



# Ivy Hill Prep Charter School

## Board of Trustees Meeting - Ivy Hill Prep

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### Date and Time

Monday May 22, 2023 at 6:30 PM EDT

### Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>

trustees must have their video capacity enabled for meeting/voting purposes.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A. Call the Meeting to Order</b>		Nancy Olisma	5 m
	<ul style="list-style-type: none"><li>• <b>Start recording</b></li></ul>		
	<ul style="list-style-type: none"><li>• Welcome guests, members of School</li><li>• Open meeting law and public comment policy</li><li>• Public comments</li></ul>		
<b>B. Record Attendance</b>		Maimouna Kane	1 m

	Purpose	Presenter	Time
<b>C.</b> Approve Minutes	Approve Minutes	Nancy Olisma	2 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on May 1, 2023			
<b>D.</b> Approve agenda	Vote	Nancy Olisma	1 m
<b>II. Governance</b>			<b>6:39 PM</b>
<b>A.</b> Trustee recruitment	FYI	Nancy Olisma	5 m
<ul style="list-style-type: none"> <li>• Quick update on recruitment/potential trustees</li> <li>• Quick wrap around/share-out on individual trustee recruitment efforts</li> </ul>			
<b>B.</b> Compliance	Discuss	Nancy Olisma	5 m
<ul style="list-style-type: none"> <li>• Update on NYSED <ul style="list-style-type: none"> <li>◦ Call with Karonne Jarrett Watson and Patrick Garrett on 5/11 <ul style="list-style-type: none"> <li>▪ HOS has submitted all requested documentations re: org charts and JDs</li> </ul> </li> <li>◦ IHP contact still TBD. Charter School Office has hired a replacement and plans to assign us a point of contact by this Fall.</li> </ul> </li> <li>• Reminder: Renewal is approaching us. Please review Ashley's email if you haven't already.</li> </ul>			
<b>III. Finance</b>			<b>6:49 PM</b>
<b>A.</b> Review Financial Dashboard	Discuss	Winsome Nevins-Warden	15 m
<ul style="list-style-type: none"> <li>• Key financial indicators</li> <li>• Budget vs. Actuals <ul style="list-style-type: none"> <li>◦ Review of attachment</li> </ul> </li> </ul>			
<b>B.</b> ICS Banking System for Savings Account	Vote	Winsome Nevins-Warden	2 m
<ul style="list-style-type: none"> <li>• Vote on recommended ICS banking system</li> </ul>			

	Purpose	Presenter	Time
<b>C. Lease</b>	Discuss	Winsome Nevins-Warden	7 m
<ul style="list-style-type: none"> <li>• Update/ next steps from Committee Meeting <ul style="list-style-type: none"> <li>◦ Status of Narazeth HS's board vote on proposed amendment to IHP's lease. IHP and Nazareth's Board met on 5/10</li> </ul> </li> <li>• Update on "Friends Of" <ul style="list-style-type: none"> <li>◦ Pending information needed from Finance committee to move interviews forward</li> </ul> </li> </ul>			
<b>D. 5 year projections</b>	Discuss	Juned Haque	10 m
<ul style="list-style-type: none"> <li>• Review updates from ASN and Finance as it relates to enrollment</li> <li>• Update on current budgeting process and future yearly projections <ul style="list-style-type: none"> <li>◦ Review attachment. Vote needed next month on FY 23-24 budget.</li> </ul> </li> </ul>			
<b>IV. Academic Achievement</b>			<b>7:23 PM</b>
<b>A. Quick progress update (as applicable)</b>	FYI	Annedrea Coleman	10 m
<ul style="list-style-type: none"> <li>• Academic Committee Updates</li> </ul>			
<b>B. Enrollment Dashboard</b>	Discuss	Brandon Parker	15 m
<ul style="list-style-type: none"> <li>• School team to share updated dashboard on enrollment numbers. Status updates needed on: <ul style="list-style-type: none"> <li>◦ Intent to return forms - # of confirmed families versus pending versus those who are not returning</li> <li>◦ Current enrollment projections per grade (intent to return forms plus accepted lottery seats)</li> <li>◦ On-going recruitment efforts</li> </ul> </li> </ul>			
<b>V. CEO Support And Eval</b>			<b>7:48 PM</b>
<b>A. HOS Goals and Support</b>	FYI	Tanisha James	7 m
<ul style="list-style-type: none"> <li>• Committee update(s) share-out</li> </ul>			

	Purpose	Presenter	Time
<b>VI. Other Business</b>			<b>7:55 PM</b>
<b>A.</b> Executive session (as needed)	Discuss	Nancy Olisma	10 m
<b>VII. Closing Items</b>			<b>8:05 PM</b>
<b>A.</b> Adjourn Meeting	Vote		