APPROVED




# The Leadership School

# Minutes

## Monthly Board Meeting for The Leadership School

**Date and Time**
Tuesday September 24, 2024 at 6:00 PM

**Location**
The Leadership School
1785 Pennsylvania Ave
Pagedale MO 63133

In Person:
The Leadership School Board Meeting (In Person)
Tuesday, August 27 · 6:00 – 8:00pm
Time zone: America/Chicago

Zoom Link: https://us06web.zoom.us/j/81428820667?pwd=yQhY4uZjABzGr4DzafhkB4ZAhE8tjM.1

**Directors Present**
A. Williams, C. Page, G. Stevenson, R. Langrall, S. Madlinger, T. Curry (remote)

**Directors Absent**
*None*

**Guests Present**
C. Moulder, L. Moody Seymour

## I. Opening Items

### A. Call the Meeting to Order

R. Langrall called a meeting of the board of directors of The Leadership School to order on Tuesday Sep 24, 2024 at 6:00 PM.

### B. Record Attendance

### C. Public Comment Section

## II. Action Items

### A. Approval of the August, 27, 2024 TLS Board Meeting Minutes

G. Stevenson made a motion to Approve Board Minutes from August 27, 2024.
C. Page seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Approval of the Sept. 3 TLS Special Board Meeting Minutes

G. Stevenson made a motion to approve the minutes from Sept. 3, 2024 Special Meeting of the TLS Board on 09-03-24.
C. Page seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Approval of the August Financials

C. Page made a motion to Accept TLS monthly financials August 2024.
A. Williams seconded the motion.
Discussion: $290,000 state funding over projection
Projecting 70 Days Cash on hand
We are currently $136,000 in the Positive
We have more money and with that more expenses, however
The board **VOTED** unanimously to approve the motion.

## III. Executive Directors Reports

### A. Monthly Tactical Leadership Report

Notes from Presentation:

- 231 students 99% retention
- Attendance 91.7% ADA
- NWEA Percentiles Shared BOY

### B. Operations Updates

Accountability Document is being created.

### C. Enrollment/Staffing

100% staff retention

### D. Facilities Expansion

Facilities search:

- Lindsey (who worked on Atlas' expansion) is starting a search in order to start canvassing for new property

Team:

- Drawing out blueprints to show what is possible, including renovations, pricing and timelines of projects

Jesse B's is interested in partnering in the space of preschool compliance

## IV. Board Business

### A. Board Member Recruitment

Krysta Grangeno: Limitless Horizons, Preschool Family Engagement, Early Childhood-Compliance and DESE experience

Tanisha Montgomery: Synchrony Bank, Strategic Management and Innovation, Chief of Staff employee engagement

### B. MO Ethics Commission Financial Disclosures - Status

- Current Board Members should complete their financial disclosures for 2023 with MEC; those will be valid through the end of this year.
- Deadline for 2024 disclosures is May 1, 2025.

### C. TLS Board Member Agreements - Status

Current Board Members who have not yet done so, please sign and return your Board Member Agreements:

- Always think about how we show up for the school
- Always be in the space of networking in personal and professional communities
- Accept a financial obligation to support at least one financial opportunity

- Stay in the know by checking in several times a week with your TLS email.

### D. Obligation to Report Committee Activity

There are notes being taken with each committee
Courtney will create a protocol for how to collect committee reports to put on the website
Website will launch October 15, 2024

### E. Proposed Committee Charter Presentations

- To help orient Board members to the work of each Committee, the Chair proposed each committee take 20 minutes at subsequent Board meetings to describe the content of their charters.
- Suggest that Oct. 29th Board Meeting have presentations by the Development and Finance Committees as they both deal with resources.
- In thinking about the School Performance charter, could identify when School Performance Board members could come in and observe what the Individualized Learning Block experience looks like in real time as part of understanding their role in monitoring student progress toward Academic targets and helping the Board better understand school performance.

G. Stevenson made a motion to develop and give charter presentations over the next 3 months.
C. Page seconded the motion.
The board **VOTED** unanimously to approve the motion.

## V. Committee Reports

### A. Presentation of 2024 - 2025 Committee Goals

Goals are available here.

Key Points:
Development Committee: Board Giving Goal of $10K; recognize the staff at all events; always engaging families in the work
Executive Committee:  Coordinates information between EDs and the Board; supports compliance with deadlines, operations.
Facilities & Finance: Monitors financial health of TLS; intent to coordinate with Development Committee and EDs to develop a long term financial plan; explore potential for an endowment.
Governance: Studys the Bylaws and Charter to help support Board's understanding; is developing evaluation protocols for Board and EDs; locating PD materials for the Board's development.
School Performance:  Will present goals in October.

### B.

**Committee Activity in September**

### C. Board Professional Development

Board Professional Development
Shared key points from the Sept. 17 Board on Track Presentation "Unlock Academic Excellence through Effective Governance."

The Development Committee and the Board Chair will create an Events Calendar so that the Board can plan where to show up for learning, for representing the Board, at community events, school fundraisers and other school activities.

## VI. Closing Items

### A. Next Steps

Send bio and headshot to Courtney
Sign Board Agreement

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
C. Page

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**Documents used during the meeting**

- 2024_08_27_board_meeting_minutes.pdf
- 2024_09_03_board_meeting_minutes.pdf
- 202408CheckRegisterbyType.pdf
- TLS - Supplemental Report - August 2024(1).xlsx - Dashboard.pdf
- TLS - Monthly Presentation - August 2024.pdf
- 1. Full Board Policy, Last Amended March 2024.docx.pdf
- Board Member Agreement.pdf
- TLS 2024 - 2025 Community Events.pdf
- Halloween Flyer - Oct 26, 2024.jpg
- 2024 - 2025 TLS Board Committee Goals.pdf