



Ivy Hill Prep Charter School

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday October 24, 2022 at 6:30 PM EDT

Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>; trustees must have their video capacity enabled for meeting/voting purposes.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Adam Jimenez-Schulman	5 m
<ul style="list-style-type: none"> • Start recording • Welcome guests, members of School • Open meeting law and public comment policy • Public comments 			
B. Record Attendance		Maimouna Kane	1 m
C. Approve Minutes	Approve Minutes	Adam Jimenez-Schulman	3 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on August 29, 2022			
D. Approve agenda	Vote	Adam Jimenez-Schulman	1 m
II. Governance			6:40 PM

	Purpose	Presenter	Time
A. Trustee membership	FYI	Adam Jimenez-Schulman	3 m
<ul style="list-style-type: none"> • Confirming appointment of new Trustees - stating for the record (as of this meeting), based on NYSED approval 			
B. Governance Goals	FYI	Nancy Olisma	5 m
<ul style="list-style-type: none"> • Preview and next steps 			
C. Trustee Agreement/ Commitment	Discuss	Adam Jimenez-Schulman	7 m
<ul style="list-style-type: none"> • Review draft, provide input • Collective re-commitment 			
D. Trustee recruitment	Discuss	Adam Jimenez-Schulman	5 m
<ul style="list-style-type: none"> • Status update - tracker • Reminder to Board about process - expectation for Trustees outside of Governance to join the interview to ensure everybody gets to know the candidates 			
E. Website	FYI	Nancy Olisma	5 m
<ul style="list-style-type: none"> • Opportunity to update photos (and submit for new Trustees) • Trustee bios 			
F. Compliance	Discuss	Nancy Olisma	15 m
<ul style="list-style-type: none"> • Reminders/ status updates • NYSED actions • Charter revision - December deadline (Adam) 			
G. District Safety Plan	Vote	Nancy Olisma	3 m
<ul style="list-style-type: none"> • Any remaining comments/ feedback (document) 			
III. Finance			7:23 PM
A. Review Financial Dashboard	Discuss	Juned	10 m
<ul style="list-style-type: none"> • Key financial indicators 			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> Budget vs. Actuals 			
B. Year-end Financials and Auditor Compliance	FYI	Juned Haque	10 m
<ul style="list-style-type: none"> Unaudited year-end Report on outcomes from auditor meeting 			
C. Lease Letter Challenge	Discuss	Winsome Nevins-Warden	7 m
<ul style="list-style-type: none"> Update/ next steps from Committee 			
D. Development	FYI	Winsome Nevins-Warden	5 m
<ul style="list-style-type: none"> Giving Tuesday 			
E. Insurance	Vote	Brandon Parker	10 m
<ul style="list-style-type: none"> Professional Employer Organization- Insurance for staff 			
IV. Academic Achievement			8:05 PM
A. Review Dashboard and HOS Report	Discuss	Maimouna Kane	10 m
<ul style="list-style-type: none"> Enrollment and recruitment State test results Upcoming data 			
B. Enrollment	Discuss	Annedrea Coleman	15 m
<ul style="list-style-type: none"> Status update Current activities/ traction What's next? 			
V. CEO Support And Eval			8:30 PM
A. HOS Goals and Support	FYI	Adam Jimenez-Schulman	3 m

Purpose Presenter Time

- [Draft goals](#)

VI. Other Business

8:33 PM

A. Executive session (as needed)

Vote

Adam
Jimenez-
Schulman

1 m

- Personnel matter

VII. Closing Items

8:34 PM

A. Adjourn Meeting

Vote