APPROVED

Perea
Elementary School

Perea Elementary School

Minutes

Board of Directors

Date and Time
Thursday November 15, 2018 at 4:30 PM

Location
1350 Concourse Ave., Suite 142, West Atrium, 3d Floor, Memphis, TN 38104

Directors Present
D. Moses, J. Maclin (remote), K. Perry, M. Boyd, S. Elswick

Directors Absent
M. Sturdivant

Ex Officio Members Present
A. Norman

Guests Present
Alex Roberson, B. Polk, Cody Stephenson, Nida Rab

I. Opening Items

A. Call the Meeting to Order

S. Elswick called a meeting of the board of directors of Perea Elementary School to order on Thursday Nov 15, 2018 at 4:35 PM.

B.

Record Attendance and Guests

C. Welcome and Introduction

Welcome offered by Dr. Susan Elswick.

D. Approve Minutes from October 18, 2018 Meeting

J. Maclin made a motion to approve minutes from the Board of Directors on 10-18-18 Board of Directors on 10-18-18.
D. Moses seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Committees

A. Finance

Working getting correct coding on spreadsheet according to State regulations

B. HR/Payroll

- No changes in forecast for payroll
- Teach may be leaving at he end of semester; may have a hire replacement
- Added substitute teacher to help with behavior problems
- A "bridge room" has been established to work with students affect with trauma
    - will have a certified teacher, teacher's assistant, and licensed therapist
    - Momentous Institute is helping with design
    - will be finalized in December

C. Education

Second assessment week of December 10

D. Finanical Update by EdTech

- Explained BEP analysis and update
- Goal- recruit and retain students for next year
- September to October reports changes discussed
- Hoping to employ an Director of Operations than anticipated in budget
- Discuss of distribution of utilities between building occupants
- 990 has been filed; auditor hasn't been select; would need Board's approval before signing contract with an auditor

Actions Items: Board members will assist with auditor selection process

III. Facilities

A.

Construction Update

IV. BoardOnTrack

A. Training

Board members were encouraged to attend the November 28 BOT training entitled "Board Culture for the Next Generation."

B. Board Retreat

Board suggested a dinner conversation to better learn about each other and divide Board tasks, etc. January 17 Board meeting will be moved to January 24 4:30 - 8:30pm to include the Board retreat with a cocktail time for potential new board members to attend.

V. Closing Items

A. Adjourn Meeting

K. Perry made a motion to adjourn the meeting.
D. Moses seconded the motion.
The board **VOTED** unanimously to approve the motion.
Adjourned at 5:15 PM.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,
M. Boyd

B. Comments

- Board discussed how to better disseminate to parents about Perea's mission and about the UPP Center.
- Alicia encouraged board members to attend the 901 School Choice Fair on December 1 at the AG Center.