

APPROVED



# Perea Elementary School

## Minutes

### SOP Board Meeting Announcement

February Board Meeting

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#### **Date and Time**

Thursday February 22, 2024 at 4:30 PM

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#### **Mission**

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

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#### **Directors Present**

A. Cates, A. Langston, C. Carter (remote), D. Moses, J. Boyd, J. Merrick, J. Stokes, K. Nichols, R. Scott

#### **Directors Absent**

B. White, Q. Jones, R. Greene

#### **Guests Present**

C. Taylor, Katie Wise

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#### **I. Opening Items**

A.

## **Record Attendance**

### **B. Call the Meeting to Order**

J. Boyd called a meeting of the board of directors of Perea Elementary School to order on Thursday Feb 22, 2024 at 4:34 PM.

### **C. Approve Minutes**

J. Stokes made a motion to approve the minutes from SOP Board Meeting Announcement on 02-01-24.

R. Scott seconded the motion.

The board **VOTED** to approve the motion.

## **II. Community Comments**

### **A. Parent Concern**

Alicia Bedford

PES parent- shared concern regard student having an outburst; requested a plan of action to remedy situation.

## **III. Executive Director's Reports**

### **A. Executive Director's Updates**

Follow-up on Presentation (Jan) - Briefing Document Overview

Next Steps for PPS NAEYC Accreditation

- Will begin the process of reaccreditation.
- Timeline from NAEYC was shared with the Board.
- Initial visit October-December 2024 to have accreditation in 2025.
- Dr. Corbin's insight and Education Committee would be beneficial in support of the accreditation process.
- Additional staff to support Preschool family services compliance may be needed.

PPS Tuition and Enrollment

- Transportation and Before/Aftercare proposal to support enrollment - based on trends and needs to support daily attendance. Relieve family hardships.
- DHS no longer provides transportation and before/aftercare reimbursements. However, we may be able to offset the cost of purchasing 1-2 14 passenger vans.
- Ms. Brooks has provided support with acquiring bus and insurance quotes.

- Consideration for before/aftercare 6:30am - 6:00 pm to accommodate working families.
- We anticipate completing a census as a part of the enrollment process to gauge the need for transportation and before/aftercare.
- Full-time preschool tuition vouchers for 4-year-olds can be applied to before/aftercare fees, per Board Member Corbin.
- Need to ensure we are attending to risk management regarding preschool transportation, from Board Member Scott.

#### PES Enrollment for 24-25 School Year

- Early enrollment- New Registration Process (PowerSchool Parent Portal).
- Tentative Registration and Recruitment Events.
- Enrollment: School-wide Responsibility Launch and Incentive Plan. (Accountability)
- The Board is urged to support student recruitment.

### **IV. Committee Reports**

#### **A. Finance Committee Update**

##### Finance Committee: SY2324 for 24-25 School Year

- Financial report was shared.
- Increase in the revenue line due to TISA payment and ESSER surplus.
- PPS and PES are both on track for a small surplus of projected net income, improving from a budgeted deficit.
- We are working to begin the preliminary budget for SY24-25. Received a request for a proposal to consider investing a portion of the cash on hand.

#### **B. Facilities Committee Update**

##### Facilities Committee: Renovation Update

- We realized we cannot afford the initial plan without incurring debt.
- The contractor delivered plans for North Hall, Admin Offices, Entryway and boiler system.
- New cost \$1.3M also includes closing restroom in stairwell to meet fire code without cosmetic work and does include new doors and bulletproof glass.

- Grants address safety and HVAC (\$989K, expire June 2025 and June 2026).
- Facilities committee has a proposal to address the shortfall not covered by the grants.
- Proposing that the Board allows the facilities committee to move forward and use some surplus funds to pay for the shortfall without debt.
- For state reimbursement, 1-day turnaround for review and a 10-day turnaround payment receipt.
- We have manageable scope without the need to take on facilities debt.
- **Motion**, Ann Langston: reduce the renovation scope of work and allow the finance committee to move funds to move forward. **Second**, Allison Cates.
- **Amendment to motion** by Ann Langston, give committee authority to sign contract on behalf of the Board; **Second** by Darnell Moses. **Unanimous vote** to approve the motion.

## V. New Business- Jim Boyd

### A. Board Availability Survey

New Business

- Results of survey were shared. Survey was completed by 10 Board Members.

March Meeting Date

- **Motion**, Justin: Cancel full board meeting for March 2024; committees will meet and provide a full report at the regular April Meeting. **Second**, Jamia Stokes. **Unanimous vote** to approve the motion.

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,  
J. Boyd