



Ivy Hill Prep Charter School

Academic Achievement Committee Meeting

Date and Time

Wednesday October 13, 2021 at 4:30 PM EDT

Agenda

I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approve Minutes

II. Academic Achievement

- A. Goal setting
 - Follow-up re: action items
 - ACTION -HOS to provide a detailed breakdown of staff retention from Y1 to now (role, years at IHP, transition date when applicable, reason for transition)
 - ACTION -HOS and DoSS to provide preliminary thinking around metrics for closing learning gaps for students, accounting for sub-groups
 - [Review and finalize language](#)
 - Draft set of metrics

- Define how this information should be presented (e.g. breakdowns by subgroups, over time)

B. HOS Report

- Follow-up re: action items
 - ACTION -HOS to make sure the table outlining student recruitment and retention efforts stays in the monthly report and reflects efforts to build current-and future-year student pipelines/ waitlists
 - ACTION -HOS to add column to COVID section that captures classes that had to shutdown, along with a "comments" column
 - ACTION -Future HOS reports to reflect mid-month COVID case counts for staff and students (1 week before committee and then updated for board materials)
 - ACTION -HOS to send calendar invites to board members for book character day 10/29 once time is set ◦ Continue real-time updates on cases at school
- Academics
- COVID-19 - updated protocol review
 - ACTION -HOS to reflect sibling update in the outside-of-school exposure AND in-school exposure scenarios
- Staffing
 - Plan regarding attrition

III. Other Business

IV. Closing Items

A. Adjourn Meeting