APPROVED

Perea
Elementary School

Perea Elementary School

Minutes

Perea Elementary School Board Meeting

Date and Time
Thursday February 27, 2020 at 4:30 PM

Location
Perea Elementary School, 1250 Vollintine Ave., Memphis TN 38107; Exact Location: TBD

Mission

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

Directors Present
D. Moses, K. Perry, M. Boyd, M. Sturdivant

Directors Absent
K. Nichols

Ex Officio Members Present
D. Ussery

Guests Present
B. Polk, Cody Stephenson, Dr. Althea Green

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Sturdivant called a meeting of the board of directors of Perea Elementary School to order on Thursday Feb 27, 2020 at 4:32 PM.

C. Approve Minutes

K. Perry made a motion to approve the minutes from Perea Elementary School Board Meeting on 01-23-20.
D. Moses seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Development

A. Update on progress and future plans.

- Alicia Norman provided a written report updating fundraising progress and future plans. Board discussed fundraising and grant updates.
- A donation button has been added to the website.
- The next meeting of the Development Committee is scheduled for March 9.
- Development Packet and 2-3 minute video for potential donors should be on schedule for March 11, 2020.
- Estimate from Forever Ready Productions for video was shared.

III. Education

A. Update on Education Committee

- A comprehensive written report including education assessment plans was distributed to the committee.
    - Discussion followed.
- PES will be working with the YMCA for its summer enrichment program serving 40 incoming 1st and 2nd grade students for 5 weeks.

Transportation

- Potentially 60 students will use transportation to and from school
- Proposals have been received from 3 vendors
    - Discussion of proposals followed

- School Administrators consider it important to have school bus monitor who knows children and is trained in Social Emotional Learning.
- Deadra and Shandra Brooks were asked to send email with detailed check list and recommendation for vendor to approve. A verbal commitment will be obtained from parents as to whether interested in utilizing the transportation. It is thought that transportation for students will help recruitment and enrollment especially for zip codes 38127, 38128, 38108 and 38109

Recruitment

There have been 2 open houses enabling Perea to connect with 17 new families.
A “Follow Me to Perea” T-shirt is being given to students enrolling at Perea schools.
Re-enrollment drive for current students will begin after spring break.
KK Target is 80 students, 1st is 77, and 2nd is 77.
The increase in enrollment up 6 or 7 from last month is due to people moving into the neighborhood.
Deadre shared potential staff incentives and gave an update about expected work with Momentous Institute with PES next year.

IV. Facility

A. Facility

No report

V. Finance

A. Monthly Budget Summary

- Comprehensive monthly financials were provided the committee.
- Cody Stephenson will work with Alicia to provide list of scheduled grants and whether restricted.

VI. Governance

A. Term limits

- The committee met January 15, 2020
- Term Limits: The committee discussed and voted unanimously to recommend 2 – 3year terms for board members. It was suggested that all board members stay on the board until the school is fully staffed and fully operating through Grade 5 in 4 years.
    - Discussion of term limits followed.
- Martha Boyd will draft new language proposing that board members serve 3 – 2 year terms in order to more easily get commitments from potential new members.

In addition language will be modified to clarify term limits for founding/inaugural members.

B. Presentations by staff members offered quarterly to educate board members related to different areas

Martha Boyd and Darnell Moses suggested that staff members offer quarterly presentations to the board about curriculum and other matters educational for board members.

VII. Human Resources

A. Report

No report

VIII. Other Business

A. Other Business

- Cody Stephenson is working with Shandra on a reasonable insurance number for cost of running the school, i.e. cost of replacing property in classrooms, etc.
- Information from the Charter Center on Board Education was handed out by Mike.

B. Executive Session

Executive Session was called to meet at 5:40pm by Mike Sturdivant.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:23 PM.

Respectfully Submitted,
M. Boyd