

APPROVED



Perea Elementary School

Minutes

SOP Board Meeting

August Board Meeting Agenda

Date and Time

Thursday August 24, 2023 at 4:30 PM

Location

1250 Vollintine Memphis, TN 38107
Family Engagement Center

Mission

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

Directors Present

A. Cates, A. Langston, C. Carter (remote), D. Moses, J. Boyd, J. Merrick (remote), J. Stokes, K. Nichols, R. Scott

Directors Absent

B. White, R. Greene

Ex Officio Members Present

R. Davis III

Non Voting Members Present

R. Davis III

Guests Present

Arby Martin, C. Taylor, K. Wise (remote), Shandra Brooks, Tia James

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Boyd called a meeting of the board of directors of Perea Elementary School to order on Thursday Aug 24, 2023 at 4:30 PM.

C. Approve Minutes

J. Stokes made a motion to approve the minutes from Perea Elementary School Board Meeting on 05-25-23.

A. Langston seconded the motion.

The board **VOTED** to approve the motion.

II. Executive Director's Reports

A. Executive Director's Updates

- Dr. Davis introduced new staff members, Principal Tia James and Deputy Director Arby Martin.
- 2023 Spring TCAP Assessment Update (EMBARGOED).
- No stamp in TVAAS due to not enough years of data. TDOE lifted embargo.
- Shared a capture of the data provided overview; exceeded the AMOs set by TDOE. Team commissioned to meet/exceed goals.
- 3rd Grade Retention; Summer Boost well attended and students met requirements for promotion. One retained per parent request.
- High dosage tutoring; Literacy Midsouth provide tutoring for 45 seats. This will impact and support 100 students.
- 23-24 Partnerships; Grounded, emerging partnership with Grizzlies, Collage Dance Collective and Memphis ballet has expressed interest. Athletic and Agriculture program 4-5 grade boys.

III. Committee Reports

A. Committe Updates

- FY2324 budget approved on 360 students K-5; current enrollment is 371.
- Construction update; \$950K Grant funds available for renovation of 1st floor, front of building, security and HVAC- \$1.25M includes contractor and plans. \$200K gap; consider strategies to cover gap.
- A. cates recommended to approve architectural contract, form a task force to explore how to close the cost for construction projects.
- Spend down date Grant 1 2026 and Grant 2 2025; approval from state to combine grants.
- Motion to approve Phase 1 by C. Carter. Motion seconded by K. Nichols. Unanimous approval.
- Motion to approve Task force by A. Cates. Motion seconded by D. Moses. Unanimous approval.

IV. Governance

A. Ed Transitional Support with ED Ussery

- Biweekly check in.
- Supporting DHS voucher and operations.
- Formalized transitional plan? Dr. Davis to share agendas and outline.
- Ensure succession plan and staffing chart.
- Committee to follow-up with Ms. Ussery.

Contract Approval

- Feed Wells, LLC \$324K
- Harmony Transportation \$84K
- Parcou Janitorial Services \$259K
- All contracts based on RFP bids.
- Previous relationships: Harmony, yes; Feed Wells, no; Parcou, no but received a referral and have been excellent.
- All services accounted for in current budget. actual vs projected may need to be reconciled.
- Motion to approve services by A. Langston. Motion seconded by J. Stokes

Charter Amendment

- Perea will go before LEA MSCS to present amendment to add grades 6-8.
- Consultant has supported with preparing application.
- Intent must be presented by September 1st. Application due October 1st.
- Motion to amend charter to include grades 6-8 by J. Boyd. Motion seconded by D. Moses. Unanimous approval.

B. EOY Bonus for ED Emeritus Ussery

- Bonus for Ms. Ussery requires Board approval.
- Receives salary for six months.
- Finance committee recommended \$10K.
- Motion to approve Bonus by A. Langston. Motion seconded by J. Stokes. Unanimous approval.

V. New Business- Jim Boyd

A. New Business

- Kelly Corbin is chair of Academics and SEL committee, seeking committee members.
- Governance responsible for recruitment of board members: J. Stokes and R. Scott.
- Board on Track training; six hours for new members.
- Follow up regarding Chair/Vice Chair?
- Hardcopy of School Design Blueprint provided to board members.
- Ussery working with Obsidian to get Blueprint in digestible format for parents.
- SOP cited in research from Transcend.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
J. Boyd