

DRAFT



# UP Excellence Academy Board of Directors

## Minutes

### UP Excellence October 2024 Board Meeting

---

#### **Date and Time**

Thursday October 10, 2024 at 11:00 AM

#### **Location**

330 N. Sam Houston Pkwy. E.  
Houston, Texas 77060

---

#### **Directors Present**

I. Acosta (remote), K. Hardwick, N. Beasley, T. Bartley (remote)

#### **Directors Absent**

C. Aboud

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

K. Hardwick called a meeting of the board of directors of UP Excellence Academy Board of Directors to order on Thursday Oct 10, 2024 at 11:00 AM.

#### **B. Record Attendance**

#### **C. Approve September 10, 2024, Meeting Minutes**

K. Hardwick made a motion to approve the minutes from UP Excellence September 2024 Board Meeting on 09-10-24.

Revise September minutes

The board **VOTED** to approve the motion.

## II. Public Comments

### A. South Texas Furniture

PO Approval  
Delays Noted  
Conferenced with L. Laura

## III. New Business

### A. Welcome New Board Member: Tasha Burnice

### B. Parent Survey Results

- Parent Communication
- Academic Experience
- Student Engagement
- Resources and Support
- Social Environment

Surveyed 7 parents total

The communication barrier in regard to language exists, although translation is documented, so we will strengthen this area. Additionally, strengthening teacher-parent communication.

Masks and sanitation buckets will be provided to increase cleanliness and deter illness.

### C. Staffing Update

Teacher release due to lack of lesson plan submission, failure to abide by prescriptive training and coaching, lack of teacher instruction.

The replacement teacher is certified with many years of experience, including overseas, and references have been confirmed along with a performance task. Planning, expectations, and student meeting will take place next week.

### D. TEA Visit

New School Visit - to review policy and procedures, area of improvement, and complete EOY review.

## IV. Superintendent's Report

**A. HVAC Update**

General contractor and lender is not completely resolved; inoperable unit.

**B. Testing Calendar**

Universal Screener - Renaissance 360/ Math & Science Campus Based Assessments/  
EB Assessments/Attendance Data for the next board meeting

**C. Marketing Proposal Vote**

Confirm the email automation, social media, and SMS account as data we can use.  
Follow up at the 3 and 6 month mark.

K. Hardwick made a motion to Approved Marketing Plan.

I. Acosta seconded the motion.

4 voted yes

The board **VOTED** to approve the motion.

**Roll Call**

I. Acosta Aye

K. Hardwick Aye

N. Beasley Aye

C. Aboud Absent

T. Bartley Aye

**V. Board Committee Updates**

**A. Finance Committee Report**

**B. Academic Committee Report**

Adoptions are complete.

Superintendent Griffin is inquiring about reviewing the curriculum, compared to the new curriculum approved by TEA; user-friendly, easy to follow scope and sequence and pacing guides.

Science - Great Minds Phd Science

Math - Oregon Math

Reading - McGraw Hill Wonders

Social Studies - SAVVAS

Technology:

Smartboards

iPads

## Desktops

Do we need an IT person on campus versus making a technology call? Monitor and track the cost to make a final decision.

Timeline?

HUB or MMS like Eduphoria for data storage or recommendations?

Quarterly meeting for Academic Meeting with Acosta will be scheduled to include Superintendent Griffin.

### **C. Community Development Report**

Grants are being proposed to uphold financials such as staff salaries.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:46 PM.

Respectfully Submitted,  
K. Hardwick

---

Houston Food Bank

Angela Loving [loving@houstonfoodbank.org](mailto:loving@houstonfoodbank.org)

Demethra Orion [dro.orionsmith@gmail.com](mailto:dro.orionsmith@gmail.com)