



# Ivy Hill Prep Charter School

## Board of Trustees Meeting - Ivy Hill Prep

### Date and Time

Monday November 25, 2019 at 6:30 PM EST

### Location

Ivy Hill Prep Charter School, 475 East 57th Street, Marital Arts Room, Brooklyn NY -  
CALL 201-785-7737 to ENTER SCHOOL

IVY HILL PREP - BOARD OF TRUSTEES  
NOVEMBER 2019 BOARD MEETING

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Marsha Michael	
Welcome Guests/Public Comments			
<b>B. Record Attendance and Guests</b>		Kimberly Wedderburn-Henderson	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Kimberly Wedderburn-Henderson	2 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on October 28, 2019			
<b>D. Vote to Approve Agenda</b>	Vote	Marsha Michael	2 m
<b>II. Head of School Evaluation &amp; Support Committee</b>			<b>6:35 PM</b>
CEO Support And Eval			
<b>A. Discuss Evaluation Meeting w/HOS</b>	Discuss	Marsha Michael	5 m
<b>B. Discuss Next Steps in Process</b>	Discuss	Marsha Michael	5 m

	Purpose	Presenter	Time
<b>III. Finance Committee</b>			<b>6:45 PM</b>
Finance			
<b>A.</b>	Vote to Approve Amended Year 1 Budget	Vote	Nataki Williams
	Vote to Approve Amended Budget Line Item to increase Teacher/Staff Appreciation to \$10K. Budget Attached as an Excel Document		5 m
<b>B.</b>	Review Financial Dashboard for Month Ending October 2019	Discuss	Nataki Williams
			15 m
<b>IV. Governance</b>			<b>7:05 PM</b>
Governance			
<b>A.</b>	Vote to Approve Staff Resignation Policy	Vote	Marsha Michael
			5 m
<b>B.</b>	Discuss Updates on Continued Board Development	Discuss	Marsha Michael
			3 m
<b>C.</b>	Discuss Adding New Trustees and Succession Planning	Discuss	Marsha Michael
			3 m
<b>D.</b>	Discuss Electrical Issue with Nazareth	Discuss	Marsha Michael
			2 m
<b>E.</b>	Discuss December Board Meeting Date	Discuss	Marsha Michael
			2 m
	Discuss whether trustees will be present for the next meeting or is there a consensus to re-schedule the meeting.		
<b>V. Development</b>			<b>7:20 PM</b>
Development			
<b>A.</b>	Vote to Approve Development Goal	Vote	Marsha Michael
			2 m
<b>B.</b>	Discuss Development Initiatives	Discuss	Marsha Michael
			13 m
	<ul style="list-style-type: none"> <li>• Discuss Plan for Giving Tuesday 2019 Initiative</li> <li>• Discuss Holiday Toy Drive/Winter Wonderland on December 19, 2019</li> </ul>		
<b>VI. Academic Achievement</b>			<b>7:35 PM</b>
Academic Achievement			
<b>A.</b>	Review Academic Dashboard	Discuss	Marsha Michael
			15 m
<b>VII. Facilities Update</b>			<b>7:50 PM</b>
<b>A.</b>	Discuss Procurement Plan for Upcoming Capital Improvements	Discuss	Ambrosia Johnson/Brandon Parker
			10 m
<b>VIII. Head of School Update</b>			<b>8:00 PM</b>

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>A. HOS Report</b>	Discuss	Ambrosia Johnson	20 m

**IX. Closing Items**

**8:20 PM**

<b>A. Meeting Evaluation</b>	Discuss	Maimouna Kane	5 m
<b>B. Adjourn Meeting</b>	Vote	Marsha Michael	