APPROVED

The Leadership School

Minutes

VIRTUAL - TLS June, 25, 2024 Board Meeting

VIRTUAL ONLY

Date and Time
Tuesday June 25, 2024 at 6:00 PM

Location
All board meetings will be conducted virtually during June and July 2024.

https://zoom.us/j/93648300851?pwd=RnJ0YlFzYy9qeE9vQ3MvR1RvR2JQUT09

Attendees can still join via Zoom using the link below.
Or the following:

- Meeting ID: 936 4830 0851
- Passcode: TLS2021

Per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

This notice is published at our school site (1785 Pennsylvania Ave Pagedale, MO 63133) and on our website (https://theleadershipschoolstl.org).

Directors Present
A. Williams (remote), C. Page (remote), G. McHam (remote), L. Hunter (remote), R. Langrall (remote)

Directors Absent

S. Madlinger, T. Curry

Ex Officio Members Present
K. Townsend (remote)

Guests Present
C. Moulder (remote), L. Moody Seymour (remote)

I. Opening Items

A. Call the Meeting to Order

L. Hunter called a meeting of the board of directors of The Leadership School to order on Tuesday Jun 25, 2024 at 6:06 PM.

B. Record Attendance

C. Public Comment Section

There were no public comments.

II. Action Items

A. Approve Board Meeting Minutes from May 28, 2024

G. McHam made a motion to approve the minutes from TLS May 28, 2024 Board Meeting on 05-28-24.
R. Langrall seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Williams	Aye
S. Madlinger	Absent
C. Page	Aye
L. Hunter	Aye
T. Curry	Absent
R. Langrall	Aye
G. McHam	Aye

B. Approve Board Meeting minutes from June 10, 2024

R. Langrall made a motion to approve the minutes from VIRTUAL - TLS Special Board Meeting June 10, 2024 on 06-10-24.
G. McHam seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Williams	Aye
R. Langrall	Aye
G. McHam	Aye
L. Hunter	Aye
T. Curry	Absent
S. Madlinger	Absent
C. Page	Aye

C. Approve May 2024 Monthly Financials

G. McHam made a motion to approve the May 2024 Monthly Financials.
R. Langrall seconded the motion.

- L. Hunter reviewed the May projection and stressed the importance of making sure that the fund balance is above 3%.
- L. Hunter highlighted that the board will not see the June close until July.

The board **VOTED** to approve the motion.

Roll Call

L. Hunter	Aye
R. Langrall	Aye
G. McHam	Aye
T. Curry	Absent
A. Williams	Aye
S. Madlinger	Absent
C. Page	Aye

D. Approve FY25 Budget

The FY25 budget has an error with expected fundraising dollars. L. Hunter noted that the board could approve the budget as is understanding that those numbers would be revised, approve the budget pending the correction, or wait to approve later this week with the corrected numbers.

G. McHam asked about the major changes since the last month's review of the FY25 budget. C. Moulder explained the few small changes that had been made.
G. McHam made a motion to approve the budget for FY25 pending adjustments to the private grants & donations line.
C. Page seconded the motion.
C. Moulder will work with EDOps to provide a correction to the budget as indicated and reshare that with the board.
The board **VOTED** to approve the motion.

Roll Call

L. Hunter	Aye

Roll Call

G. McHam	Aye
T. Curry	Absent
C. Page	Aye
R. Langrall	Aye
A. Williams	Aye
S. Madlinger	Absent

E. Approve 2024-25 Board Meeting Calendar

G. McHam made a motion to approve the 2024-25 Board Meeting Calendar.
R. Langrall seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Langrall	Aye
T. Curry	Absent
S. Madlinger	Absent
C. Page	Aye
A. Williams	Aye
G. McHam	Aye
L. Hunter	Aye

III. Board Business

A. Introduce potential members

There were no potential members to present at this meeting.

B. Established Closure Reserve Certification

L. Hunter explained the purpose of the closure fund. The school is supposed to put a full $75K into a separate account.

C. Moulder has asked the Director of Operations to move the payment to the next fiscal year. The request is December but it may only be a few months.

TLS will need to set aside the $25K in FY25 budget which is already set aside.

C. School Leader Evaluation- Certification

G. McHam shared that the school leader evaluation has been set up for this year. He indicated that he needs one more item from one more person to be able to set this

The 2022-23 evaluation of the ED has to be completed before they can open the new one. The 2023-24 evaluation has not been started.

L. Hunter noted that he will clear out the previous evaluation so that the current one can be opened.

For the purpose of this year, the board is evaluating Dr. Townsend. The board agreed that the board members who joined in April and May will not be involved in the evaluation.

The board will schedule a meeting for Thursday, June 27th at 4pm to provide feedback to Dr. Townsend.

D. Board Training

Board members were asked to share any board training that was completed in the past year. The items should be sent to C. Moulder to provide to Epicenter.

E. Organization Annual Registration Update

The final payments to DOR have been made and the attorney is waiting for

K. Townsend will let the attorney know that C. Moulder is the new contact as it relates to the organizational status.

IV. Board Committee Reports

A. Governance Committee

G. McHam made a motion to amend the agenda to include an action item F under board business Emeritus Member Vote.
R. Langrall seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Curry	Absent
C. Page	Aye
G. McHam	Aye
A. Williams	Aye
S. Madlinger	Absent
L. Hunter	Aye
R. Langrall	Aye

R. Langrall made a motion to approve the Emeritus Board Member By-Laws Policy.
C. Page seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Williams	Aye
T. Curry	Absent
C. Page	Aye
L. Hunter	Aye
R. Langrall	Aye

Roll Call

G. McHam Aye

S. Madlinger Absent

G. McHam acknowledged that this will be his last board meeting. He looks forward to supporting as an Emeritus member. The board will need a new governance committee chair.

L. Hunter's term as the board chair ends June 30. The board discussed waiting until the July meet to vote on officers at that meeting.

A. Williams indicated that he would like to remain on the board for another term.

B. Finance & Facilities Committee

No additional report outside of the FY25 budget.

C. Development Committee

No updates from the development committee.

D. School Performance Committee

No updates from the school performance committee.

L. Hunter requested a meeting with chair, R. Langrall, and co-ED, K. Seymour to discuss committee work and support.

V. Executive Director Reports

A. Mrs. Seymour - 2024-25 Student Recruitment & Enrollment

K. Seymour gave an update on student enrollment numbers and recruitment efforts

- 179 fully registered students as of today
- Open seats - highest priority is the rising 2nd grade (moving from 1 to 2 sections)
- Budget 210, goal 225, capacity 250

B. Ms. Moulder - 2024-25 Hiring Process & Updates

C. Moulder shared an update:

- One offer for Office Manager is being made.
- One open position for which that they are still interviewing.
- The principal in residence role is no longer being considered. They will be training someone to take it over the following year.

VI. Closed Session

A.

Closed Session

G. McHam made a motion to enter into closed session to discuss To discuss personnel pursuant to RSMo. 610.021.3, which states: Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
R. Langrall seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Curry	Absent
C. Page	Aye
S. Madlinger	Absent
L. Hunter	Aye
A. Williams	Aye
G. McHam	Aye
R. Langrall	Aye

G. McHam made a motion to award Dr. Townsend a payment of 22 combined personal/vacation and sick days, at her per diem rate, unused over her tenure as founding executive director in recognition of the intense nature of the work that prevented her from using the these days in a timely manner.
R. Langrall seconded the motion.
The board **VOTED** to approve the motion.
G. McHam made a motion to end the closed session.
R. Langrall seconded the motion.
The board **VOTED** to approve the motion.

VII. Closing Items

A. Next Steps

G. McHam made a motion to adjourn the meeting.
R. Langrall seconded the motion.
The board **VOTED** to approve the motion.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,
K. Townsend