



Ivy Hill Prep Charter School

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday October 26, 2020 at 6:30 PM EDT

Location

Pursuant to Governor Cuomo’s Executive Order 202.1 issued, on March 12, 2020, suspending the in-person public participation provisions of the Open Meetings Law, IVY HILL PREP's Board Meeting will be held electronically via <https://zoom.us/j/9699543901>, until further notice. Members of the public may listen to or view the board meeting by also connecting to the zoom link at <https://zoom.us/j/9699543901>. A recording of the meeting will be transcribed and posted on Ivy Hill Prep's website at: <https://www.ivyhillprep.org/home>

TRUSTEES SHOULD ENSURE VIDEO CAPACITY IS ENABLED FOR MEETING/VOTING PURPOSES

IVY HILL PREP - BOARD OF TRUSTEES

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Call the Meeting to Order		Marsha Michael	5 m
<ul style="list-style-type: none"> • Welcome Guests • Public Comments 			
B. Record Attendance and Guests		Maimouna Kane	1 m
C. Approve September 2020 Board Meeting Minutes	Approve Minutes	Maimouna Kane	3 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on September 28, 2020			
D. Vote to Approve Agenda	Vote	Marsha Michael	2 m
II. Governance			6:41 PM
A. Discuss Governance Strategic Governance Issues	Vote	Marsha Michael	5 m
Governance Committee currently reviewing:			

- Organizational Chart (Any Updates Due to Authorizer by 12/2020)
- Timeline of deliverables

B. Approve Updated Job Description for Dean of Special Supports Vote Marsha Michael 5 m

III. Finance Committee **6:51 PM**

Finance

A. Review Audit Report and Management Letter Vote Nataki Williams 15 m

- Vote to approve Management letter

B. Review Financial Dashboard Vote Nataki Williams 10 m

- Review Key Indicators

C. Approve Finance Resolutions Vote Nataki Williams 5 m

- Approve Resolution on Restricted Cash
- Approve Resolution on Finance Goals

IV. Director of Finance Hiring Taskforce **7:21 PM**

A. Taskforce Update Discuss Jennifer Small 5 m

V. Academic Achievement **7:26 PM**

Academic Achievement

A. Review Academic Program - Academic Dashboard Discuss Ambrosia Johnson 5 m

- Review Dashboard indicators (Enrollment, Attendance etc)

B. Review Teaching and Learning Discuss Ambrosia Johnson 10 m

- Review HOS Report
- Discuss any assessments
- Discuss any staffing concerns

C. Discuss Culture and Climate Discuss Ambrosia Johnson 10 m

- Discuss any upcoming events
- Discuss Scholar and Parent Feedback
- Discuss Staff Feedback

D. Discuss Updated Re-Opening Plan Discuss 5 m

- Discuss updates to re-opening plan given that IHP is in yellow zone and COVID 19 testing at school's expense is now required.

E. Review NYSED Survey Discuss Ambrosia Johnson 5 m

- See attached Survey (30 parent participants)

VI. Development			8:01 PM
Development			
A. Update on Development	Discuss	Tanisha James/Adam Laniyan	10 m
Discuss Planned Development Initiatives:			
<ul style="list-style-type: none"> • Note-a-thon • Community Food Giveraway 			
VII. Head of School Evaluation & Support Committee			8:11 PM
A. Discuss Committee Next Steps	Discuss	Adam Jimenez-Schulman	5 m
VIII. Executive Session			8:16 PM
A. Vote for Executive Session	Discuss	Full Board Discussion	10 m
IX. Closing Items			8:26 PM
A. Adjourn Meeting	FYI	Marsha Michael	