



# Ivy Hill Prep Charter School

## Board of Trustees Meeting - Ivy Hill Prep

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### Date and Time

Monday July 26, 2021 at 6:30 PM EDT

### Location

Ivy Hill Prep Charter School, 475 E 57th Street, Brooklyn, NY 11203

Trustees may also attend via zoom link at <https://zoom.us/j/9699543901>, from a public location and must have their video capacity enabled for meeting/voting purposes.

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IVY HILL PREP - BOARD OF TRUSTEES

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Marsha Michael	5 m
	<ul style="list-style-type: none"><li>• Welcome Guests</li><li>• Public Comments</li></ul>		

	Purpose	Presenter	Time
<b>B.</b> Record Attendance and Guests		Maimouna Kane	1 m
<b>C.</b> Approve June 2021 Board Meeting Minutes	Approve Minutes	Maimouna Kane	3 m
<b>D.</b> Vote to Approve Agenda	Vote	Marsha Michael	2 m
<b>II. Governance</b>			<b>6:41 PM</b>
<b>A.</b> Approve Annual Report	Vote	Adam Jimenez-Schulman	5 m
			<ul style="list-style-type: none"> <li>• See Report Submission in google drive @ <a href="#">2020-21 Annual Report</a></li> </ul>
<b>B.</b> Annual Meeting Calendar	Discuss	Marsha Michael	5 m
			<ul style="list-style-type: none"> <li>• Meetings will transition to fully in person for August</li> <li>• RSVP to Meetings Important via Board on track (Quorum Purposes)</li> <li>• Discuss whether last Monday of Month continues to work for Board</li> <li>• Governance committee will look through the calendar and see if any standing dates conflict with holidays.</li> </ul>
<b>C.</b> Approve Executive Members	Vote	Marsha Michael	5 m
			<ul style="list-style-type: none"> <li>• Vote to Approve Resolution</li> </ul>
<b>D.</b> Committee Update	Discuss	Marsha Michael	10 m
			<ul style="list-style-type: none"> <li>• Committees should discuss roles and select Chair (Forward information to BC/Governance)</li> <li>• Committees should also revisit the meeting times and see if any changes need to be made</li> <li>• Committees should start thinking about goal setting.</li> </ul>
<b>E.</b> Prospective Board Members	Vote	Marsha Michael	5 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Vote on Resolution to Add new board members pending approval by NYSED (pending fingerprint review by Committee)</li> </ul>			
<b>III. Finance Committee</b>			<b>7:11 PM</b>
Finance			
<b>A. Review Financial Dashboard</b>	Discuss	Nataki Williams	10 m
<ul style="list-style-type: none"> <li>• Review Key Financial Indicators</li> <li>• Review Budget vs. Actuals</li> </ul>			
<b>B. Miscellaneous Financial Issues</b>	Discuss	Nataki Williams	5 m
<ul style="list-style-type: none"> <li>• Audit Testing Review</li> </ul>			
<b>IV. Director of Finance Hiring Taskforce</b>			<b>7:26 PM</b>
<b>A. Taskforce Update</b>	Discuss	Jennifer Small	5 m
<ul style="list-style-type: none"> <li>• Update on Hiring Process</li> </ul>			
<b>V. Academic Achievement</b>			<b>7:31 PM</b>
Academic Achievement			
<b>A. Review Academic Program - Academic Dashboard</b>	Discuss	Ambrosia Johnson	5 m
<ul style="list-style-type: none"> <li>• Review Dashboard indicators (Enrollment, Attendance etc)</li> </ul>			
<b>B. Review Teaching and Learning</b>	Discuss	Ambrosia Johnson	20 m
<ul style="list-style-type: none"> <li>• Review HOS Report</li> <li>• Discuss STEP Assessment Results</li> </ul>			
<b>C. Discuss Culture and Climate</b>	Discuss	Ambrosia Johnson	10 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Discuss end of year wrap up.</li> </ul>			
<b>VI. Development</b>			<b>8:06 PM</b>
Development			
<b>A. Update on Development</b>	Discuss	Tanisha James/Adam Laniyan	10 m
<ul style="list-style-type: none"> <li>• Discuss results of recent initiatives</li> </ul>			
<b>VII. Head of School Evaluation &amp; Support Committee</b>			<b>8:16 PM</b>
<b>A. Discuss Committee Next Steps</b>	Discuss	Adam Jimenez-Schulman	5 m
<ul style="list-style-type: none"> <li>• Committee Update on goal setting</li> </ul>			
<b>VIII. Executive Session</b>			<b>8:21 PM</b>
<b>A. Vote for Executive Session (If Needed)</b>	Discuss	Full Board Discussion	30 m
<ul style="list-style-type: none"> <li>• Discuss HOS Evaluation</li> <li>• Discuss HOS Salary Increase</li> </ul>			
<b>IX. Closing Items</b>			<b>8:51 PM</b>
<b>A. Adjourn Meeting</b>	FYI	Marsha Michael	
<ul style="list-style-type: none"> <li>• Meeting Evaluation</li> </ul>			