
	A.	Review Financial Dashboard	Discuss	Winsome Nevins-Warden	15 m

• Key financial indicators
• Budget vs. Actuals
  ◦ Review of attachment

	B.	ICS Banking System for Savings Account	FYI	Winsome Nevins-Warden	2 m

• Update

	C.	Lease	Discuss	Winsome Nevins-Warden	2 m

• Update on pending lease

	D.	5 year projections	Discuss	Juned Haque	10 m

• Review updates from ASN and Finance as it relates to enrollment

		Purpose	Presenter	Time
E.	Additional finance recommendations	Discuss	Annedrea Coleman	10 m

- Year 5 Budget
- After school for 23-24
- IHP Science Recommendation

IV.	**Academic Achievement**			**7:28 PM**
A.	Quick progress update (as applicable)	FYI	Annedrea Coleman	10 m

- Academic Committee Updates
- Summer academic work share-outs (family & teacher communications)

B.	Enrollment Dashboard	Discuss	Brandon Parker	10 m

- School team to share updated dashboard on enrollment numbers. Status updates needed on:
  - Intent to return forms - # of confirmed families versus pending versus those who are not returning
  - Current enrollment projections per grade (intent to return forms plus accepted lottery seats)
  - On-going recruitment efforts to get to 265.

V.	**CEO Support And Eval**			**7:48 PM**
A.	HOS Goals and Support	FYI	Tanisha James	7 m

- Committee update(s) share-out

VI.	**Other Business**			**7:55 PM**
A.	Executive session	Discuss	Nancy Olisma	15 m

VII.	**Closing Items**			**8:10 PM**
A.	Adjourn Meeting	Vote		