

APPROVED



# Perea Elementary School

## Minutes

### SOP Board Meeting

August Board Meeting Agenda

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#### **Date and Time**

Thursday August 24, 2023 at 4:30 PM

#### **Location**

1250 Vollintine Memphis, TN 38107  
Family Engagement Center

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#### **Mission**

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

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#### **Directors Present**

A. Cates, A. Langston, C. Carter (remote), D. Moses, J. Boyd, J. Merrick (remote), J. Stokes, K. Nichols, R. Scott

#### **Directors Absent**

B. White, R. Greene

#### **Ex Officio Members Present**

R. Davis III

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## **Non Voting Members Present**

R. Davis III

## **Guests Present**

Arby Martin, C. Taylor, K. Wise (remote), Shandra Brooks, Tia James

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

J. Boyd called a meeting of the board of directors of Perea Elementary School to order on Thursday Aug 24, 2023 at 4:30 PM.

### **C. Approve Minutes**

J. Stokes made a motion to approve the minutes from Perea Elementary School Board Meeting on 05-25-23.

A. Langston seconded the motion.

The board **VOTED** to approve the motion.

## **II. Executive Director's Reports**

### **A. Executive Director's Updates**

- Dr. Davis introduced new staff members, Principal Tia James and Deputy Director Arby Martin.
- 2023 Spring TCAP Assessment Update (EMBARGOED).
- No stamp in TVAAS due to not enough years of data. TDOE lifted embargo.
- Shared a capture of the data provided overview; exceeded the AMOs set by TDOE. Team commissioned to meet/exceed goals.
- 3rd Grade Retention; Summer Boost well attended and students met requirements for promotion. One retained per parent request.
- High dosage tutoring; Literacy Midsouth provide tutoring for 45 seats. This will impact and support 100 students.
- 23-24 Partnerships; Grounded, emerging partnership with Grizzlies, Collage Dance Collective and Memphis ballet has expressed interest. Athletic and Agriculture program 4-5 grade boys.

## **III. Committee Reports**

### **A. Committe Updates**

- FY2324 budget approved on 360 students K-5; current enrollment is 371.
- Construction update; \$950K Grant funds available for renovation of 1st floor, front of building, security and HVAC- \$1.25M includes contractor and plans. \$200K gap; consider strategies to cover gap.
- A. cates recommended to approve architectural contract, form a task force to explore how to close the cost for construction projects.
- Spend down date Grant 1 2026 and Grant 2 2025; approval from state to combine grants.
- Motion to approve Phase 1 by C. Carter. Motion seconded by K. Nichols. Unanimous approval.
- Motion to approve Task force by A. Cates. Motion seconded by D. Moses. Unanimous approval.

#### **IV. Governance**

##### **A. Ed Transitional Support with ED Ussery**

- Biweekly check in.
- Supporting DHS voucher and operations.
- Formalized transitional plan? Dr. Davis to share agendas and outline.
- Ensure succession plan and staffing chart.
- Committee to follow-up with Ms. Ussery.

##### Contract Approval

- Feed Wells, LLC \$324K
- Harmony Transportation \$84K
- Parcou Janitorial Services \$259K
- All contracts based on RFP bids.
- Previous relationships: Harmony, yes; Feed Wells, no; Parcou, no but received a referral and have been excellent.
- All services accounted for in current budget. actual vs projected may need to be reconciled.
- Motion to approve services by A. Langston. Motion seconded by J. Stokes

##### Charter Amendment

- Perea will go before LEA MSCS to present amendment to add grades 6-8.
- Consultant has supported with preparing application.
- Intent must be presented by September 1st. Application due October 1st.
- Motion to amend charter to include grades 6-8 by J. Boyd. Motion seconded by D. Moses. Unanimous approval.

## **B. EOY Bonus for ED Emeritus Ussery**

- Bonus for Ms. Ussery requires Board approval.
- Receives salary for six months.
- Finance committee recommended \$10K.
- Motion to approve Bonus by A. Langston. Motion seconded by J. Stokes. Unanimous approval.

## **V. New Business- Jim Boyd**

### **A. New Business**

- Kelly Corbin is chair of Academics and SEL committee, seeking committee members.
- Governance responsible for recruitment of board members: J. Stokes and R. Scott.
- Board on Track training; six hours for new members.
- Follow up regarding Chair/Vice Chair?
- Hardcopy of School Design Blueprint provided to board members.
- Ussery working with Obsidian to get Blueprint in digestible format for parents.
- SOP cited in research from Transcend.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
J. Boyd