

APPROVED



**The Leadership School**

STUDENT LEADERSHIP AT THE CENTER OF LEARNING

## The Leadership School

# Minutes

## TLS March 28, 2023 Board Meeting

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### **Date and Time**

Tuesday March 28, 2023 at 6:00 PM

### **Location**

The Leadership School  
1785 Pennsylvania Ave  
Pagedale, MO 63133

All board meetings will be fully in person.

<https://zoom.us/j/93648300851?pwd=RnJ0YlFzYy9qeE9vQ3MvR1RvR2JQUt09>

Attendees can still join via Zoom using the link below.  
Or the following:

- Meeting ID: 936 4830 0851
- Passcode: TLS2021

Per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

This notice is published at our school site (1785 Pennsylvania Ave Pagedale, MO 63133) and on our website (<https://theleadershipschoolstl.org>).

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### **Directors Present**

A. Williams, C. Rigdon (remote), D. Henderson, G. McHam (remote), L. Hunter

### **Directors Absent**

B. Black

### **Ex Officio Members Present**

K. Townsend

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## Non Voting Members Present

K. Townsend

## Guests Present

Carmen Harris, D. Wright, Denitria Neil (remote), Rashad Sullivan (remote)

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## I. Opening Items

### A. Call the Meeting to Order

L. Hunter called a meeting of the board of directors of The Leadership School to order on Tuesday Mar 28, 2023 at 6:00 PM.

### B. Record Attendance

## II. Board Business

### A. Schedule Board Retreat

No discussion at this time

### B. Use of Board OnTrack

## III. Action Items

### A. Approve Minutes

G. McHam made a motion to Approve February 28, 2023 minutes.  
A. Williams seconded the motion.  
The board **VOTED** to approve the motion.

#### Roll Call

G. McHam	Aye
C. Rigdon	Aye
D. Henderson	Aye
B. Black	Absent
L. Hunter	Aye
A. Williams	Aye

### B. Approve February 2023 monthly financials

A. Williams made a motion to Approve February 2023 monthly financials.  
G. McHam seconded the motion.  
The board **VOTED** to approve the motion.

#### Roll Call

L. Hunter	Aye
D. Henderson	Aye
C. Rigdon	Aye
G. McHam	Aye
B. Black	Absent
A. Williams	Aye

### C. Approve FY22 (July 1, 2021 - June 30, 2023) Form 990

G. McHam made a motion to Approve FY22.  
D. Henderson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

G. McHam Aye  
C. Rigdon Aye  
L. Hunter Aye  
A. Williams Aye  
D. Henderson Aye  
B. Black Absent

**D. Approve 2023-2024 School Calendar**

A. Williams made a motion to Approve 2023 -2024 school calendar.  
C. Rigdon seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Henderson Aye  
G. McHam Aye  
L. Hunter Aye  
C. Rigdon Aye  
A. Williams Aye  
B. Black Absent

**IV. Board Committee Reports**

**A. Development Committee**

No update at this time

**B. Finance + Facilities Committee**

1. Discussed financial status in reference to new hire (open position) and will further discuss when meeting with the Director.
2. Discussed moving forward with phase II of building construction project as well as needed repairs to current building.
3. Update on finding for new consultant or the possibility of reaching out to other consultants to assist or advise for the next fiscal year.

**C. Governance Committee**

No update at this time

**D. School Performance Committee**

No update at this time

**V. Executive Director Report**

**A. Fall 2023 Enrollment Update**

1. Update on Fall 2023 enrollment and registration progress

2. Discussed the number of applications per week in an effort to reach student enrollment goal.
3. Discussed possibilities of Parent Ambassadors to help connect with possible parents and students.
4. Discussed building a partnership with other companies and daycares.
5. Discussed potential kindergartners attending summer school.
6. Discussion on staffing update and budgeting for new Coaching position and Administrative Assistant for Operations.

## **B. 2023 - 2024 Staffing Update**

## **C. Upcoming Events**

- Parent Teachers Conference
- Family University
- Round Up Events

## **VI. Closing Items**

### **A. Next Steps**

Provide updated information on Board Retreat and planning dates.

### **B. Adjourn Meeting**

C. Rigdon made a motion to Adjourn meeting.

A. Williams seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Williams	Aye
D. Henderson	Aye
L. Hunter	Aye
C. Rigdon	Aye
G. McHam	Aye
B. Black	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
L. Hunter