

APPROVED



# UP Excellence Academy Board of Directors

## Minutes

### Board Meeting

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#### Date and Time

Tuesday August 8, 2023 at 6:30 PM

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#### Directors Present

I. Acosta, K. Hardwick, N. Beasley, T. Bartley

#### Directors Absent

C. Aboud, S. Spearman

#### Ex Officio Members Present

T. Griffin (remote)

#### Non Voting Members Present

T. Griffin (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

K. Hardwick called a meeting of the board of directors of UP Excellence Academy Board of Directors to order on Tuesday Aug 8, 2023 at 6:30 PM.

#### C.

### **Approve Minutes**

K. Hardwick made a motion to approve the minutes from July meeting.

N. Beasley seconded the motion.

The board **VOTED** to approve the motion.

## **II. CEO Support And Evaluation**

### **A. Report**

Board Chair Hardwick discussed the requirements for superintendent support and evaluation. The requirement included three mandatory goals with one encompassing student achievement. The board will vote on the superintendent's goals at the September 12th meeting.

## **III. Development**

### **A. Grants Activity**

UP Excellence Academy has secured and received a unrestricted \$250,000 grant from The Brown Foundation to cover expenses for year 0 for the following items :

- Superintendent Salary of \$115,000
- Year 0 staff including : Director of Operations and Finance (onboarding in January)
- PIEMS Specialist ( Onboarding in February)
- Marketing cost
- Misc. start-up expenses

UP Excellence was awarded a supporting grant from Region 4. The grant has not been received to date . The amount and purpose in unknown until received .

## **IV. Facility**

### **A. Potential Site**

Potential school site includes 7305 Navigation Houston, Texas 77011. This site would be large enough to take us through Year 2. It is not located in our primary zip code of 77026 and with (a) allow us to open on time without delay (b) we will incur sunken cost because we would have to move from the building to accommodate our growing student population for year 3.

We are currently viewing other properties including 2815 Campbell St Houston, Texas 77026. This would be a purchase permanent site that would start off as a custom modular.

## **V. Committees**

**A. Finance**

Discussed the purpose of the finance committee.

**B. Development**

Discussed the purpose of the development committee .

**C. Academic**

Discussed the purpose of the academic committee .

**D. Governance**

Discussed the purpose of the governance committee .

**VI. BoardOnTrack Profile**

**A. - Create BoardOnTrack Profile - Take Board Inventory**

Each board member shall complete the BoardOnTrack profile prior to the September 12, 2023 board meeting.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
K. Hardwick