

APPROVED



# Perea Elementary School

## Minutes

### SOP Board Meeting Announcement

June Meeting

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#### **Date and Time**

Thursday June 26, 2025 at 4:30 PM

#### **Location**

1250 Vollintine  
Memphis, TN 38107

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#### **Mission**

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

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#### **Directors Present**

A. Cates, A. Langston, B. Ingram, B. White, D. Moses, J. Boyd, J. Stokes (remote), R. Greene, R. Scott, S. Hill

#### **Directors Absent**

C. Carter, Q. Jones

#### **Ex Officio Members Present**

R. Davis III

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## **Non Voting Members Present**

R. Davis III

## **Guests Present**

A. Martin

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

J. Boyd called a meeting of the board of directors of Perea Elementary School to order on Thursday Jun 26, 2025 at 4:33 PM.

### **C. Approve Minutes**

There was one correction to the May 2025 board meeting minutes - Carl Carter was not present. Ann Langston moved to approve the minutes with the noted correction. Althea Greene seconded the motion. There was a unanimous vote to approve the minutes from the May 2025 board meeting.

A. Langston made a motion to approve the minutes from.

R. Greene seconded the motion.

There was one correction to the May 2025 board meeting minutes - Carl Carter was not present. Ann Langston moved to approve the minutes with the noted correction. Althea Greene seconded the motion. There was a unanimous vote to approve the minutes from the May 2025 board meeting.

The board **VOTED** unanimously to approve the motion.

## **II. SOP Committee Reports**

### **A. ED Update**

Dr. Davis shared his school updates with the board.

### **B. Governance Committee**

We have not been receiving credit for the Board On Track training from the State – Dr. Stokes has responded; three members have not completed training that must be completed by June 30th. Three people have not completed the ED evaluation – Board On Track has sent reminders; please complete before June 30th to have full participation. Governance and Finance Committees will meet to review data and prepare report to share with Dr. Davis. Strategic Planning Committee met with Mr. Jones last week to have a conversation about the data collection and SWOT Analysis. Committee is uncomfortable with current data collection and continuing conversation with Mr. Jones on

strategies to collect qualitative data – such as interviews with parents and students. Mr. Jones sent a raw data report today. Update will be shared with full board via email. Timeline may be extended beyond August 31, 2025, to ensure a thorough plan is developed. Dr. Stokes is resigning from the Board effective July 15, 2025 due to her family relocating to Nashville.

### C. Finance Committee Update

The update started with Monthly Financials through May 31, 2025. Allison Cates provided an overview of the previous meeting’s budget discussion. 2024-2025 budget recap – realized a budget deficit (enrollment, additional expenses) – intended to meet a fundraising goal. January ~\$500K deficit; efforts for cost containment and revenue were not sufficient and current deficit is nearly ~\$1M. Lower than expected TISA payments impacted bottom line.

Concern regarding enrollment commitment for budgeting (370 students was not realistic or appropriate to cover costs) – we went through grade by grade to determine what a good and realistic number would be – landed on 390 as number to base budget. We will still have a budget deficit at 390 students. If we don’t hit the number, we will have to make decisions quickly. We will begin reviewing weekly in July to make real-time decisions.

B. Ingram made a motion to amend and approve the PES budget to add \$250K to allow discretionary funds to work with finance committee.

R. Greene seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

J. Boyd	Aye
A. Cates	No
B. Ingram	Aye
R. Greene	Aye
R. Scott	No
J. Stokes	No
B. White	Aye
C. Carter	Absent
Q. Jones	Absent
D. Moses	Aye
A. Langston	Aye
S. Hill	No

### III. New Business- James Boyd

#### A. New Business Updates

B. White made a motion to approve the contract with B&T Security, Inc. for \$32,400 (PPS, 1 unarmed guard) and \$59,400 (PES, 1 armed guard).

J. Stokes seconded the motion.

S. Brooks-Bradley shared the process for selection with the board.

The board **VOTED** unanimously to approve the motion.

D. Moses made a motion to approve the 3-year contract renewal with Harmony Transportation with lower daily rates.

S. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Greene made a motion to approve the contract with S&M Construction in the amount of \$100,000 for PPS renovations.

J. Stokes seconded the motion.

These expenses are reimbursable through grant from the Children's Foundation of Memphis.

The board **VOTED** unanimously to approve the motion.

Upcoming fundraising events:

Cycling event: August 16, 2025, (Sanders is the lead) Sanders will forward the flyer to be shared with the board; \$25 + donation; sponsorship opportunities (\$5,000, \$2,500, & \$1,000 option).

Gala Luncheon: October 23, 2025, at Bridges building (Ingram is the lead)

Board Retreat: August 8 evening, August 9 morning – look back, look ahead, Strategic Plan, Budget

#### **IV. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:46 PM.

Respectfully Submitted,

A. Martin