APPROVED

Perea
Elementary School

Perea Elementary School

Minutes

Board of Directors

Date and Time
Thursday March 21, 2019 at 4:30 PM

Location
1350 Concourse Ave., Suite 142, West Atrium, 3d Floor, Memphis, TN 38104

Mission

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

Directors Present
D. Moses, K. Nichols, M. Boyd, S. Elswick

Directors Absent
J. Maclin, K. Perry, M. Sturdivant

Ex Officio Members Present
A. Norman

Guests Present
B. Polk, Cody Stephenson, Kelley Nichols

I. Opening Items

A. Record Attendance and Guests

Kelley Nichols is a Board Member with voting rights.

B. Call the Meeting to Order

S. Elswick called a meeting of the board of directors of Perea Elementary School to order on Thursday Mar 21, 2019 at 4:38 PM.

C. Approve Minutes

M. Boyd made a motion to approve minutes from the Board of Directors on 02-21-19 Board of Directors on 02-21-19.
K. Nichols seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Education

A. Committee Report

Discussed classroom plans for 2019-2020

- Kindergarten
  - 4 classes, 1 teacher, 1 teacher assistant
    - 80 students
- First Grade
  - 3 classes with 25 students per class, 1 teacher, 1 teacher assistant
- 108 applicants; goal is 155 applicants
  - currently 72 kindergarteners

Transportation
- proposal will be obtained from Durham and from the public bus system
- Board hopes to vote at April meeting
- Darnell will help Alicia explore all options for transportations

Testing/Report Cards

- Will be finalized week of March 20
- 3rd quarter report card information will be available at next meeting

Tasks/Goals
- Kelley shared the goals of the Education Committee

III. Facility

A. Report

HVAC System

- Mike is working with HVAC company to complete assessment of entire building's HVAC system
- Board will be updated as to progress and recommendations

IV. Finance

A. Review Monthly Financials

Charter Fees

- Discussion about budget and district charges

Monthly Financials - Martha for Kathryn

- Overview of checking account balance March 19, 2019

Audit

- Audit will be conducted by Marston Group.

Budget Review - Cody Stephenson

- Overview of operating income and expenses

V. Governance

A. Committee Report

Members of Committee are: Martha, Dr. Elswick, Darnell and Mike

Goals from retreat:

- Signing of Conflict of Interest forms
- develop and present job descriptions for each board member along with a Board Commitment Agreement
- Plan and conduct orientation for new board members

Committee will meet at Panera (Laurelwood) April 11 to discuss and vote on these documents.

VI. Human Resources/CEO Support And Eval

A. Hiring update

Alicia will provide a written report on new hires at next meeting.

VII. Closing Items

A. Adjourn Meeting

No further business.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,
M. Boyd