APPROVED

Perea
Elementary School

Perea Elementary School

Minutes

Perea Elementary School Board Meeting

Date and Time
Thursday April 23, 2020 at 4:30 PM

Location
Topic: PES Board Meeting
Time: Apr 23, 2020 04:30 PM Central Time (US and Canada)

Join Zoom Meeting
https://zoom.us/j/489098168
Meeting ID: 489 098 168

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Meeting ID: 489 098 168

Mission

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

Directors Present

D. Moses (remote), K. Nichols (remote), K. Perry (remote), M. Boyd (remote), M. Sturdivant (remote)

Directors Absent

None

Ex Officio Members Present

A. Norman (remote), D. Ussery (remote)

Guests Present

Amy Pearson, B. Polk, Cody Stephenson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Polk called a meeting of the board of directors of Perea Elementary School to order on Thursday Apr 23, 2020 at 4:32 PM.

C. Approve Minutes

K. Nichols made a motion to approve the minutes from Perea Elementary School Board Meeting on 04-02-20.
D. Moses seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Development

A. Update on progress and future plans.

- A. Norman updated the committee on fundraising progress and future plans and distributed a report via email.
- Board was informed about grant updates.

- Alicia shared with the Board the goal to make a tech purchase should the pandemic continue. Board members were asked to contribute to the campaign.
    - Board asked and discussed question regarding the tech purchase.

Guest Presentation

Amy Pearson, Family Liaison Director, gave a presentation on the work being done during the pandemic to support families, particularly food distribution and job training. Over the last weeks 8K – 10K meals have been distributed from the cafeteria. A clothes closet called Prince's Parlor has been set up along with the new washer/dryer. Monthly contacts with families are being made.

III. Education

A. Update on Education Committee

- D. Ussery led a discussion of the current policy for promotion and retention of students for 2019-2020 school year.
- She also updated board on educational activities being provided students and families while school is out of session.
    - A small number of students have not been reached since the closing of schools.
- Tech devices will facilitate assessments and instruction for students going forward.
- The current contract with Nova Tech was discussed.
    - Deadre was encouraged to make sure their costs for copiers are in line with other companies.
- Contracts with Tech Service providers were also discussed.

M. Sturdivant made a motion to accept the bid of Computer Pro.
K. Perry seconded the motion.
D. Moses will oversee their work.
The board **VOTED** unanimously to approve the motion.

B. Transportation Discussion of vendors for bus transportation. Request Board approval for use of bus transportation for students attending PES.

Discussion of bus transportation for students for next school year was continued from the last meeting. After receiving bids from 3 vendors, it was recommended that PES contract with Harmony Transportation.

Note: On April 24, 2020, D. Ussery and K. Nichols reported that positive feedback was received from Freedom Prep for Harmony Transportation services.
K. Perry made a motion to approve a contract with Harmony once calls are made to 3 referrals and positive recommendations received.
D. Moses seconded the motion.

The Board VOTED 5-0 to accept the bid with Harmony pending receipt of the recommendations.
The board **VOTED** unanimously to approve the motion.

IV. Facility

A. Facility

- D. Ussery reported the Service Master will conduct a deep clean of the building as required by SCS.
- Bids are being sought for monthly cleaning services.

B. Perea Preschool -repair of floors by SCS in two classrooms.

- A.Norman reported that repair work has been completed on the floors and that all costs were paid by Shelby County Schools.

V. Finance

A. Monthly Budget Summary

- K. Perry shared further information concerning the Payroll Protection Plan allocation.
- Board discussed financial report distributed by Cody and other related content.
- Deadre, Mike, Cody and Kathryn will continue to work on the budget.
- New hires will come in two days earlier than rest of staff in July for training.

VI. Governance

A. Term limits

No report

B. Presentations by staff members offered quarterly to educate board members related to different areas

No report

VII. Human Resources

A. Human Resources

- Dr. Susan Elswick has met twice with staff via Zoom to provide coaching and support.
- Staff continues to use EAP.

- Lipscomb Pitts is looking for better rates for health insurance and more suitable plans.

VIII. Other Business

A. Executive Session

No other business

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
M. Boyd