

DRAFT



UP Excellence Academy Board of Directors

Minutes

UP Excellence March Board Meeting

Date and Time

Tuesday March 18, 2025 at 11:30 AM

Location

330 N Sam Houston Parkway E
Houston, Texas 77060

Directors Present

I. Acosta (remote), K. Hardwick, N. Beasley (remote), T. Burnice

Directors Absent

C. Aboud, C. Bailey, E. Wade, T. Bartley

Ex Officio Members Present

T. Griffin

Non Voting Members Present

T. Griffin

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance

C.

Approve February 11, 2025, Meeting Minutes

K. Hardwick made a motion to approve the minutes from UP Excellence February Board Meeting on 02-11-25.

T. Burnice seconded the motion.

Motion to approve February 11, 2024 board meeting minutes made by K. Hardwick.

Second by Tasha Burnice with no changes.

The board **VOTED** unanimously to approve the motion.

II. Superintendent's Leadership Report

A. Enrollment & Attendance

Superintendent Griffin provided an updated regarding enrollment for the 2025-2026 school . To date, our anticipated enrollment for the start of the 2025-2026 school shows an increase of 194%. On an average 3-4 new enrollments are coming in daily.

Attendance with our ECE scholars are lower than we would like. Discussed incentives and initiatives to increase attendance.

B. Academic Performance

C. School Culture & Climate

D. Operations and Facilities

Discussed HVAC system and it's needs as we prepare to close our renovation. There are items that were charged on the work. order and paid to the subcontractor that was not completed. We have had 3 quality checks on the work performed and each quality check results show that the subcontractor did not complete the work billed.

III. Financial Report

A. Discussion on Budget to Actuals

The year to date budget was reviewed comparing budget to actuals and where we would need to make adjustments based on line item budget .

IV. Bylaws Amendments

A. Review

Board will review bylaws to determine if amendments need to be made. The board will table amendments for a future meeting.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:43 PM.

Respectfully Submitted,
K. Hardwick