APPROVED

Perea
Elementary School

Perea Elementary School

Minutes

Perea Elementary School Board Meeting

Date and Time
Thursday April 2, 2020 at 4:30 PM

Location
Topic: Perea Elementary School Board Meeting
Time: Apr 2, 2020 04:30 PM Central Time (US and Canada)

Join Zoom Meeting
https://zoom.us/j/456860350
Meeting ID: 456 860 350

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Mission

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

Directors Present
D. Moses, K. Nichols, K. Perry, M. Boyd, M. Sturdivant

Directors Absent
None

Ex Officio Members Present
A. Norman, D. Ussery

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Sturdivant called a meeting of the board of directors of Perea Elementary School to order on Thursday Apr 2, 2020 at 4:30 PM.

C. Approve Minutes

M. Boyd made a motion to approve the minutes from.
K. Perry seconded the motion.
Mike Sturdivant reviewed rules for Zoom meetings and read mission statement.
The board **VOTED** to approve the motion.

II. Development

A. Update on progress and future plans.

Update led by Alicia Norman.

- A printed report was given to each member.
- Video production has been paused.
- A donation button has been added to the school’s website with the staff page shortly after.
- Mobile food pantry served 400 families with 50 volunteers.
- “Thank You” letters were sent to donors.

III. Education

A.

Academic Update

Update led by Deadre Ussery.

- The academic calendar was shared for the 2020-2021 school year.
    1. Teacher orientation is planned for July 16TH and 17TH.
    2. The board voted 5-0 to approve the calendar for the 2020-2021 school year.
    3. Calendar must be submitted to SCS by April 15TH.
    4. Administrative work is planned for July 28TH to August 3RD.
    5. Professional development is planned for (8) days.
- A contingency plan is being implemented.
    1. Two-week educational review packets are being distributed to students.
    2. No grades due to non-access of virtual school.
    3. An intensive summer school June program is in consideration.

B. Transportation

- There are 25 students committed to riding a bus if provided.
- Companies are being considered to provide bus transportation.
    1. Harmony
    2. Durham
- There re 15 students undecided to riding the bus.
- A vote of which company will be decided on the next board meeting.

C. Recruitment

- Open Houses and One-on-One strategies are on pause due to social distancing.
- After the Covid-19 pandemic, outreach to the neighborhood will begin.
- SchoolMint (online application) is up and running on the website.

D. Staff

- Teachers are to focus support for families.
- Three teachers and a teacher assistant will not return.
- Teachers needed.

1. Two 2ND grade teachers
2. One 1ST grade teacher
3. Two Kindergarten teachers

- Deadre Ussery proposed appreciation event for staff.
- Board discussed the needs of families.

E. Other Mentionable Item

- Kathryn Perry suggested applying for federal loan from the Cares Act.

- Distribution of funds of the loan begins April 3RD.

IV. Facility

A. Facility

Discussion led by Deadre Ussery

- Three bids were received for the building's deep cleaning.

1. Service Master was chosen for the cleaning.
    - Cleaning will take one week.
    - Cleaning of all surfaces including carpets and rugs.
    - Cost shared with Perea PreSchool.

V. Finance

A. Monthly Budget Summary

Update led by Kathryn Perry and Cody Stephenson.

- Financial update was given to each member.
- BEP funding is stable.
- Board discussed school's funding regarding enrollment.
- SCS lease will be renegotiated to include other services.
- Kathryn Perry moved to approve complete the Paycheck Protection Plan loan application for 2 years. Kelley Nichols seconded this motion. No further discussion and the board voted 5-0 and approved unanimously.

VI. Governance

A. Term limits

- Martha Boyd moved to approve the Governance Committee recommendation on board limit terms:
    1. Darnell Moses seconded this motion. The board voted 5-0 and approved unanimously.
    2. New board members agree to serve a limit of three 2-year consecutive terms.
- Recommendation made where possible that founding/inaugural board members serve and stagger their terminations until Perea Elementary School is fully staffed and fully operating in school year 2024-25.
- Inaugural board members still serving are Martha Boyd, Mike Sturdivant ad Kathryn Perry.

VII. Human Resources

A. Staff Update

Update led by Deadre Ussery.

- Dr. Susan Elswick will start online Professional Development for teachers focused on job stress and working with children with ACE's.
- Space may be created in the building for staff to de-compress.
- Kelley Nichols asked about end of year reviews. Discussion followed.

VIII. Ed Tech Contract Renewal

A. Update on Proposal

Update led by Alicia Norman.

- Ed Tech's renewal contract was presented with 3-year maximum savings.
- Kathryn Perry moved to approve the contract. Darnell Moses seconded this motion. No further discussion and the board voted 5-0 and approved unanimously.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:08 PM.

Respectfully Submitted,
M. Boyd