APPROVED

Perea
Elementary School

Perea Elementary School

Minutes

Perea Elementary School Board Meeting

Date and Time
Thursday December 19, 2019 at 4:30 PM

Location
Church Health; 1350 Concourse Ave, Memphis, TN 38104; West Atrium - Third Floor; Westberg Meeting Room

Mission
Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

Directors Present
D. Moses, K. Nichols (remote), K. Perry, M. Boyd, M. Sturdivant

Directors Absent
S. Elswick

Ex Officio Members Present
A. Norman, D. Ussery

Guests Present
B. Polk, Cody Stephenson, R. Carranza

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Sturdivant called a meeting of the board of directors of Perea Elementary School to order on Thursday Dec 19, 2019 at 4:33 PM.

C. Approve Minutes

K. Perry made a motion to approve the minutes from Perea Elementary School Board Meeting on 11-21-19.
D. Moses seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Development

A. Activity Report

Update led by Alicia Norman.

- A printed report was given to each member.
- Board discussed fundraising goals.
- Alicia informed the Board of the in-kind donations given for Perea families.
- Committee will meet again in January 2020.
- Board members were reminded to make annual donations.

III. Education

A. Update of School Activity

Update led by Deadre Ussery.

- Academic Update
  - Schedule of events:
    - Family Dinner Night – Nov. 14
    - Holiday Party will be held in December
  - Assessment of individual needs continues for all students.
  - A detailed report of academic goals and assessments was given to each member.
    - Currently 138 students enrolled; target is 152.
    - Other student demographics were discussed.
  - Other mentionable item:

- The need for transportation and additional equipment is being reviewed.

IV. Finance

A. Discussion of Monthly Budget Sumary

Discussion led by Kathryn Perry and Cody Stephenson.

- Financial update for November 2019 was given to each member.
- Board discussed Treasurer Kathryn Perry involvement in weekly meetings with financial team.
- Cody continued with the monthly financial report overview.

B. Presentation of Audit

An overview of audit draft will be sent to all board members. Board will vote on audit by email. Draft audit shows NO findings or inadequacies.

V. Governance

A. Board Schedule of Meetings

Led by Martha Boyd and Mike Sturdivant

- Board discussed changing the meeting date from the 3RD Thursday to the 4TH Thursday starting in January 2020. Kathryn Perry moved to approve the date change. Darnell Moses made a second to the motion. The date change was approved unanimously. January meeting will be held January 23, 2020.
- Biographies of potential board members will be shared with the board
- Dr. Susan Elswick has resigned from the Board effective January 1, 2020.

VI. Presentation of Proposal for transportation of children.

A. Transportation of Children

Deadre Ussery proposed transportation services to the Raleigh/Frayser zip codes. This includes Perea Preschool students. Companies and possibilities are being reviewed and studied.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:38 PM.

Respectfully Submitted,
M. Boyd