APPROVED

Perea
Elementary School

Perea Elementary School

Minutes

Perea Elementary School Board Meeting

Date and Time
Thursday August 15, 2019 at 4:30 PM

Location
Church Health; 1350 Concourse Ave, Memphis, TN 38104; West Atrium - Third Floor; Westberg Meeting Room

Mission
Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

Directors Present
D. Moses, K. Nichols, K. Perry, M. Boyd, M. Sturdivant

Directors Absent
S. Elswick

Ex Officio Members Present
A. Norman

Guests Present
Cody Stephenson, Deadre Ussery

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Sturdivant called a meeting of the board of directors of Perea Elementary School to order on Thursday Aug 15, 2019 at 4:30 PM.

C. Approve Minutes

The July 18, 2019 meeting minutes were approved with the following amendment: adding Jamie Kennedy as present at the July Board meeting.
M. Boyd made a motion to approve minutes from the Board Meeting on 07-18-19 Board Meeting on 07-18-19.
D. Moses seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Development

A. Discussion of goals for development of funds for PES

1. Committee is working to develop an overall plan noting that more volunteers are needed to serve on the committee.
2. Maintenance costs update given
    - Kelley volunteered to assist with a development presentation.
    - Committee hopes to work more fully with corporations as the school grows
    - Update on Believe Memphis

III. Education

A. Update on first few weeks of school. What's new?

1. Deadre Ussery reported on the first few weeks of school as related to curriculum and children.
    - There are 20 members on staff including 5 males. All positions are filled.
    - Enrollment goal is 163 - 127 have attended, more have enrolled, and more are enrolling each week.
    - There will be a community breakfast August 30 at 8:30 a.m.; flyers will be distributed to stores in the neighborhood.
2. Alicia Norman reported on interaction with parents during first few weeks of school.
    - 70 parents attended orientation, 42 attended morning breakfast hosted by UPP.
    - 14 parents have signed up for Parent Advisory Board.

- Life Red Bags are handed out every Friday to assist children and families with food staples and other supplies
- MIFA will restock the food pantry.
- Home visits are still being offered for K and 1st grade

IV. Facility

A. Update on Facility

Alicia Norman gave update about SCS lease approval.

V. Finance

A. Monthly Financial Summary

Cody Stephenson and Kathryn Perry shared the FY 2019 financials.

VI. Governance

A. Performance Review Memo for Alicia Norman

Mike Sturdivant announced that the CEO Performance Review will be discussed in Executive Session following meeting.

VII. Other Business

A. Staff Position Update

Deadre gave staff position updates.

VIII. Other business

A. Updates

Other business:

1. Operation Scorecard from SCS
   - PES received an overall score of 4.61 out of a possible 5.
   - Financial scorecard will not be available until next year.
2. Meeting date/time
   1. Kathryn Perry moved that the BOT meet the 4th Thursday of each month in order to have more complete financials. The members VOTED unanimously to move meetings to the 4th Thursday. The next meeting will be September 26, 2019. It was noted that meetings in November and December will need to be earlier due to the Thanksgiving and Christmas holidays.

K. Perry made a motion to move Board meetings to the fourth Thursday of the month.
M. Boyd seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

M. Sturdivant made a motion to adjourn the meeting.
M. Boyd seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,
M. Boyd