



# Ivy Hill Prep Charter School

## Governance Committee Meeting

### Date and Time

Tuesday October 6, 2020 at 8:30 PM EDT

### GOVERNANCE COMMITTEE MEETING

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:30 PM</b>
A. Call the Meeting to Order		Marsha Michael	
B. Record Attendance		Marsha Michael	1 m
<b>II. Governance</b>			<b>8:31 PM</b>
A. Review IHP Policy Chart	Discuss	Marsha Michael	5 m
• Update IHP Policy Chart			
B. Review Job Descriptions/Organizational Chart	Discuss	Marsha Michael	15 m
• Review Job Description for Dean of Special Support			
• Review Organizational Chart			
• Ensure Job Descriptions Exist for all Positions of Chart			
• See BoardonTrack Documents folder for Job Descriptions etc.			
C. Review IHP's Exit Interview Practice/Policy	Discuss	Marsha Michael/ Ambrosia Johnson	5 m
• Discuss Little Bird's exit interview process			
D. Strategic Planning	Discuss	Marsha Michael	5 m
• Discuss List of deliverables for School Year (ie. Financial Audit, key approvals)			
<b>III. Closing Items</b>			<b>9:01 PM</b>

