



# Perea Elementary School

## Minutes

### SOP Board Meeting Announcement

April Board Meeting

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#### Date and Time

Thursday April 25, 2024 at 4:30 PM

#### Location

Perea Elementary  
1250 Vollintine  
Memphis, TN 38107

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#### Mission

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

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#### Directors Present

A. Cates, A. Langston, B. White, D. Moses, J. Boyd, J. Merrick, J. Stokes, R. Greene (remote), R. Scott (remote)

#### Directors Absent

C. Carter, K. Nichols, Q. Jones

#### Ex Officio Members Present

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R. Davis III

### **Non Voting Members Present**

R. Davis III

### **Guests Present**

A. Martin, C. Taylor

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

J. Boyd called a meeting of the board of directors of Perea Elementary School to order on Thursday Apr 25, 2024 at 4:30 PM.

### **C. Approve Minutes**

Motion to approve the minutes from SOP Board Meeting Announcement on 02-22-24.  
The board **VOTED** unanimously to approve the motion.

## **II. Executive Director's Reports**

### **A. Executive Director's Updates**

Enrollment Updates were prepared and presented by Ms. Martin.

- Summer Learning Academy is scheduled for June 3 - July 1, 2024. Registration is open.
- Summer programming is available for all students schoolwide; however, current 3rd/4th graders whom the Literacy Act impacts will receive precedence to attend. TDOE has not clearly defined "adequate progress" for 4th graders.
- Preliminary staffing needs for SY24-25 were shared by Dr. Davis.

## **III. Committee Reports**

### **A. Academic Committee Update**

Academic Committee report prepared and submitted by Dr. Corbin.

### **B. Finance Committee Update**

Finance Committee report prepared and submitted by Ms. Wise.

### **C. Facilities Committee Update**

Facilities Committee report prepared and submitted by Ms. Langston.

- Contractors have us on calendar for summer 2024. Motion and second to approve bid for \$990,056 and the ability for staff to sign contracts with GTG, LRK, and OGCB Engineers were presented with a unanimous vote to approve.
- Confirming budget: 2 grants that total \$989,761. Does not include furniture and fixtures. We can use reserve funds or fundraise \$50K-\$100K to cover the potential cost of furniture and fixtures. The current bid does not include redoing the bathrooms but will reroute entrances to bathrooms near stairwells.
- All summer programming will be rerouted from areas near main hallways.
- There will be a conversation with GTG to consider minority subcontractors to help complete this work.

### **D. Governance Committee Update**

Governance Committee report prepared and submitted by Dr. Stokes.

- Dr. Stokes presented two nominations for new board members. Unanimous approval for Ms. Alicia Bedford to join SoP board. Unanimous approval for Dr. Brian Ingram to join SoP board.
- Anyone who wants to end their three-year term will notify the Governance Committee in writing and the term will end on June 30,2024.
- ED evaluation process overview was shared.

## **IV. New Business- Jim Boyd**

### **A. New Business Updates**

Food Vendor Change: Feed Well to MSCS.

- There were instances of being out of compliance with meals, particularly for Preschool. MSCS will take care of all the auditing needs. This will free us from fiscal responsibility to Healthy Collaborative. MSCS did a walk-through of the kitchen and will provide needed equipment at no cost to SoP. Could begin as early as June1 to provide meals for summer programming.
- There has been an initial conversation to acquire the property at 1270 Vollintine for Perea Institute and Family Resource Center. This will allow us to strengthen and expand the reach of our model and social services.

## **V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,  
J. Boyd