



# Ivy Hill Prep Charter School

## Board of Trustees Meeting - Ivy Hill Prep

Amended on April 27, 2020 at 9:05 AM EDT

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### Date and Time

Monday April 27, 2020 at 6:30 PM EDT

### Location

Pursuant to Governor Cuomo's Executive Order 202.1 issued, on March 12, 2020, suspending the in-person public participation provisions of the Open Meetings Law, IVY HILL PREP's Board Meeting will be held electronically via <https://zoom.us/j/9699543901>, until further notice. Members of the public may listen to or view the board meeting by also connecting to the zoom link at <https://zoom.us/j/9699543901>. A recording of the meeting will be transcribed and posted on Ivy Hill Prep's website at: <https://www.ivyhillprep.org/home>

TRUSTEES SHOULD ENSURE VIDEO CAPACITY IS ENABLED FOR MEETING/VOTING PURPOSES

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IVY HILL PREP - BOARD OF TRUSTEES

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Marsha Michael	5 m
<ul style="list-style-type: none"><li>• Welcome Guests</li><li>• Public Comments</li></ul>			
<b>B. Record Attendance and Guests</b>		Kimberly Wedderburn-Henderson	1 m
<b>C. Approve March 2020 Board Meeting Minutes</b>	Approve Minutes	Kimberly Wedderburn-Henderson	4 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on March 23, 2020			
<b>D. Vote to Approve Agenda</b>	Vote	Marsha Michael	2 m
<b>II. Governance</b>			<b>6:42 PM</b>

<b>A. Governance Amidst COVID 19 Pandemic</b>	Discuss	Marsha Michael	5 m
Discuss the following key concerns:			
1. NYSED Regulatory Updates			
<b>B. Vote on Remote Instruction Staff Policy</b>	Vote	Marsha Michael	5 m
<b>C. Discuss Authorizer Baseline Check-In</b>	Discuss	Marsha Michael	5 m
<b>D. Discuss Authorizer Board Evaluation Criteria</b>	Discuss	Marsha Michael	5 m
<b>E. Discuss Commonly Used Charter School Terms</b>		Marsha Michael	3 m
<b>F. Board Development - Prospective Trustee Questionnaire</b>	Discuss	Marsha Michael	3 m
<b>III. Finance Committee</b>			<b>7:08 PM</b>
Finance			
<b>A. Review Current Financial Dashboard</b>	Discuss	Nataki Williams	10 m
<b>B. Review Year2 Draft Budget</b>	Discuss	Jennifer Small	20 m
<b>C. Vote to Approve Salary Bands -Vote Tabled to May Meeting</b>	Vote	Jennifer Small	2 m
<ul style="list-style-type: none"> <li>• Leadership Salary Bands</li> <li>• Teacher Salary Bands</li> </ul>			
<b>D. Vote/Discuss Director of Finance Position - Tabled to May Meeting</b>	Vote	Jennifer Small	2 m
<b>E. Vote to Approve School Furniture Bid</b>	Vote	Brandon Parker	5 m
<b>IV. Academic Achievement</b>			<b>7:47 PM</b>
Academic Achievement			
<b>A. Academic Achievement Amidst COVID 19 Pandemic</b>	Discuss	Kimberly Wedderburn-Henderson	15 m
<ul style="list-style-type: none"> <li>• Discuss Committee Report</li> <li>• Discuss Governance Considerations re: Education Continuity Plan</li> <li>• Discuss Use of Zoom</li> </ul>			
<b>B. Vote to Approve Amended Enrollment Policy</b>	Vote	Kimberly Wedderburn-Henderson	5 m
Enrollment policy amended to account for current stay at home order so parents can submit enrollment documents electronically.			
<b>V. Head of School Update</b>			<b>8:07 PM</b>
<b>A. Discuss Academic Dashboard</b>	Discuss	Ambrosia Johnson	5 m
<b>B. HOS Report</b>	Discuss	Ambrosia Johnson	30 m
<ul style="list-style-type: none"> <li>• Discuss Amendments to Education Continuity Plan Submitted to NYSED</li> <li>• Discuss Continuity Plan for Socio-Emotional Needs.</li> </ul>			
<b>VI. Facilities Update</b>			<b>8:42 PM</b>
<b>A. Update on Renovation Process</b>	Discuss	Brandon Parker	5 m
<b>VII. Head of School Evaluation &amp; Support Committee</b>			<b>8:47 PM</b>
<b>A. Discuss Committee Next Steps</b>	Discuss	Marsha Michael	5 m

**VIII. Development**

**8:52 PM**

Development

**A.** Reminder of Board Giving Goal

Discuss

Tanisha James

5 m

**B.** Discuss Development Initiatives

Discuss

Tanisha James

5 m

- Plan for trivia night on hold until further notice

**IX. Closing Items**

**9:02 PM**

**A.** Adjourn Meeting

FYI

Marsha Michael