



Ivy Hill Prep Charter School

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday November 30, 2020 at 6:30 PM EST

Location

Pursuant to Governor Cuomo’s Executive Order 202.1 issued, on March 12, 2020, suspending the in-person public participation provisions of the Open Meetings Law, IVY HILL PREP’s Board Meeting will be held electronically via <https://zoom.us/j/9699543901>, until further notice. Members of the public may listen to or view the board meeting by also connecting to the zoom link at <https://zoom.us/j/9699543901>. A recording of the meeting will be transcribed and posted on Ivy Hill Prep’s website at: <https://www.ivyhillprep.org/home>

TRUSTEES SHOULD ENSURE VIDEO CAPACITY IS ENABLED FOR MEETING/VOTING PURPOSES

IVY HILL PREP - BOARD OF TRUSTEES

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Call the Meeting to Order		Marsha Michael	5 m
<ul style="list-style-type: none"> • Welcome Guests • Public Comments 			
B. Record Attendance and Guests		Maimouna Kane	1 m
C. Approve October 2020 Board Meeting Minutes	Approve Minutes	Maimouna Kane	3 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on October 26, 2020			
D. Vote to Approve Agenda	Vote	Marsha Michael	2 m
II. Governance			6:41 PM
A. Discuss Governance Strategic Governance Issues	Discuss	Marsha Michael	5 m
Governance Committee currently reviewing:			

- Discuss Committee Recommendations on changes to Organizational Chart (Any Updates Due to Authorizer by 12/2020)
- Discuss Timeline of deliverables

B. Committee Recommendation on Exit Interview Process Discuss Marsha Michael 5 m

- Discuss Committee progress on vetting exit interview process

III. Finance Committee **6:51 PM**

Finance

A. Review Financial Dashboard Discuss Nataki Williams 10 m

- Review Key Indicators

B. Recommendation on Approving TriNet Vote Nataki Williams 5 m

- Previous HR vendor Little Bird was taken over by Trinet
- Committee to Recommend Approving Signing New Contract with TriNet

IV. Director of Finance Hiring Taskforce **7:06 PM**

A. Taskforce Update Discuss Jennifer Small 5 m

B. Director of Finance in Organizational Chart Vote 5 m

- Vote to Approve replacing back officer provider in Organizational Chart with in house Director of Finance.

V. Academic Achievement **7:16 PM**

Academic Achievement

A. Review Academic Program - Academic Dashboard Discuss Ambrosia Johnson 5 m

- Review Dashboard indicators (Enrollment, Attendance etc)

B. Review Teaching and Learning Discuss Ambrosia Johnson 10 m

- Review HOS Report
- Discuss any assessments
- Discuss any staffing concerns

C. Discuss Culture and Climate Discuss Ambrosia Johnson 10 m

- Discuss any upcoming events
- Discuss Scholar and Parent Feedback
- Discuss Staff Feedback

D. Discuss Updated Re-Opening Plan Discuss Ambrosia Johnson 5 m

- Discuss updates to re-opening plan.

VI. Development

7:46 PM

Development

A. Update on Development

Discuss

Tanisha James/Adam Laniyan

10 m

Discuss Planned Development Initiatives:

- Annual Giving Tuesday Initiative
- Note-a-thon
- Community Food Giveraway

VII. Head of School Evaluation & Support Committee

7:56 PM

A. Discuss Committee Next Steps

Discuss

Adam Jimenez-Schulman

5 m

- Update on HOS contract. (Previous Contract remains in effect until replaced)
- Update on Committee Next Steps

VIII. Executive Session

8:01 PM

A. Vote for Executive Session

Vote

Full Board Discussion

10 m

IX. Closing Items

8:11 PM

A. Adjourn Meeting

FYI

Marsha Michael