



Ivy Hill Prep Charter School

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday May 22, 2023 at 6:30 PM EDT

Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>

trustees must have their video capacity enabled for meeting/voting purposes.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Nancy Olisma	5 m
<ul style="list-style-type: none">• Start recording			
<ul style="list-style-type: none">• Welcome guests, members of School• Open meeting law and public comment policy• Public comments			
B. Record Attendance		Maimouna Kane	1 m
C. Approve Minutes	Approve Minutes	Nancy Olisma	2 m

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Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on May 1, 2023			
D.	Approve agenda	Vote	Nancy Olisma 1 m
II.	Governance		6:39 PM
A.	Trustee recruitment	FYI	Nancy Olisma 5 m
	<ul style="list-style-type: none"> • Quick update on recruitment/potential trustees • Quick wrap around/share-out on individual trustee recruitment efforts 		
B.	Compliance	Discuss	Nancy Olisma 5 m
	<ul style="list-style-type: none"> • Update on NYSED <ul style="list-style-type: none"> ◦ Call with Karonne Jarrett Watson and Patrick Garrett on 5/11 <ul style="list-style-type: none"> ▪ HOS has submitted all requested documentations re: org charts and JDs ◦ IHP contact still TBD. Charter School Office has hired a replacement and plans to assign us a point of contact by this Fall. • Reminder: Renewal is approaching us. Please review Ashley's email if you haven't already. 		
III.	Finance		6:49 PM
A.	Review Financial Dashboard	Discuss	Winsome Nevins-Warden 15 m
	<ul style="list-style-type: none"> • Key financial indicators • Budget vs. Actuals <ul style="list-style-type: none"> ◦ Review of attachment 		
B.	ICS Banking System for Savings Account	Vote	Winsome Nevins-Warden 2 m
	<ul style="list-style-type: none"> • Vote on recommended ICS banking system 		
C.	Lease	Discuss	Winsome Nevins-Warden 7 m
	<ul style="list-style-type: none"> • Update/ next steps from Committee Meeting 		

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<ul style="list-style-type: none"> ◦ Status of Narazeth HS's board vote on proposed amendment to IHP's lease. IHP and Nazareth's Board met on 5/10 • Update on "Friends Of" <ul style="list-style-type: none"> ◦ Pending information needed from Finance committee to move interviews forward 			
D. 5 year projections	Discuss	Juned Haque	10 m
<ul style="list-style-type: none"> • Review updates from ASN and Finance as it relates to enrollment • Update on current budgeting process and future yearly projections <ul style="list-style-type: none"> ◦ Review attachment. Vote needed next month on FY 23-24 budget. 			
IV. Academic Achievement			7:23 PM
A. Quick progress update (as applicable)	FYI	Annedrea Coleman	10 m
<ul style="list-style-type: none"> • Academic Committee Updates 			
B. Enrollment Dashboard	Discuss	Brandon Parker	15 m
<ul style="list-style-type: none"> • School team to share updated dashboard on enrollment numbers. Status updates needed on: <ul style="list-style-type: none"> ◦ Intent to return forms - # of confirmed families versus pending versus those who are not returning ◦ Current enrollment projections per grade (intent to return forms plus accepted lottery seats) ◦ On-going recruitment efforts 			
V. CEO Support And Eval			7:48 PM
A. HOS Goals and Support	FYI	Tanisha James	7 m
<ul style="list-style-type: none"> • Committee update(s) share-out 			
VI. Other Business			7:55 PM
A. Executive session (as needed)	Discuss	Nancy Olisma	10 m

Purpose

Presenter

Time

VII. Closing Items

8:05 PM

A. Adjourn Meeting

Vote