



Ivy Hill Prep Charter School

Academic Achievement Committee Meeting

Date and Time

Wednesday October 13, 2021 at 4:30 PM EDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		1 m
II. Academic Achievement			4:32 PM
A. Goal setting	Discuss	Adam Jimenez-Schulman	10 m
• Follow-up re: action items <ul style="list-style-type: none"> ◦ ACTION -HOS to provide a detailed breakdown of staff retention from Y1 to now (role, years at IHP, transition date when applicable, reason for transition) ◦ ACTION -HOS and DoSS to provide preliminary thinking around metrics for closing learning gaps for students, accounting for sub-groups 			
• Review and finalize language <ul style="list-style-type: none"> ◦ Draft set of metrics ◦ Define how this information should be presented (e.g. breakdowns by subgroups, over time) 			
B. HOS Report	Discuss	Ambrosia Johnson	10 m
• Follow-up re: action items <ul style="list-style-type: none"> ◦ ACTION -HOS to make sure the table outlining student recruitment and retention efforts stays in the monthly report and reflects efforts to build current-and future-year student pipelines/ waitlists 			

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- ACTION -HOS to add column to COVID section that captures classes that had to shutdown, along with a "comments" column
- ACTION -Future HOS reports to reflect mid-month COVID case counts for staff and students (1 week before committee and then updated for board materials)
- ACTION -HOS to send calendar invites to board members for book character day 10/29 once time is set ◦ Continue real-time updates on cases at school
- Academics
- COVID-19 - updated protocol review
 - ACTION -HOS to reflect sibling update in the outside-of-school exposure AND in-school exposure scenarios
- Staffing
 - Plan regarding attrition

III. Other Business

IV. Closing Items

A. Adjourn Meeting

Vote