APPROVED

The Leadership School
STUDENT LEADERSHIP AT THE CENTER OF LEARNING

The Leadership School

Minutes

TLS April 30, 2024 Board Meeting

Date and Time
Tuesday April 30, 2024 at 6:00 PM

Location
The Leadership School
1785 Pennsylvania Ave
Pagedale, MO 63133

All board meetings will be fully in-person.

https://zoom.us/j/93648300851?pwd=RnJ0YlFzYy9qeE9vQ3MvR1RvR2JQUT09

Attendees can still join via Zoom using the link below.
Or the following:

- Meeting ID: 936 4830 0851
- Passcode: TLS2021

Per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

This notice is published at our school site (1785 Pennsylvania Ave Pagedale, MO 63133) and on our website (https://theleadershipschoolstl.org).

Directors Present
A. Williams, D. Henderson, G. McHam, L. Hunter (remote), R. Langrall

Directors Absent
None

Ex Officio Members Present
K. Townsend

Guests Present
C. Moulder, L. Moody Seymour

I. Opening Items

A. Call the Meeting to Order

L. Hunter called a meeting of the board of directors of The Leadership School to order on Tuesday Apr 30, 2024 at 6:10 PM.

B. Record Attendance

C. Public Comment Section

No public comments.

II. Board OnTrack Presentation

A. ED Evaluation Process Revisions

Mike M. with Board OnTrack gave a presentation on the Importance of an Annual CEO Evaluation

- Shared importance of the partnership between the governing board and the CEO as most critical for success of the school
- Invited board members to additional trainings- available in Board OnTrack
- Went through the process for evaluating the CEO and talked through the steps that should have been done for 2022-23
- Discussed the next steps for finalizing the tool for 2023-24
    - There will be an adhoc committee that will work with Mike to finalize this year's survey.
    - Complete the entire process before June 25, 2024.

B. Completion of ED Eval from 2022-23 School Year

Three board members from last year need to complete the survey. Reminder emails were sent out. Once that is completed, Lennel will schedule a meeting,

III. Action Items

A. Approve Board Meeting Minutes from March 26, 2024

G. McHam made a motion to approve the minutes from TLS March 26, 2024 Board Meeting on 03-26-24.
D. Henderson seconded the motion.
The board **VOTED** to approve the motion.

B. Approve FY23 990

G. McHam made a motion to approve the 990 for the FY2023.
D. Henderson seconded the motion.
No comments or concerns
The board **VOTED** to approve the motion.

Roll Call	
D. Henderson	Aye
L. Hunter	Aye
A. Williams	Aye
G. McHam	Aye
R. Langrall	Aye

C. Approve March 2024 Monthly Financials

G. McHam made a motion to approve the March 2024 financial documents.
R. Langrall seconded the motion.
The treasurer discussed continued monitoring of cash flow and overall fund balance.
Expected 5% at the end of June.
The board **VOTED** unanimously to approve the motion.

IV. Board Business

A. Approve new board members

G. McHam made a motion to amend the agenda to remove this item.
D. Henderson seconded the motion.
Chair shared that the board needed to make contact with additonal candidates.
The board **VOTED** unanimously to approve the motion.

B. Approve Updated TLS Board Policy Manual

R. Langrall made a motion to approve the updated TLS Board Policy Manual, as of April 30, 2024.
D. Henderson seconded the motion.

G. McHam shared the major edits that were due to changes in MO statutes from the past year.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Henderson	Aye
L. Hunter	Aye
G. McHam	Aye
A. Williams	Aye
R. Langrall	Aye

C. Approve 2024-25 School Year Calendar

G. McHam made a motion to approve the 2024-25 School Year Calendar.
R. Langrall seconded the motion.
C. Moulder discussed the changes in the calendar from the last draft. Alignment was made with the Normandy district.

Board members request a legend be added to the calendar.

Treasurer asked about instructional hours and how it impacts budget.
The board **VOTED** unanimously to approve the motion.

D. Organization Annual Registration Update

Dr. Townsend provided an update on the process for the MO Incorporation reinstatement.

- Unemployment reports have been filed.
- Legal counsel can take the next steps.

E. School leader and board succession plans

Chair discussed the best approach to put school leader and board succession plans in place. He explained the importance of the plans. Chair will share details to revisit the plans a proposal from a company that can support the board or the board can take a DIY approach using available resources.

This will be revisited next month.

V. Board Committee Reports

A. Governance Committee

Chair reminded board members to complete MEC filing - due tomorrow, May 1st.
Chair mentioned that he wants to put a committee together to keep working on the general updating for policies.

B.

Finance & Facilities Committee

The school received the CSP Grant ($1,998,000 over 3 years) - 30% of staff salaries, new furniture and equipment for grade levels, student recruitment marketing, etc, will be approved for reimbursement.

Facilities planning is moving forward to ensure that we are ready for 4th graders next year with the portable classroom. The school needs to start planning for the following year with 5th graders. C. Moulder discussed a desire to explore a different building, which would need to be discussed further.

C. Development Committee

Chair asked the board to support the upcoming Trivia Night on Friday, May 3rd. Approximately $5000 has been raised already.

D. School Performance Committee

No report.

VI. Executive Director Reports

A. Dr. Townsend - Progress towards 2023-24 Goals

Dr. Townsend shared an update on MAP testing for 3rd graders. 95% of students have completed the test. Two students will complete makeups before the end of next week.

NWEA and iReady testing will begin this week.

B. Ms. Moulder - 2024-25 Hiring Process & Updates

Ms. Moulder shared an update for staffing for 2024-25. The school is at 83% staffed.

C. Mrs. Seymour - 2024-25 Student Recruitment & Enrollment

Mrs. Seymour shared an update on enrollment and how the change of actvities has improved the overall application numbers.

Board asked for updates to be sent to them on a regular basis between board meetings so that they did not have to wait for the EOY.

VII. Closed Session

A. Closed Session

G. McHam made a motion to Enter into closed session to discuss - facilities pursuant to RSMo. 610.021.2, which states: Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the

legal consideration therefor. - and personnel pursuant to RSMo. 610.021.3, which states: Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
D. Henderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McHam	Aye
D. Henderson	Aye
A. Williams	Aye
R. Langrall	Aye
L. Hunter	Aye

G. McHam made a motion to exit the close session.
D. Henderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Next Steps

B. Adjourn Meeting

G. McHam made a motion to adjourn the meeting.
D. Henderson seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
K. Townsend