

APPROVED

# Perea

## Elementary School

### Perea Elementary School

## Minutes

### Perea Elementary School Board Meeting

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#### **Date and Time**

Thursday December 19, 2019 at 4:30 PM

#### **Location**

Church Health; 1350 Concourse Ave, Memphis, TN 38104; West Atrium - Third Floor; Westberg Meeting Room

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#### **Mission**

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

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#### **Directors Present**

D. Moses, K. Nichols (remote), K. Perry, M. Boyd, M. Sturdivant

#### **Directors Absent**

S. Elswick

#### **Ex Officio Members Present**

A. Norman, D. Ussery

#### **Non Voting Members Present**

A. Norman, D. Ussery

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## Guests Present

B. Polk, Cody Stephenson, R. Carranza

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

M. Sturdivant called a meeting of the board of directors of Perea Elementary School to order on Thursday Dec 19, 2019 at 4:33 PM.

### C. Approve Minutes

K. Perry made a motion to approve the minutes from Perea Elementary School Board Meeting on 11-21-19.

D. Moses seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Development

### A. Activity Report

Update led by Alicia Norman.

- A printed report was given to each member.
- Board discussed fundraising goals.
- Alicia informed the Board of the in-kind donations given for Perea families.
- Committee will meet again in January 2020.
- Board members were reminded to make annual donations.

## III. Education

### A. Update of School Activity

Update led by Deadre Ussery.

- Academic Update
  - Schedule of events:
    - Family Dinner Night – Nov. 14
    - Holiday Party will be held in December
  - Assessment of individual needs continues for all students.
  - A detailed report of academic goals and assessments was given to each member.
    - Currently 138 students enrolled; target is 152.

- Other student demographics were discussed.
- Other mentionable item:
  - The need for transportation and additional equipment is being reviewed.

#### **IV. Finance**

##### **A. Discussion of Monthly Budget Summary**

Discussion led by Kathryn Perry and Cody Stephenson.

- Financial update for November 2019 was given to each member.
- Board discussed Treasurer Kathryn Perry involvement in weekly meetings with financial team.
- Cody continued with the monthly financial report overview.

##### **B. Presentation of Audit**

An overview of audit draft will be sent to all board members. Board will vote on audit by email. Draft audit shows NO findings or inadequacies.

#### **V. Governance**

##### **A. Board Schedule of Meetings**

Led by Martha Boyd and Mike Sturdivant

- Board discussed changing the meeting date from the 3RD Thursday to the 4TH Thursday starting in January 2020. Kathryn Perry moved to approve the date change. Darnell Moses made a second to the motion. The date change was approved unanimously. January meeting will be held January 23, 2020.
- Biographies of potential board members will be shared with the board
- Dr. Susan Elswick has resigned from the Board effective January 1, 2020.

#### **VI. Presentation of Proposal for transportation of children.**

##### **A. Transportation of Children**

Deadre Ussery proposed transportation services to the Raleigh/Frayser zip codes. This includes Perea Preschool students. Companies and possibilities are being reviewed and studied.

#### **VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:38 PM.

Respectfully Submitted,  
M. Boyd