

APPROVED



# Perea Elementary School

## Minutes

### SOP Board Meeting Announcement

September Board Meeting

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#### Date and Time

Thursday September 26, 2024 at 4:30 PM

#### Location

Schools of Perea  
1250 Vollintine  
Memphis, TN 38107

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#### Mission

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

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#### Directors Present

A. Bedford, A. Langston (remote), B. Ingram, B. White (remote), D. Moses, J. Boyd, J. Merrick, J. Stokes, R. Greene (remote)

#### Directors Absent

A. Cates, C. Carter, Q. Jones, R. Scott

#### Guests Present

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A. Martin, K. Wise

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## I. Opening Items

### A. Meet and Greet- SOP Staff and SOP Board of Directors (Optional)

### B. Record Attendance

### C. Call the Meeting to Order

J. Boyd called a meeting of the board of directors of Perea Elementary School to order on Thursday Sep 26, 2024 at 4:38 PM.

### D. Approve Minutes

J. Stokes made a motion to approve the minutes from SOP Board Meeting Announcement on 08-22-24.

B. Ingram seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Community Comments

### A. Community Update

The floor was opened for community comments with 3 minutes allotted per person. No community comments were made.

## III. Executive Director's Reports

### A. Executive Director's Updates

#### Executive Director Update presented by Arby Martin

- Provided an enrollment update for both Perea Preschool and Perea Elementary School.
- New Hire Kimberly Sanders was formally introduced to the Board as the Senior Director of Leadership Development for Schools of Perea.
- An Overview of the June 2024 Operations Scorecard results were shared, and information regarding the submission of artifacts for the September 2024 Operations Scorecard was provided.
- Programmatic updates regarding the pending charter amendment application and NAEYC Accreditation were given.

## IV. Committee Reports

## **A. Academic Committee Updates**

Academic Committee Update presented by Brian Ingram

Academic Committee met this week discussed.

- NAEYC Accreditation.
- The Case Assessment window is open for grades 2-5 Math ELA Science; results are expected after Fall Break.
- School leader will provide updates on the data when it becomes available.
- Presented the Board with a data jacket that details preliminary TCAP and TVAAS data.
- Principal James led a visit from the Hyde Family Foundation. Highlights from the visit- continuity of instruction, consistency with instructional protocols, effective planning and coaching support, teacher practice championships (4 highly effective teachers coach peers) supported by Lavinia Group with adult learning and coaching strategies, and leadership development opportunities.

## **B. Facilities Committee Update**

Facilities Committee Update presented by Ann Langston

- End in sight for the current construction project.
- Ventilation system has arrived and scheduled for install.
- PA system wiring lost during construction; Team working to identify a cost-effective vendor for replacement.
- Finance and Facilities committees will have a joint meeting within two weeks.
- Continuing to identify delayed maintenance issues and need a deep dive study into the boiler system.
- Additional item relative to current construction project that is incomplete is the painting of the logo. Looking for the original graphic to share with the artist.
- Brian Ingram shared that he has a contact who may be able to support us if we provide the best version of the logo.

## **C. Finance Committee Update**

Finance Committee Update presented by Katie Wise

- An overview of the budget and current financials was provided.

- There will be a deeper dive into the budget and potential adjustments needed at the next Board meeting.

#### **D. Governance Committee Update**

Governance Committee Update presented by Jamia Stokes

- In communication with Kaposh Consulting regarding the development of a 3-5 year strategic plan.
- The meeting cadence is changing to every other month.
- The dates for the next meetings are as follows: called meeting- October 10(in person); no meeting November; December meeting December 12.

#### **V. New Business- James Boyd**

##### **A. New Business Updates**

Approval of Charter Amendment

- The letter of intent to submit a charter amendment application was previously submitted. The final application is due October 1.
- The motion to approve the submission of the charter amendment application to add grades 6-8 was presented by Jim Boyd and seconded by Darnell Moses. Board Chair Boyd opened the floor for questions.
- Are there any things we should be concerned about? Enrollment concerns? There are minimal concerns; however, we are building the model to retain our current students as we add grades.
- Board Chair Boyd called for a roll call vote. All board members voted in favor of approving the submission of the charter amendment application to add grades 6-8. The motion passed.

Strategic Planning Update

- We are in communication with Kaposh Consulting regarding the development of a 3-5 strategic plan.

Perea Institute, LLC

- The next steps for Perea Institute, LLC include selecting board members and developing by-laws.

Board Training Reminder

- Jamia Stokes gave updates required board training and referenced handouts with how to access via BoardOnTrack. Board members were encouraged to begin working on their requirements and push to be completed by November 15th.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:53 PM.

Respectfully Submitted,  
J. Boyd