

Youth Policy Institute Charter Schools (YPICS)

YPI Charter School Special Board Meeting

Date and Time

Monday July 1, 2024 at 12:00 PM PDT

Location

10660 White Oak Avenue, Granada Hills, CA 91344

Board members calling in from:

405 Hilgard Avenue, Los angeles, CA 90095

17037 Chatsworth St # 201, Granada Hills, CA 91344

27201 Tourney Rd #201, Valencia, CA 91355

1010 E 34th St, Los Angeles, CA 90011

Agenda

| | Purpose | Presenter | Time |
|--|---------|------------------|-----------------|
| I. Opening Items | | | 12:00 PM |
| A. Record Attendance | | | 1 m |
| B. Call the Meeting to Order | | | |
| II. Items for Action | | | 12:01 PM |
| A. Ratify Approval of Extending Food Service Contract | Vote | Yvette King-Berg | 10 m |
| III. Closing Items | | | 12:11 PM |
| A. Adjourn Meeting | Vote | | |

Coversheet

Ratify Approval of Extending Food Service Contract

Section: II. Items for Action
Item: A. Ratify Approval of Extending Food Service Contract
Purpose: Vote
Submitted by: Yvette King-Berg
Related Material: YPICS 2024-25 Contract Extension CDE Approved 6_27_24.pdf

BACKGROUND:

The YPI Charter Schools has an approved contract with Fresh Start Happy Meals. Our agency has followed the procurement process. We are allowed to request an extension of our current vendor. We did so several months ago. However, the CDE has had a backlog of applications. Our SFA was just notified two days ago that our request for an extension was approved by the CDE. Contracts must be approved and signed before the first day of the next school year. The YPICS new school year begins July 1, 2024.

This contract amount was included in the Budget the Board approved last month. Our meal program is currently operating in the black, so this contract amount will not negatively impact the school budgets. It is already accounted for within the approved budgets from the 6/24/24 Board Meeting.

RECOMMENDATION:

The administration recommends that you ratify and approve this contract, which approves the ED's spending level, With Fresh Start Healthy Meals.

CONTRACT EXTENSION

| | | | |
|--|-------|----------------------------|------------------------------|
| <input type="checkbox"/> CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED | Pages | Renewal (Extension Number) | Agreement Number (Base year) |
| | | 1 | MORCS2023FSMC |

1. This Extension Agreement is entered into between the School Food Authority and Contractor named below:

SCHOOL FOOD AUTHORITY'S NAME

Monsenor Oscar Romero

FOOD SERVICE MANAGEMENT COMPANY'S NAME AND FEDERAL TAX IDENTIFICATION NUMBER

K12 School Services DBA Fresh Start Healthy Meals Tax ID: 82-2725554

2. Base year contract term: Effective date: 07/01/23 Expiration date: 06/30/24

Extension year: Effective date: 07/01/24 Expiration date: 06/30/25

3. The maximum dollar amount of this contract is equal to the fixed cost per meal multiplied by the number of meals:
 \$779,220.00 (maximum dollar amount)

4. The parties mutually agree to this extension as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein: **(Note: This section is used to indicate the current cost per meal. Please include your cost per meal table.)**

| Meal | Previous Rate | New Pricing | Annual # of Meals/Hours | |
|------------------|---------------|-------------|-------------------------|---------------|
| Breakfast | \$ 2.45 | \$ 2.55 | 117,000 | \$ 298,350.00 |
| Lunch | \$ 3.65 | \$ 3.79 | 117,000 | \$ 443,430.00 |
| Snack | \$ 1.00 | \$ 1.04 | 36,000 | \$ 37,440.00 |
| Grand Total Cost | | | | \$ 779,220.00 |

Pay the Vendor by the 30th day of each month the full amount as presented on the monthly itemized invoice or be subject to 2.5% interest for each month that payment is not received. **Notify the Vendor within 48 hours of receipt of any discrepancy in the invoice.** Pay the Vendor for all meals delivered to SFA in accordance with the agreement. Neither CDE nor USDA assumes any liability for payment of the difference between the number of meals prepared, delivered and the number of meals served by the SFA that are ineligible for reimbursement.

Additional Pricing Disclosures:

Rate Increase: The April CPI value will be used as a representation of the change in CPI.

- > Server Charge - \$26.00 per hour, per server
- > Soy/Alternative/Shelf Stable Milk: \$1.15 per milk
- > Therapeutic Meals - Breakfast: \$3.57 Lunch: \$4.79

Fuel surcharge: Should the Vendor experience a rising diesel/fuel rate increase beyond 5% from time of bid rate proposal submission then the Vendor may submit a fuel surcharge rate addendum via monthly invoice to help cover the rising California diesel/fuel rates.

| FOOD SERVICE MANAGEMENT COMPANY | |
|--|--------------------------------------|
| CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Fresh Start Healthy Meals | |
| BY (Authorized Signature)  | DATE SIGNED (Do not type) 6-27-24 |
| PRINTED NAME AND TITLE OF PERSON SIGNING Juan Carlos Saucedo, CEO | |
| ADDRESS 13294 Ralston Avenue, Rancho Cascades, CA 91342 | |
| SCHOOL FOOD AUTHORITY | |
| SCHOOL FOOD AUTHORITY NAME Monsenor Oscar Romero | |
| BY (Authorized Signature)  | DATE SIGNED (Do not type) 6/27/24 |
| PRINTED NAME AND TITLE OF PERSON SIGNING Yvette King-Berg, Executive Administrator | |
| ADDRESS 10660 White Oak Avenue Granada Hills, CA 91344 | |