



Ivy Hill Prep Charter School

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday September 30, 2019 at 6:30 PM EDT

Location

Ivy Hill Prep Charter School, 475 East 57th Street, Brooklyn NY

PLEASE REVIEW THE ATTACHED MEETING DOCUMENTS PRIOR TO THE MEETING

Agenda

I. Opening Items

Opening Items

A. Call the Meeting to Order

- Call Meeting to Order
- Welcome Guest

B. Record Attendance and Guests

- Secretary Takes Roll Call

C. Approve Minutes

Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on August 26, 2019

D. Approval of Meeting Agenda

- Vote to Approve Meeting Agenda

II. Governance

Governance

A. Vote to Approve Board of Trustees Officers

- Review Resolution
- Vote to Approve Officers of the Board

B. Vote to Approve Adding Jennifer Small as a Board of Trustee Member

- Approve Resolution Adding Jennifer Small as a Board of Trustee Member to take over vacancy left by Rebecca May
- Term Ends July 2021
- Jennifer Small will serve on the Finance and Development Committee.

C. Planning Ahead

- Discuss plan for tutorial on Open Meeting Law.
- The presentation will happen at the next meeting.

D. Update Policies

- Update Employee Handbook to include and exit interview process/transition policy.

E. Governance Update - Political landscape

- Discuss changes in the political landscape.
- Discuss plan to engage our local elected officials.

III. HOS Evaluation & Support Committee

A. Approve HOS Evaluation Process Timeline

- Vote to Approve Evaluation Timeline

B. Approve HOS Planning Year Evaluation

- Review Evaluation Rubric for the Planning Year
- Vote to Approve Rubric

C. Approve HOS Year 1 Goals

IV. Finance

Finance

A. Review Financial Dashboard for July & August

B. Update on Amended Budget Process

V. Academic Achievement

Academic Achievement

A. Update on Academic Dashboard

- Review Dashboard.
- Committee still working on finetuning details of dashboard.
- Final Dashboard will be ready for board approval at October Board Meeting

VI. Development

Development

A. Ribbon Cutting Overview

- Updated Donor list provided to Board

VII. HOS Update

CEO Support And Eval

A. Executive Session

- See HOS Report

VIII. Closing Items

A. Meeting Evaluation

- Board Member selected to provide quick evaluation of meeting.

B. Adjourn Meeting

Roll Call on Vote to Adjourn Meeting