

# Perea

## Elementary School

### Perea Elementary School

#### Board of Directors

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#### Date and Time

Thursday April 18, 2019 at 4:30 PM CDT

#### Location

1350 Concourse Ave., Suite 142, West Atrium, 3d Floor, Memphis, TN 38104

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#### Mission

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Michaelia Sturdivant	4 m
<b>B. Call the Meeting to Order</b>		Michaelia Sturdivant	2 m
<b>C. Approve Minutes</b>	Approve Minutes	Michaelia Sturdivant	5 m
Minutes from March 2019 to be approved.			
Approve minutes for Board of Directors on March 21, 2019			
<b>II. Development</b>			<b>4:41 PM</b>
Development			
<b>A. Committee Report</b>	FYI	Kathryn Perry	5 m

	Purpose	Presenter	Time
<b>III. Education</b>			<b>4:46 PM</b>
Education			
<b>A. Committee Report</b>	FYI	Kelley Nichols/Alicia Norman	10 m
<p>Update on status for this year. Report of Testing and or Report Cards.            Introduction of Transporting Children            Collaboration with the YMCA for 6week Summer Reading Program at Perea.</p>			
<b>IV. Facility</b>			<b>4:56 PM</b>
Facility			
<b>A. Report</b>	FYI	Alicia Norman/Mike Sturdivant	5 m
<p>Update HVAC-Engineering firm OCGB has been engaged to complete an assessment of the HVAC system at Perea. Jim Prillaman is the project leader for OCGB. Board will be updated as to progress and recommendations.            SCS/PES Lease</p>			
<b>V. Finance</b>			<b>5:01 PM</b>
Finance			
<b>A. Review Monthly Financials</b>	Discuss	Kathryn Perry/Nida Rabb/Cody Stephenson/Alicia Norman	5 m
<p>Review of Monthly Summary for March.            Discussion of classroom size/reimbursement dollars</p>			
<b>VI. Governance</b>			<b>5:06 PM</b>
Governance			
<b>A. Committee Report</b>	FYI	Martha Boyd	5 m
<p>Review and approval of job descriptions for governance committee member and trustee job description.</p> <p>Review and approve the Board Member Commitment Agreement.</p>			
<b>VII. Human Resources/CEO Support And Eval</b>			<b>5:11 PM</b>

	Purpose	Presenter	Time
Human Resources/CEO Support And Eval			
<b>A. Hiring update</b> Alicia will provide a written report of hires for 2019 and for 2020 school year.	FYI	Alicia Norman	5 m

**VIII. Other Items**

**5:16 PM**

<b>A. Board and Staff reception</b> Discuss need for reception and decision to include new and existing staff.	Discuss	Alicia Norman	5 m
<b>B. James Maclin</b>	FYI	Michaelia Sturdivant	5 m

James Maclin has resigned his position on the Board to accept the Chair of the Board of Soulsville. James has agreed to volunteer with us and to help us as needed with especially facilities.

**IX. Closing Items**

**5:26 PM**

<b>A. Adjourn Meeting</b>	FYI	Michaelia Sturdivant	5 m
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